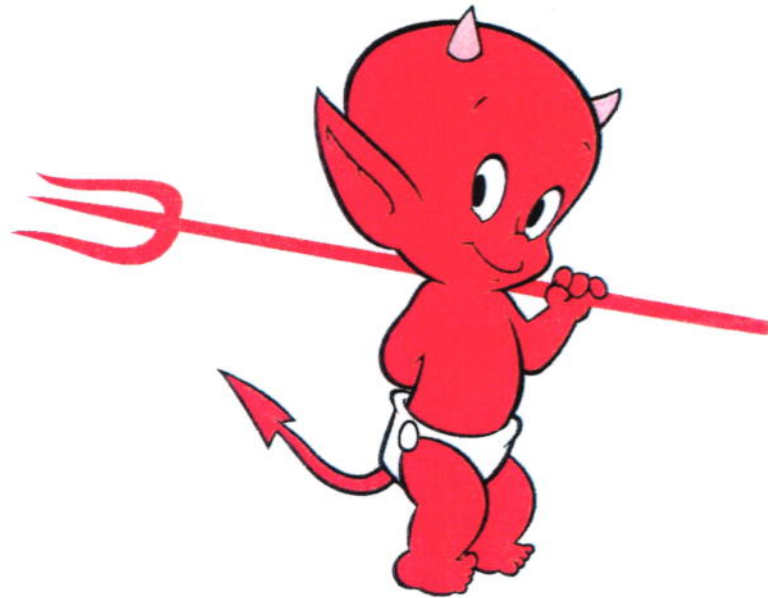


RAVENSWOOD GRADE SCHOOL

PBIS PROGRAM



"Respectful, Responsible, Cooperative, and Safe Students"

Ravenswood Grade School PBIS Team

Tier 1

Jane Graham (Principal)

Kristy Chambers (Team Leader/Facilitator)

Christina Hupp (Recorder & Timekeeper)

Eric Hupp (Data Specialist)

Alicia Waskey (5th Grade)

Stacey Gorrell (4th Grade)

Ravenswood Grade School

School-wide Expectations

Ravenswood Grade School students are held to high standards. Students are expected to be **RESPECTFUL, RESPONSIBLE, COOPERATIVE, AND SAFE** at all times. Please do your part and follow these expectations:

Hallway

- Face forward in line
- Voices off
- Hands to side or in front when holding objects
- Walk on the right side of the hallway in a single file line
- Keep your hands and feet to yourself

Restroom

- Ask permission to go to the restroom
- Walk directly to bathroom as specified
- Enter bathroom and do your business
- Use only the amount of toilet paper you need and **FLUSH**
- Wash hands- use soap and water
- Dry hands
- Throw trash in trash can
- Voices off
- Return directly to the classroom

Cafeteria

- Enter the cafeteria quietly
- Sit quietly with your homeroom
- Line up when your table is called
- Exhibit good manners when getting your tray

Ravenswood Grade School Positive School Environment Guidelines

- Be respectful
- Be responsible
- Be cooperative
- Be safe
- Pay attention
- Follow directions
- Stay on-task
- Make good choices
- Complete class work
- Complete homework
- Raise hand to participate
- Stay quiet during instruction
- Work quietly
- Stay seated
- Be positive
- Be honest
- Keep self to self
- Follow school-wide expectations

Ravenswood Grade School

Hallway Teach-To

Goal: Students will be able to walk in hallways in a manner that is safe and efficient.

Rationale: In order to build social skills, students need to know how to move safely in crowded areas.

1. Model: Teacher demonstrates full range of behaviors (I do)
2. Lead: Teacher and students practice positive behaviors (We do)
3. Test: Students demonstrate positive behaviors (You do)

Check list

- ✓ Student Voice: Students will help choose this as an important classroom Teach-To
- ✓ Student Input: Students will provide (but not practice) examples of all behaviors
- ✓ Teacher Role: Teacher will model positive behaviors
- ✓ Student Role: Students will model positive behaviors only
- ✓ Assessment: Teachers will reteach or revisit as necessary

What improvements or changes will you make next time?

