Dear Parent:

Please sign and return this letter stating that you understand the following information:

1. If tuition is not paid on time, your account will be assessed a late payment fee of $10.00.

2. If your check is returned, your account will be assessed a returned check charge of $30.00.

3. If you need a second copy of your payments for taxes, your account will be assessed a charge of $5.00.

If you have any questions, please see the director.

________________________________________  _______________________
Parent Signature                          Date