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**New CITE Structure**

The transfer of the Safety Technology undergraduate and graduate programs from the College of Education and Human Services and the two year Pre-Engineering undergraduate program from the College of Science to CITE is now complete.

A strategic plan has been approved by the MU Faculty senate which also changed the name to the College of Information Technology and Engineering (CITE).

We want to take this opportunity to welcome the students in these programs to our College.

The following divisions have been formed to accommodate the increased program offerings:

**Division of Engineering:**

- Includes the Pre-Engineering program and the M.S.E. Program.
- Associate Dean Betsy Dulin, Div. Chair
- Prof. Richard Begley (Director of the Appalachian Transportation Institute)
- Distinguished Prof. Bill Crockett, Coordinator of MSE emphasis in Chem. Engineering
- Assoc. Prof. Eldon Larsen, Coordinator of MSE emphasis in Engineering Management
- Prof. Bill Pierson, Coordinator of Pre-Engineering Program
- Asst. Prof. Michael Robinson

**Division of Environmental Science and Safety Technology**

- Prof. Tony Szwilski, Div. Chair
- Asst. Prof. Paul Dillow
- Asst. Prof. Kumar Kittusamy
- Prof. Bill Kroesser, Coordinator of M.S. in Environmental Science
- Assoc. Prof. John Singley
- Prof. Allen Stern, Coordinator of Safety Technology programs

**Division of Information Technology and Technology Management**

- Dean Jim Hooper, Acting Chair
- Asst. Prof. John Biros
- Prof. Bernie Gillespie, Coordinator of M.S. in Technology Management
- Prof. Tom Hankins, Coordinator of M.S. in Information Systems
- Weisberg Prof. Herbert Tesser
- Two open faculty positions -- recruitment underway

**Administration:**

- Dean James Hooper
- Associate Dean Betsy Dulin
- Assistant Dean Elizabeth Hanrahan
- Instructional Technologist Jonathan Thompson
- Admin. Secretary Sr. Cammy Holley
- Admin. Secretary Sr. Barbara Lanham
- Admin. Secretary Jo-Ann Rhodes



## The Long Hot Summer...

Please note that the CITE Dean's office located in 112 Gullickson Hall is open from 8:00 am – 4:30 pm Monday through Friday, twelve months a year, except university holidays. The Associate Dean's office in South Charleston has the same hours. If you have something to discuss we encourage you to make an appointment to ensure that the individual you need to talk with is available. In other words, we'll be here during the summer!

## UNDERGRADUATE STUDENTS-- Need a Senior Evaluation ?

A Senior evaluation needs to be scheduled no later than completion of your 75th credit hour toward your undergraduate degree. Yes, it's called a Senior evaluation, but it should be completed when you are a Junior in hours. Completion of the evaluation while you are a Junior ensures that you are on schedule to graduate.

To schedule an evaluation, please contact Ms. Cammy Holley, Administrative Secretary, Sr., at 304/696-5453 or [cholley@marshall.edu](mailto:cholley@marshall.edu). Please provide your name, social security number and contact information (email address or phone number), and specify that you are requesting a senior evaluation. You will be contacted regarding an appointment for the evaluation.

If you will be a Senior during the next term, and have not had an evaluation completed, please request an appointment as soon as possible, specifying that you are going to be a Senior in the next term.

## News Items



Do you have any recent accomplishments or other news items to share with us or your fellow CITE students? If so, we'd like to hear from you! We always appreciate the opportunity to share career news and accomplishments of our students with other members of the Marshall and professional community. If you have some news to share, you may provide the information to Elizabeth Hanrahan, CITE Assistant Dean, email: [hanrahan@marshall.edu](mailto:hanrahan@marshall.edu), phone: 304/696-5455.

## How many different terms in Session B??

Following is a list of the different Summer 2000 Sessions and Terms. Please check the dates of the courses you are taking carefully!

Session A: May 8- June 2

Session B:

Term 1 May 15 - August 8

Term 2 May 15 - June 26

Term 3 June 27 - August 8

Term 4 May 15- July 7

Session C: June 5 - July 7

Session D: July 11 - August 11



## GRADUATE STUDENTS -- Have you completed a Plan of Study?

All Graduate Students must complete a Plan of Study no later than their ninth credit hour toward the masters degree. The form is available at <http://www.marshall.edu/cite/Students/students.htm>, or through your Faculty Advisor. The Plan of Study form needs to be completed by the student, signed, and then turned in to their advisor for review and approval. It will then be forwarded for the needed approvals.

Should you need to update an existing approved Plan of Study, please make a request in writing to your advisor, who -- if it is approved -- can then submit a formal letter to the Graduate Dean, Dr. Leonard Deutsch, through the CITE Dean, for a revision of the Plan of Study.

If you have already completed more than nine hours toward your masters degree please consult your advisor to confirm if you need to submit the Plan of Study form. It is of great help in determining when you will graduate.

## CITE Summer Course Highlights

**EM 660 -Project Management** is being offered this summer during Session B Term 2 (5/15-6/26/00) due to popular demand. The course provides the student with a practical knowledge of how to integrate effectively the functional efforts of many in the execution of programs and projects. The course is being taught in South Charleston by Dr. Eldon Larsen, Associate Professor of Engineering. Dr. Larsen can be reached at 304/746-2047, email: [elarsen@marshall.edu](mailto:elarsen@marshall.edu).

