

Dear Colleagues,

You are invited to join Marshall Recreation Center for our premier spring event: **WELLFEST**.

As a day centered on health and well-being, **WELLFEST** is full of exciting opportunities and events. An American Red Cross Blood Drive serves as the epicenter of the day, with other organizations tabling with information and giveaways. The Rec Center will be open to the community the day of **WELLFEST** and free fitness classes will be available.

Throughout the event, there will be various fitness demos, giveaways, and a special activity area for children where they can participate in games, challenges, and more!

WELLFEST is a great opportunity for you to showcase your organization's involvement within the community, and share information on all of your available resources.

We look forward to having your organization take part in our 2019 event to make the Marshall community healthier. Reserve your space today!

Regards,



Kayla Dodd



10 YEARS OF EXCELLENCE

Contact

Kayla Dodd
304.696.3633
dodd18@marshall.edu

402 Thundering Herd Dr.
Huntington, WV 25755

Registration Deadline

April 1, 2019

WELLFEST

Thursday, April 4, 2019

Exhibitor Set-Up:
2:00-4:00pm

Event:
4:00-6:00pm

American Red
Cross Blood Drive:
1:30-6:30pm



WELLFEST

HEALTH & WELL-BEING FAIR
APRIL 4 | 4-6PM

FREE REC ACCESS ALL DAY FOR MEMBERS & NON-MEMBERS



We will be offering:

- **Fitness Demos**
- **Kid Activities**
- **Massages**
- **Giveaways and MORE!**



American Red Cross

BLOOD DRIVE

1:30-6:30pm

Court 1

OVER 30 VENDORS!

ELECTRICITY USE FORM

Electricity Use Information

Our electricity capacity is limited, so in an effort to better accommodate each electricity request, please read the following information and fill out the form below very carefully.

- Please list all types of electrical items that will be in use within your booth.
- Look at the nameplate rating located on each piece of equipment to determine the wattage and amperage needed for that item.
- All services must be converted to amps. If the amperage is not included on your equipment, the formula "Watts divided by Volts" should be used in order to receive the correct amperage. (Ex. Computer: 300 watts/120 volts = 2.5 amps)
- If you have a powered kiosk that plugs, please specify it and the amperage in the list below. It must be a ground-faulted connection with 120 vault outlet.

IMPORTANT

Your booth location may be moved or adjusted once you move in to accommodate your power needs. Once you have submitted this form, your booth will only be supplied enough power for the items on this list. Please note that all electricity requests will be submitted to the Marshall Rec staff for approval. Some requests may be declined based on availability.

- Electricity Use Requests must be submitted no later than the end of the day, Monday April 1, 2019. Please send via fax (304)-696-4109, email dodd18@marshall.edu or via mail (402 Thundering Herd Drive, Huntington, WV 25755) - please allow 3-4 days for delivery.
- If you have questions about electricity or a piece of equipment, contact the manufacturer or our Assistant Director of Facility Operations, Trevor Dunlap, for further assistance. (304)-696-4651 or dunlapt@marshall.edu

Equipment	Watts	Volts	Amps	Comments

Business/Organization

Contact Person

Phone Number