



Office of the Bursar  
 One John Marshall Drive  
 Huntington, WV 25755-4200  
 Phone: 304/696-6620 800/438-5389

**Policy No. AA-3  
 Reduced Tuition for Persons 65 and Older  
 Request Form**

Under Marshall University's Policy No. AA-3, West Virginia residents aged 65 and older are eligible for a reduced tuition cost. In order to receive this tuition benefit, please complete the following information and submit this request form to the above address or via email to [bursar@marshall.edu](mailto:bursar@marshall.edu).

**Section 1: Applicant Information**

Student Name: \_\_\_\_\_ MU ID #: \_\_\_\_\_

Telephone: \_\_\_\_\_ Semester for which benefit is requested: \_\_\_\_\_

**Section 2: Registration Information**

CRN	Subject & Course (ie: ENG 101)	Credit Hours offered with course	Grading Option Selected	
			Credit*	Audit**

*\*Credit Grading Option: The total tuition and fees charged for courses taken under the Credit option shall not exceed 50% of the normal rates charged to West Virginia residents by the institution. This excludes electronic courses, course specific, laboratory and parking fees.*

*\*\*Audit Grading Option: The total tuition and fees charged for each course taken under the Audit option will not exceed \$50.00. This excludes electronic courses, course specific, laboratory and parking fees.*

**By my signature below I attest that I am a West Virginia resident, aged 65 or older and am requesting that my student account be reviewed/certified as being eligible for reduced tuition cost.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office of the Bursar Use Only**

\_\_\_ Approved, Credit Option      \_\_\_ Approved, No Credit/Audit Option      \_\_\_ Denied

Certifying Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_