



## 2015 EMPLOYEE SEMI-ANNUAL PARKING PERMIT

FILL OUT THIS APPLICATION TO PURCHASE YOUR FIRST TIME PERMIT AT THE PARKING OFFICE. (5th Ave & 18th Street)

**RENEW** YOUR PERMIT AT THE OFFICE OF THE BURSAR IN OLD MAIN.

**Employees parking on campus during the summer must renew/purchase permits by June 30 to avoid receiving citations**

### Personal Information (please print)

Last Name	First Name	MI	901#	
Department	Building	Room #	Campus Phone	
Home Address Street	City	State	Zip	Phone with Area Code
E-mail Address	<b>CURRENT PERMIT #</b>			

### Vehicle Information

	License Plate Number	State	Color	Vehicle Make	Vehicle Model	Year
Vehicle #1						
Vehicle #2						

### Parking Permit Fees (Check the appropriate amount of your parking permit)

**HALF year permits January 1, 2015 – June 30, 2015:**

Half Year

SURFACE PERMIT	<input type="checkbox"/>	\$80.00	<input type="checkbox"/>
THIRD AVENUE GARAGE PERMIT	<input type="checkbox"/>	\$130.00	<input type="checkbox"/>
Smith Hall Garage Permit (Assignments to this area are based on seniority)	<input type="checkbox"/>	\$130.00	<input type="checkbox"/>
EVENING PERMIT (For classes AFTER 4:00PM, only)	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>
<b>TOTAL AMOUNT OF PAYMENT</b>			

### Check here for MU Handicapped Parking Decal

Vehicles parked in any designated handicapped space on campus must display a valid MU parking permit in addition to a state issued handicapped parking placard or license plate. Permit holders must also obtain a MU handicapped parking decal to affix to their regular MU parking permit. When selecting this option, you must provide a copy of your state issued handicapped registration card. The name on the registration card must correspond with the name on this application before the MU handicapped decal will be issued. Permits are valid in any designated handicapped parking space on campus.

### Methods of Payment

Payroll Deduction (New Enrollees ONLY)              9 month employee  12 month employee

*By my signature below, I authorize the corresponding monthly payroll deduction for my annual parking permit.*

Check: Make checks payable to Marshall University. Check #

Cash: (Cash payments must be made in person. DO NOT send cash through the mail)

Credit Card:  AMEX  MasterCard  Discover  VISA

Account Number Exp Date Signature

X

Employee Signature (required to process application)

Date

### Office of the Bursar Use Only

Permit #	Validation #	Exp.
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### Parking Office Use Only

Verified by:	Permit #	Validation #	Expiration	Date Issued	Comments