- Speak clearly when giving your lunch number
- Sit quietly until given permission to talk
- Keep food to yourself or on your tray- no food sharing
- Remain seated until dismissed to empty
- Keep area clean

Playground

- OFF LIMITS AT ALL TIME: fence, ditch, trees, and soccer field

- No Pushing, hitting, shoving, or kicking

On the swings:

- Always face forward looking straight
- Stop before getting off swings
- Take turns

On the Monkey bars:

- Cross one person at a time
- Never climb on top of the monkey bars
- Take turns

On the Big Toy:

- Go down slides one at a time, on your bottom
- Never run up slides
- Take turns

Ravenswood Grade School

Restroom Teach-To

Goal: Students will be able to safely and efficiently use the restroom so as not to interfere with instructional time.

Rationale: Restroom behavior is an important life skill that students need in order to be responsibly use public facilities and manage one's self in a sanitary manner.

1. Model: Teacher demonstrates full range of behaviors (I do)
2. Lead: Teacher and students practice positive behaviors (We do)
3. Test: Students demonstrate positive behaviors (You do)

Check list

✓ Student Voice: Students will help choose this as an important classroom Teach-To

✓ Student Input: Students will provide (but not practice) examples of all behaviors

✓ Teacher Role: Teacher will model positive behaviors

✓ Student Role: Students will model positive behaviors only

✓ Assessment: Teachers will reteach or revisit as necessary

What improvements or changes will you make next time?

Ravenswood Grade School

Cafeteria Teach-To

Goal: Students will be able to enter the cafeteria and get their lunches in a safe and efficient manner.

Rationale: Entering a Cafeteria and retrieving food safely and efficiently will aid in life skills for eating in public places.

1. Model: Teacher demonstrates full range of behaviors (I do)
2. Lead: Teacher and students practice positive behaviors (We do)
3. Test: Students demonstrate positive behaviors (You do)

Check list

- ✓ Student Voice: Students will help choose this as an important classroom Teach-To
- ✓ Student Input: Students will provide (but not practice) examples of all behaviors
- ✓ Teacher Role: Teacher will model positive behaviors
- ✓ Student Role: Students will model positive behaviors only
- ✓ Assessment: Teachers will reteach or revisit as necessary

What improvements or changes will you make next time?

Ravenswood Grade School Playground Teach-To

Goal: Students will be able to play on the playground safely.

Rationale: Learning how to play with others safely and share equipment is an important social skill students need to have for using public areas.

1. Model: Teacher demonstrates full range of behaviors (I do)
2. Lead: Teacher and students practice positive behaviors (We do)
3. Test: Students demonstrate positive behaviors (You do)

Check list

- ✓ Student Voice: Students will help choose this as an important Classroom Teach-To
- ✓ Student Input: Students will provide (but not practice) examples of all behaviors
- ✓ Teacher Role: Teacher will model positive behaviors
- ✓ Student Role: Students will model positive behaviors only
- ✓ Assessment: Teachers will reteach or revisit as necessary

What improvements or changes will you make next time?

MONTHLY REWARD ACTIVITIES

September: Teacher vs. Student games

October: Free Physical Activity (ball give away)

November: Dance

December: Christmas Ornaments

January: Snowball Fight/Recycle Volleyball

February: Board Games (board game give away)

March: Ice Cream Sundaes

April: Pizza Party

May: Teacher vs. Student Games

(Students must have one or less Behavior Notices each month to participate.)

School-wide Behavior Expectations

BEHAVIOR NOTICE

Name _____ Date _____

I did not make **respectful, responsible, and cooperative** choices today. I broke one or more of the class rules or procedures checked below. I will try to make **respectful, responsible, and cooperative** choices tomorrow.

