

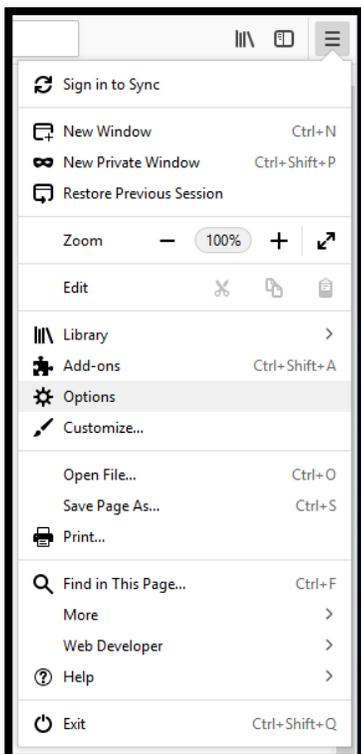
**⚠ In order to access Banner 9, Firefox 6.0+ browser is highly recommended.
The current version of Firefox can be downloaded from here:**

<https://www.mozilla.org/en-US/firefox/new/>

- 1) Open your **Firefox** web browser.



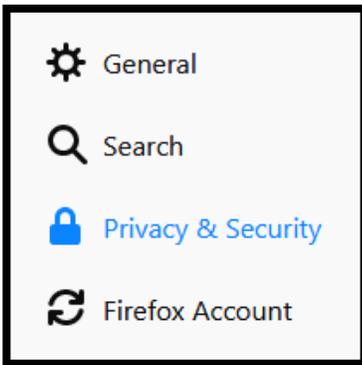
- 2) Once **Firefox** is open, find the menu option located on the right-hand side of your screen.
(Note: running older versions of Firefox may display steps 2-7 differently.)



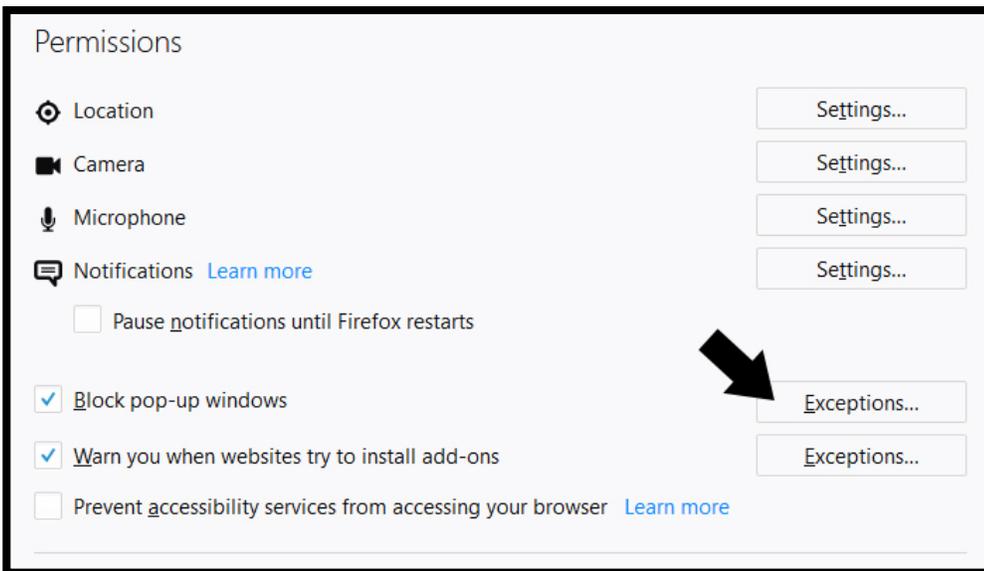
3) Click on the **“Options”** button.