**IS 500 & 510 - Computer Systems and Structured Programming I and II** courses will provide introductory and advanced topics using Visual Basic. IS 500 is open to anyone with an undergraduate degree and is being offered in Huntington and South Charleston Tuesdays and Thursdays, during Session B Term 2 (May 15-June 26). IS 510 has IS 500 as a Prerequisite and is offered Mondays and Wednesdays in Huntington and South Charleston Session B Term 3 (June 27 - August 8). Both courses will be videolinked between the two locations.

**IS 615 - Simulation** is an introduction to discrete event computer simulation including the use of simulation languages (SPSS, etc.) and applications of simulation in business and industry. Pre-requisite is IS 605 - Systems Analysis Techniques. The course is being taught in South Charleston Session B Term 3 (June 27 - August 8) by Asst. Prof. John Biros, who can be reached at 304/746-1941, email: [jbiros@marshall.edu](mailto:jbiros@marshall.edu).

**IS 625 - Software Engineering** covers the process of developing complex software products. Includes the software life cycle, methods, and tools for life cycle phases. The concepts, methods, and tools learned from the course will be applied in a class project (PR : Permission). The course will be taught by Dr. Herbert Tesser, and is offered in South Charleston Session B Term 3 (June 27 - August 8). Dr. Tesser can be reached at 304/696-2696; email: [tesser@marshall.edu](mailto:tesser@marshall.edu)

**IS 645 - Geographic Information Systems** covers the elements of GIS hardware, software, data and infrastructure needs. Input data issues; data types; sources, error, preprocessing, manipulation and analysis. The course is being offered in Huntington during Session B Term 2 (May 15 - June 26) and has a Prerequisite of permission. This course can also be used as an elective in the Environmental Science and Environmental Engineering degree programs, but please consult your advisor prior to registering. The instructor, Mr. James Wolfe, may be contacted at 304/696-6042; email: [jawolfe@marshall.edu](mailto:jawolfe@marshall.edu).

**SED 482/582 - Safety Auditing Systems** introduces the student to the practical application of safety auditing systems. Students will learn to apply Total Quality Management, Process Safety Management, ISO 9000, and OSHA's Voluntary Protection Program principles to safety program auditing and analysis. The course will include actual facilities audits using a safety audit team approach. The course is being taught during Session C (June 5 - July 7), by Asst. Prof. Paul Dillow, and he can be reached at 304/696-3068, email: [dillow@marshall.edu](mailto:dillow@marshall.edu).

**TM 650 SpTp: Human Resources in Technical Organizations** presents issues, theories, and procedures associated with human resources in technical organizations. Course is being offered Mondays and Wednesdays during Session B Term 2 (May 15-June 26) in Huntington and South Charleston through the videolink. See TM 651 for contact information.

**TM 651- SpTp: Modern Manufacturing Concepts** is designed to introduce the principles of modern manufacturing. Course is targeted for students whose interest or background and experience include manufacturing management. Topics include:

- The manufacturing challenge
- Lean Manufacturing
- Just-in-time production
- Pull production
- Small lot production
- Assessing factory performance
- Change and the factory

The course is being offered in Huntington in Session B Term 4 (May 15-July 7). Please contact Dr. Bernie Gillespie 304/696-6007, email: [gillespb@marshall.edu](mailto:gillespb@marshall.edu), or Elizabeth Hanrahan 304/696-5455, email [hanrahan@marshall.edu](mailto:hanrahan@marshall.edu) for more information





College of Information Technology and  
Engineering

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Or  
304/746-2041

We're on the web!  
[www.marshall.edu/cite](http://www.marshall.edu/cite)

Email: [cite@marshall.edu](mailto:cite@marshall.edu)

## Need a course?

If you are still in search of a specific course after reviewing the offerings enclosed, please contact your division chair or your advisor. We welcome your input.

## Registration and Payment

Students may register for classes in person, by touch-tone telephone, or on the World Wide Web (WWW). Please consult the printed schedule for deadlines.

CITE students who wish to register in person may do so at the Registration Office in Old Main B-1 in Huntington, or at the Admissions and Registration Office located on the first floor of the Administration Building in South Charleston.

Students can register by touch-tone telephone by calling 304/696 - MILO (6456) or 1-800 - 696 -MILO. Students may also register on the World Wide Web at the following address: <http://www.marshall.edu/milo/>. The MILO registration system is usually available 24 hours a day Monday through Thursday and until 9:00 p.m. on Fridays. MILO registration is unavailable from 9:00 p.m. Friday until 1:00 p.m. Sunday. Please note that on the dates that registration is suspended, you will not be able to register by

MILO or WWW.

The following identification is required to access the touch-tone telephone and WWW registration systems:

Student Identification Number: This is usually your Social Security Number, or a nine-digit identification number assigned by Marshall University.

Personal Identification Number (PIN): A six-digit number consisting of your date of birth (i.e., student born on March 23, 1973 would have PIN # 032373). For added security, students are encouraged to change their PIN number once they access their personal account.

You may also use MILO phone to pay tuition and fees by credit card. If you have any questions concerning tuition charges please contact the Office of the Bursar at 304/696-6620.