- | | | |
|--|---|--|
| <input type="checkbox"/> Not paying attention | <input type="checkbox"/> Not raising my hand | <input type="checkbox"/> Not keeping self to self |
| <input type="checkbox"/> Not following directions | <input type="checkbox"/> Too much talking | <input type="checkbox"/> Lying |
| <input type="checkbox"/> Off- task | <input type="checkbox"/> Distracting others | <input type="checkbox"/> Inappropriate playground behavior |
| <input type="checkbox"/> Repeatedly reminded of poor choices | <input type="checkbox"/> Not working cooperatively | <input type="checkbox"/> Disrespectful to teacher |
| <input type="checkbox"/> Incomplete class work | <input type="checkbox"/> Out of my seat | <input type="checkbox"/> Disrespectful to peers |
| <input type="checkbox"/> Incomplete homework | <input type="checkbox"/> Poor attitude | <input type="checkbox"/> Failure to Return Materials |
| <input type="checkbox"/> Failure to Attend Reteach Clinic | <input type="checkbox"/> Failure to Complete Form During Reteach Clinic | <input type="checkbox"/> Failure in Bathroom Teach-To |
| <input type="checkbox"/> Failure in Cafeteria Teach-To | <input type="checkbox"/> Failure in Hallway Teach-To | <input type="checkbox"/> Failure in Lining Up Teach-To |
| | | <input type="checkbox"/> Other: _____ |

Consequences:

- ① 1st Notice: Reteach Clinic
- ② 2nd Notice: Reteach Clinic & Note to Parent
- ③ 3rd Notice: Reteach Clinic & Phone Call Home
- ④ 4th Notice: Reteach Clinic & After School Detention
- ⑤ 5th Notice: Parent, Teacher, and Principal Conference

Comments: _____

Teacher Signature: _____

Student Signature: _____

Parent/ Guardian Signature: _____

★ Child will attend Reteach Clinic until the Behavior Notice is returned with Parent/ Guardian Signature.

Reteach Teacher _____ Reteach Date _____
Notes: _____

Writing activity for students not participating
in the monthly reward activity.

Reteach Form

Name _____ Date _____

I AM HERE BECAUSE:

Instead, I could:

- 1.
- 2.

In the future, I will:

- 1.
- 2.

Student Signature _____

Reteach Clinic Teacher Signature _____

School-wide Behavior Expectations: Parent Communication

(After 2nd Behavior Notice)

To the parent/guardian of _____

Date _____

This is a letter to inform you that your child has received two behavior notices. As a result, they will attend reteach clinic where they will be required to reflect on their choices. If you have any questions, please feel free to call Mrs. Graham at (304)273-5391.

Thank you,

Mrs. Chambers

Choices requiring a visit to reteach clinic:

<input type="checkbox"/> Not paying attention	<input type="checkbox"/> Not raising my hand	<input type="checkbox"/> Not keeping self to self
<input type="checkbox"/> Not following directions	<input type="checkbox"/> Too much talking	<input type="checkbox"/> Lying
<input type="checkbox"/> Off-task	<input type="checkbox"/> Distracting others	<input type="checkbox"/> Inappropriate playground behavior
<input type="checkbox"/> Repeatedly reminded of poor choices	<input type="checkbox"/> Not working cooperatively	<input type="checkbox"/> Disrespectful to teacher
<input type="checkbox"/> Incomplete class work	<input type="checkbox"/> Out of my seat	<input type="checkbox"/> Disrespectful to peers
<input type="checkbox"/> Incomplete homework	<input type="checkbox"/> Poor attitude	<input type="checkbox"/> Failure to Return Materials
<input type="checkbox"/> Failure to Attend Reteach Clinic	<input type="checkbox"/> Failure to Complete Form During Reteach Clinic	<input type="checkbox"/> Failure in Bathroom Teach-To
<input type="checkbox"/> Failure in Cafeteria Teach-To	<input type="checkbox"/> Failure in Hallway Teach-To	<input type="checkbox"/> Failure in Lining Up Teach-To
		<input type="checkbox"/> Other: _____

Consequences:

- ① 1st Notice: Reteach Clinic
- ② 2nd Notice: Reteach Clinic & Note to Parent
- ③ 3rd Notice: Reteach Clinic & Phone Call Home
- ④ 4th Notice: Reteach Clinic & After School Detention
- ⑤ 5th Notice: Parent, Teacher, and Principal Conference

Parent/ Guardian Signature: _____

★ Child will attend Reteach Clinic until the Behavior Notice is returned with Parent/ Guardian Signature.