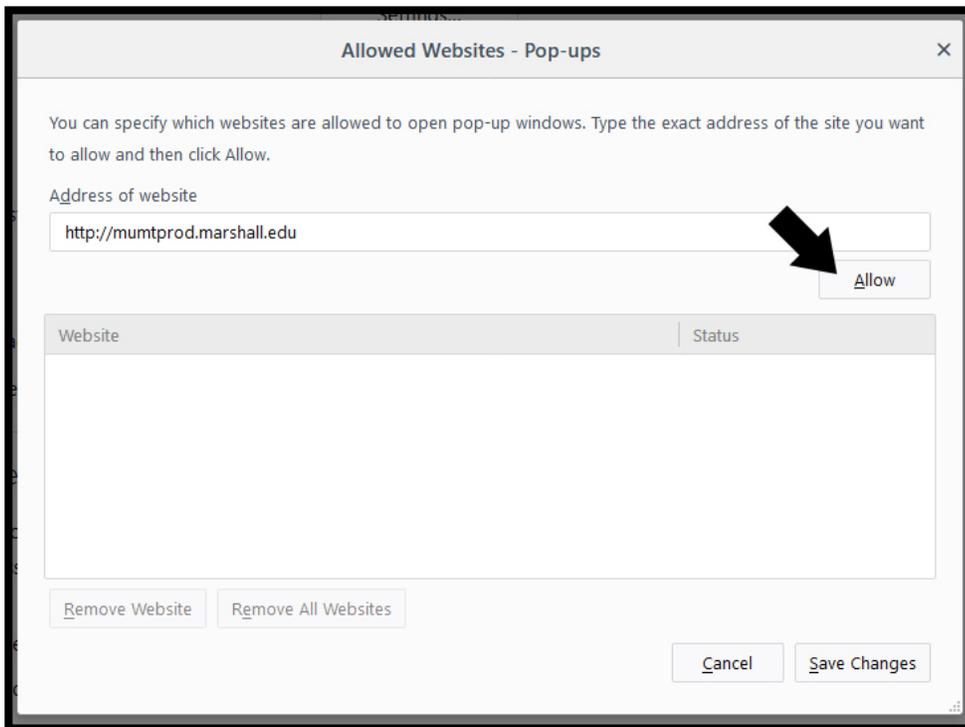
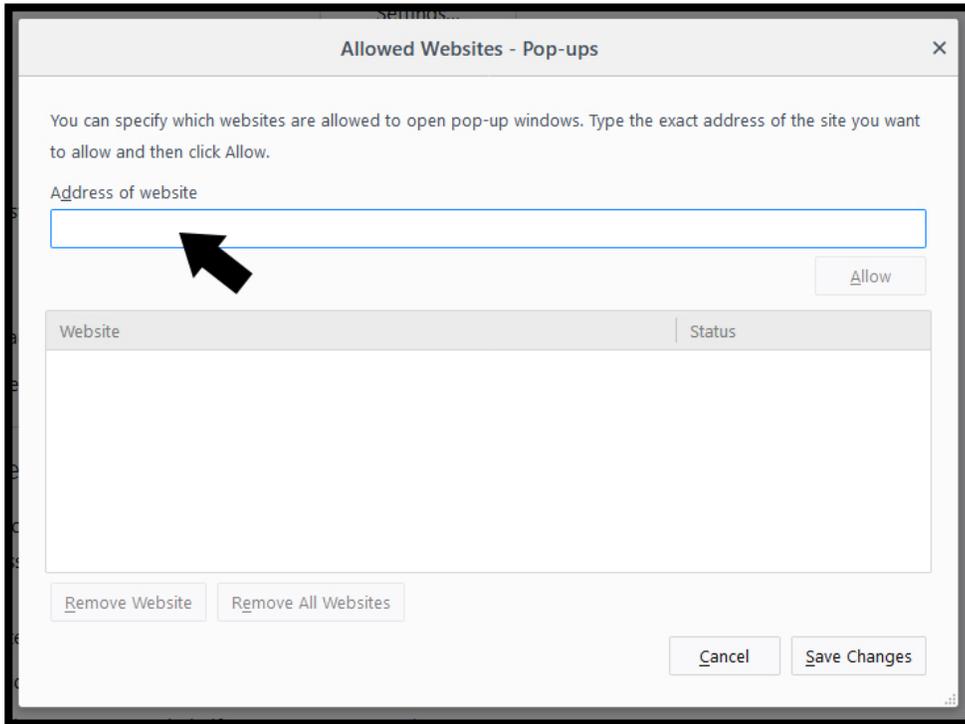
4) A new tab will open displaying all browser settings. On the left-hand side of your screen you will see a menu, click on the **“Privacy & Security”** option.



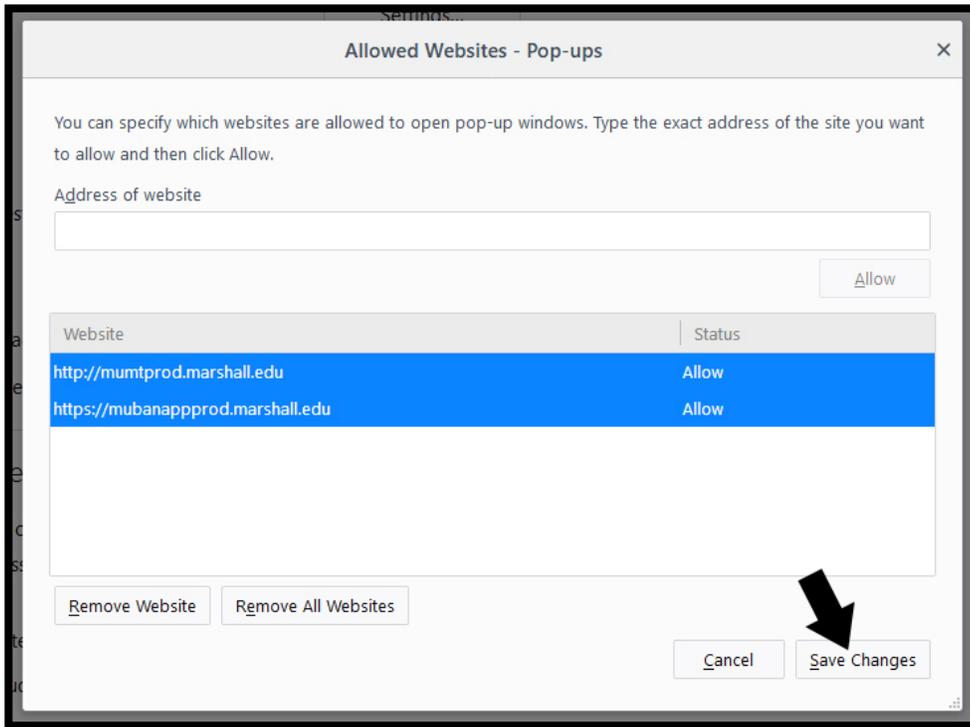
5) Under Privacy & Security settings, scroll until you find the **“Permissions”** section. Then, click the **“Exceptions”** button on the right-hand side of your screen.



- 6) A box will pop-up on your screen where you will enter the website URL you want allow pop-ups from. In the **“Address of website”** box, type <http://mumtprod.marshall.edu> then click **“Allow.”** Next, type <https://mubanappprod.marshall.edu> then click **“Allow.”**



- 7) Both URL's should be displayed in the website box with a status of **Allow**. When finished, click **"Save Changes"** and then close tab.



Need additional assistance?

Contact the IT Service Desk at 304-696-3200 or via email itservicedesk@marshall.edu.