School-Wide Behavior Expectations

continued...

(After 5th Behavior Notice)

BEHAVIOR NOTICE

Name _____ Date _____

I did not make **respectful, responsible, and cooperative** choices today. I broke one or more of the class rules or procedures checked below. I will try to make **respectful, responsible, and cooperative** choices tomorrow.

- | | | |
|--|---|--|
| <input type="checkbox"/> Not paying attention | <input type="checkbox"/> Not raising my hand | <input type="checkbox"/> Not keeping self to self |
| <input type="checkbox"/> Not following directions | <input type="checkbox"/> Too much talking | <input type="checkbox"/> Lying |
| <input type="checkbox"/> Off- task | <input type="checkbox"/> Distracting others | <input type="checkbox"/> Inappropriate playground behavior |
| <input type="checkbox"/> Repeatedly reminded of poor choices | <input type="checkbox"/> Not working cooperatively | <input type="checkbox"/> Disrespectful to teacher |
| <input type="checkbox"/> Incomplete class work | <input type="checkbox"/> Out of my seat | <input type="checkbox"/> Disrespectful to peers |
| <input type="checkbox"/> Incomplete homework | <input type="checkbox"/> Poor attitude | <input type="checkbox"/> Failure to Return Materials |
| <input type="checkbox"/> Failure to Attend Reteach Clinic | <input type="checkbox"/> Failure to Complete Form During Reteach Clinic | <input type="checkbox"/> Failure in Bathroom Teach-To |
| <input type="checkbox"/> Failure in Cafeteria Teach-To | <input type="checkbox"/> Failure in Hallway Teach-To | <input type="checkbox"/> Failure in Lining Up Teach-To |
| | | <input type="checkbox"/> Other: _____ |

Consequences:

- ⑥ 6th Notice: After School Detention (Second Time)
- ⑦ 7th Notice: In-School Suspension
- ⑧ 8th Notice: Out of School Suspension

Comments: _____

Teacher Signature: _____

Student Signature: _____

Parent/ Guardian Signature: _____

★ *Child will attend Reteach Clinic until the Behavior Notice is returned with Parent/ Guardian Signature.*

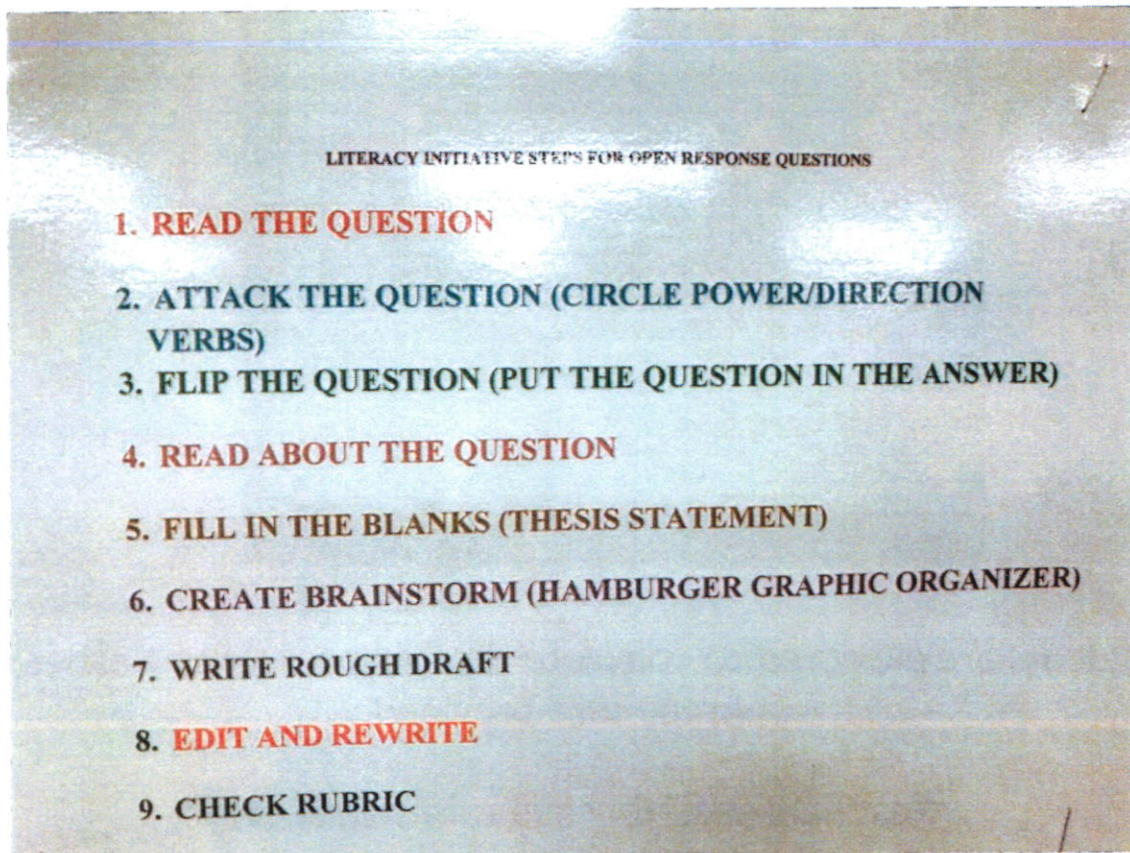
Reteach Teacher _____ Reteach Date _____
Notes: _____

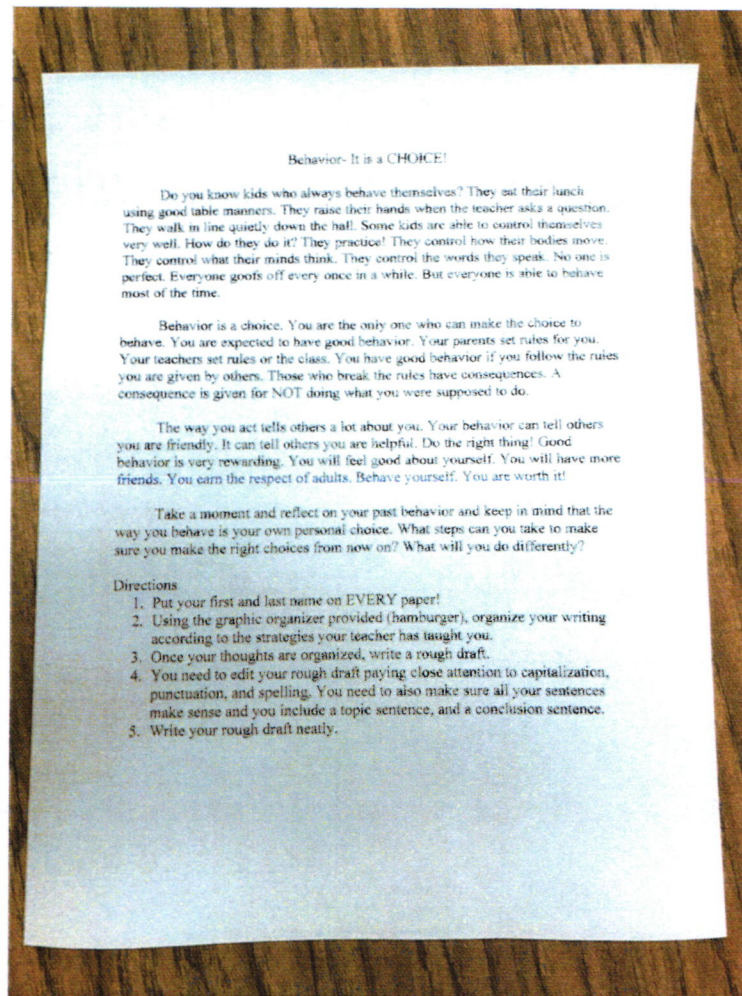
School-Wide Behavior Expectations- Office Referral

(Zero tolerance behaviors will be sent directly to the principal)

STUDENT'S NAME _____	OFFICE REFERRAL RAVENSWOOD GRADE SCHOOL	GRADE _____
TEACHER'S NAME _____		DATE _____
PARENT OR GUARDIAN NOTIFICATION THE FOLLOWING REPORT IS TO NOTIFY THE PARENT OR GUARDIAN THAT THE ABOVE STUDENT IS CHARGED WITH AN INFRACTION ON DISCIPLINE. PLEASE FEEL FREE TO REQUEST ADDITIONAL INFORMATION CONCERNING THIS REPORT.		
INFRACTION <input type="checkbox"/> DESTRUCTION OF PROPERTY <input type="checkbox"/> BULLYING/HARASSMENT/INTIMIDATION <input type="checkbox"/> FIGHTING <input type="checkbox"/> INAPPROPRIATE LANGUAGE <input type="checkbox"/> INDECENT ACTS/OBSCENE GESTURES <input type="checkbox"/> STEALING <input type="checkbox"/> USE OR POSSESSION OF CONTROLLED SUBSTANCE <input type="checkbox"/> USE OR POSSESSION OF TOBACCO <input type="checkbox"/> USE OR POSSESSION OF A WEAPON <input type="checkbox"/> OTHER _____	CLASSROOM ACTION TAKEN BY TEACHER <input type="checkbox"/> 1 ST NOTICE: RETEACH CLINIC <input type="checkbox"/> 2 ND NOTICE: RETEACH CLINIC & NOTE TO PARENT <input type="checkbox"/> 3 RD NOTICE: RETEACH CLINIC & PHONE CALL HOME <input type="checkbox"/> 4 TH NOTICE: RETEACH CLINIC & AFTER SCHOOL DETENTION <input type="checkbox"/> 5 TH NOTICE: PARENT, TEACHER, & PRINCIPAL CONFERENCE	
ADMINISTRATIVE ACTION TAKEN <input type="checkbox"/> INFRACTION RECORDED (WVEIS # _____) <input type="checkbox"/> ADMINISTRATOR/STUDENT CONFERENCE <input type="checkbox"/> ADMINISTRATION/STUDENT/TEACHER/PARENT CONFERENCE REQUIRED <input type="checkbox"/> AFTER SCHOOL DETENTION DATES _____ <input type="checkbox"/> IN SCHOOL SUSPENSION DATES _____ <input type="checkbox"/> OUTSIDE SCHOOL SUSPENSION DATES _____ <input type="checkbox"/> REFERRAL TO GUIDANCE COUNSELOR <input type="checkbox"/> PARENT CONTACTED BY PHONE/LETTER _____ STUDENT _____ ADMINISTRATOR <input type="checkbox"/> REFERRAL TO SCHOOL ASSISTANCE TEAM <input type="checkbox"/> LOSS OF PRIVILEGE (ASSEMBLIES, FIELDTRIPS, etc.)	COMMENTS _____ _____ _____ _____ _____ _____ _____ _____	
PARENT OR GUARDIAN SIGNATURE _____		SCHOOL PERSONNEL SIGNATURE _____

Students who do not meet the expectations for the monthly reward activity will be required to report to a designated Classroom to complete a writing assignment using the process outlined in the county's Literacy Initiative.





Students are expected to complete the Behavior writing assignment in the time provided.

Teachers need to make sure students are:

- On task
- Completing the assignment as directed
- Utilizing each step in the writing process and following the county literacy initiative

September Behavior Bash Schedule

October Behavior Bash Teacher vs. Student Games

Game	Time	Teachers	Location
Soccer	1:00-1:15	Gorrell/Scritchfield	Soccer field (4 th grade bathroom hallway)
Transition	1:15-1:18		
Basketball	1:18-1:33	Waskey/Gandee	Blacktop (Kitchen ½ of cafeteria)
Transition	1:33-1:36		
Freeze Tag	1:36-1:51	Chambers/Smithson	Grass by 3 rd Grade Classrooms (Mills ½ of cafeteria)
Transition	1:51-1:54		
Bowling	1:54-2:09	Mosser/Thacker	Sidewalk by Playground (Chambers' room)
Transition	2:09-2:12		
Hula Hoops	2:12-2:27	Hilton/Schindler	Gravel by monkey bars (4 th grade hallway)
Transition	2:27-2:30		
Scooter Racing	2:30-2:45	Currey/Wise	Parking lot by playground (3 rd grade hallway)
Homeroom	2:45-2:48		

Coberly will help soccer and basketball groups transition.

Craigo will be our timekeeper and help us transition using a whistle. She will also help hula hoops and freeze tag transition.

Mills will help scooter racing and bowling transition.

Titus, Long, and Redman will have "No Go's" in cafeteria.

Scratchfield/Gorrell
1:00-1:15 Soccer
1:18-1:33 Basketball
1:36-1:51 Freeze Tag
1:54-2:09 Bowling
2:12-2:27 Hula Hoops
2:30-2:45 Scooter
2:45-2:48 Homeroom

Chambers/Smithson
1:00-1:15 Freeze Tag
1:18-1:33 Bowling
1:36-1:51 Hula Hoops
1:54-2:09 Scooter
2:12-2:27 Soccer
2:30-2:45 Basketball
2:45-2:48 Homeroom

Hilton/Schindler
1:00-1:15 Hula Hoops
1:18-1:33 Scooter
1:36-1:51 Soccer
1:54-2:09 Basketball
2:12-2:27 Freeze Tag
2:30-2:45 Bowling
2:45-2:48 Homeroom

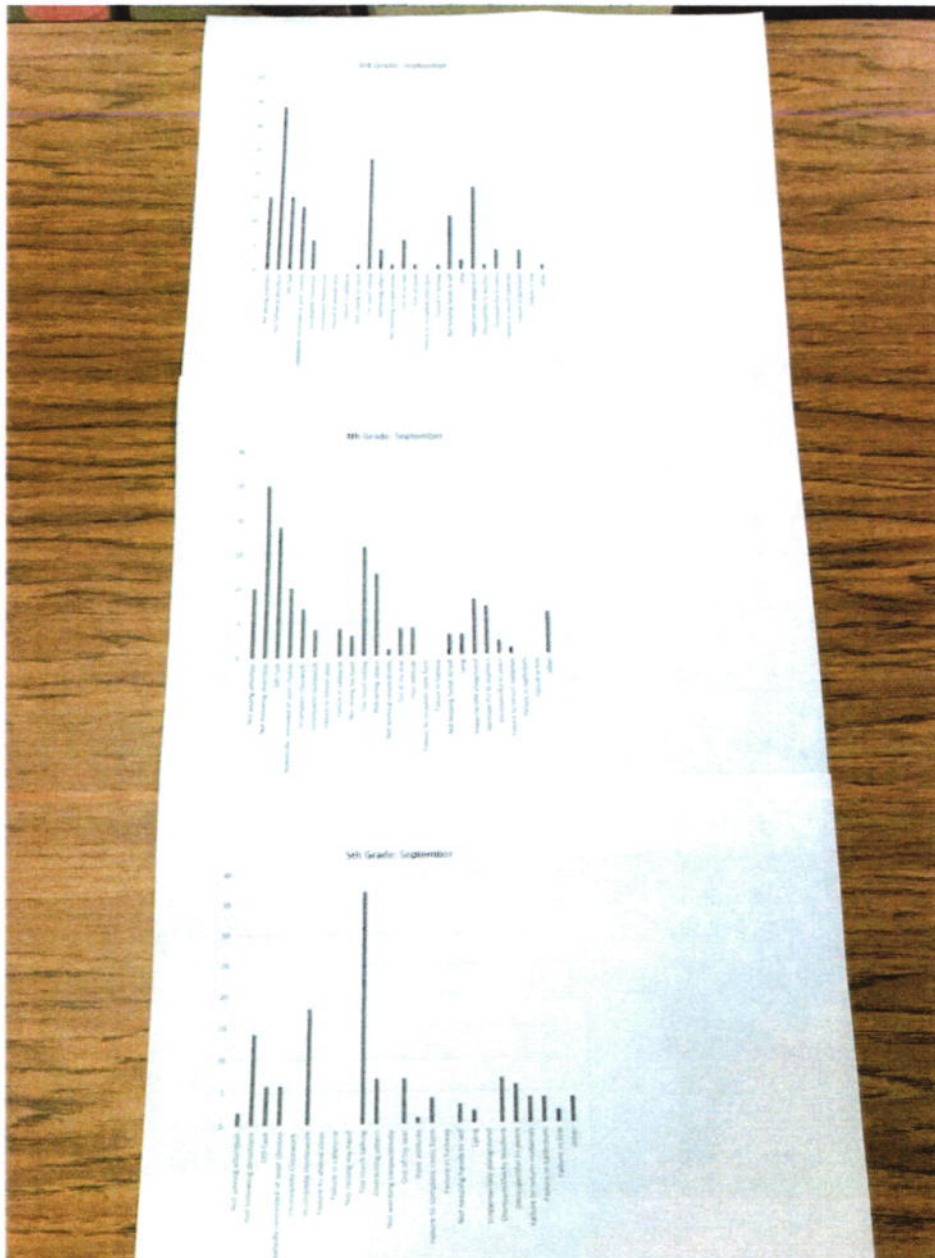
Waskey/Gandee
1:00-1:15 Basketball
1:18-1:33 Freeze Tag
1:36-1:51 Bowling
1:54-2:09 Hula Hoops
2:12-2:27 Scooter
2:30-2:45 Soccer
2:24-2:48 Homeroom

Mosser/Thacker
1:00-1:15 Bowling
1:18-1:33 Hula Hoops
1:36-1:51 Scooter
1:54-2:09 Soccer
2:12-2:27 Basketball
2:30-2:45 Freeze Tag
2:45-2:48 Homeroom

Currey/Wise
1:00-1:15 Scooter
1:18-1:33 Soccer
1:36-1:51 Basketball
1:54-2:09 Freeze Tag
2:12-2:27 Bowling
2:30-2:45 Hula Hoops
2:45-2:48 Homeroom

Teachers may want to allow students to pack-up prior to participating in the Behavior Bash activities. Students not permitted to participate will be writing essays on behavior expectations for our school.

Behavior data will be tracked throughout the year to give staff the opportunity to make needed adjustments. Behavior data will be tracked by class, grade, and school.



Modify and/or Review Our Action Plan each year

Behavior Packet (150)

ASD Reward

During Forward

Rewards Monthly <2

Hour of free time

Board Games

White Boards

Snowball Fight (Act out 1st Day of Month)

Sundaes

Pizza

Teacher/Student

Dance

Die in each game and win something

The Writing Process

Prewrite

Rough Draft

Final

Think about your topic and the ideas you want to include.

Write your first draft. Don't worry about making it perfect. Just get your ideas down on paper.

Revise

Final

Disciplinary Chambers

Recess

Send home on Wednesday

School-wide Behavior Plan

Behavior Notice

- 1 D-Hall
- 2 D-Hall & Note
- 3 D-Hall & Phone Home
- 4 ASD D-Hall (Send to Tone)
- 5 Parent Conference w/ Principal (Send to Tone) Teacher

Calendar in Data Notebook

5# Replacement (Send Home)

Chart Attendance

Disciplinary Chambers

SAMPLE

Copy - Beg of year

Parents need to know
we take care in school

Parents notified 2nd D-Hall

Packet of ALL Papers

Signed - received

(game)

Field trip - Suspension

10 D Halls

Direct Referral to Principal

Teach-To's

Video each others
classes

+ Δ -

Staff Model - Big Screen
Show

Data Notebook

Attendance

Behavior

Math

Reading

Ass. Information

Teach-To's

RAVENSWOOD GRADE SCHOOL'S
VISION AND MISSION STATEMENTS ARE
RECITED BY THE ENTIRE SCHOOL EACH
MORNING AFTER THE PLEDGE OF
ALLEGIENCE.

VISION: TO LIVE, TO LEARN, TO BE
LEADERS

MISSION: REACHING ACHIEVEMENT
GOALS WHILE STRIVING FOR
EXCELLENCE FOR
REALLY
GREAT
STUDENTS