

COEPD Cabinet

March 14, 2018

9:00-12:00am

Seville Building, Teays Valley

Present: Tina Allen, Lori Ellison, Chuck Bethel, Ruthann Arneson, Debbie Lockwood, Becky Sloan, Gabi Jarrett, Brean Stewart, Sandra Strobel, Lanai Jennings

CAEP Topics: (Input needed)

Newsletters

- Pointed and concise
- Please read
- # of changes selected
- Conceptual framework – Assessment plan
- Specific info to bring up to date, informed not burdened

Dispositions

- College-wide
- Self-report candidates
- Came in & graduated exit
- 2 different groups – pre/post
- Profession, diversity, technology, p-12 stud
- Mainly problem @ advanced level
- College wide → consistency
- Chuck, Ron, Sandra
- Clinicals for develop test
- ELL learner, use LiveText
- LiveText presentation to adv. Fac
- Tina Allen = Tech mtg
- Describing areas or ?s for field exp
- Tina – like question - AFIs
- Keep simple and brief, attach for one piece, Univ. Tampa

Operations Survey

- Facy Rev committee – sent
- 2 years of data
- Also sent to adjuncts
- Send to new - Sandra

Employer and Completer Surveys

- 3 yrs 2015 back, 1 year 2017 back
- Send this spring
- Fall '14, Fall '16 – Kristin list

- Contact info! Big problem
- Need PD help b/c needs to come from PD
- Set up email
- 1st of April
- Carolyn has/Gabi
- Have plan for future but need good return this time
- Chuck ask for changes
- Gabi has database
- Evolving process
- Lori share database with Gabi
- Gabi point person working w/ admissions in SC
- Share point site Gabi and Admin
- Coun & MAT – electronic admissions
- Dean – more consistent we can be across programs the better

Clinical data – Tina

- Mtg 4/5 1-3pm
- Location TBD – Teays Valley – Becky, room available

EL data

- AFI UG and G data
- Report additional interventions, teaching &/or assessments
- Self-report info end May/beg June
- Waiting on feedback b/c will influence summer work for visit in Oct

SPA update

- FYI tomorrow deadline
- Submission 3/15; Sissy work
- Or health & PE, SPED
- Submitted Eng & Sci
- Adv. School Lib/Media
- Edna – Math ready
- 2 mth & Soc. St. not going in
- Does not look like we are going to have 50%+ SPAs
- Not sure how will affect us
- Current submissions back before mtg
- Resubmission i.e., ECE grad, Mth, Soc. St., Deaf/Vis, ESL = still needed
- = Sept 15 → pending
- Prob = don't submit at all or not recognized
- Spn/Jpn – not enough data or studies; data weak; requested to suspend; no more admission; studs not passing; 4 completers in 3 years (one passed)

Assessments – Validity and Reliability

- Own Key assessments not consistent
- Ron – 1 program est reli & valid = model to show others

Director – Approval

- Search committee
- Dean, director quickly
- Ad in chronicle
- Wellness, mth, assess, Sci/Read, Elem Sci, CISP – check with Paula
- SPED
- Ron is currently @ CAEP conference
- MBR – validate areas of emphasis
- Dean – summer adoptions
 - Enrolment problem
 - Raises 2% BOG not connected to WV = 03/30/18 – Unfilled MU positions
 - Trying to figure out if HE included BOG reconsider at June mtg.

SC Program Secretaries: Mixture

- H-2 prog sec
- Bre – DO
- Scopes
- Lost 2 posn (Kathy retired, Kristin move) – hope to replace
- Kristin resigning late April
- Quinlan – Replaced 3rd party
- Barbie resigning sum
- Cannot count on same support
- PD – expectations and faculty take on
- Secy – tasks duties & importance secretaries important to us customer service face of program
- Gabi – admissions and acceptance
- CAEP – May/June; formative feedback renew
- Arrive Saturday – Sun PM; mtgs interview
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Reminders:

Master Syllabi updates

- Master Syllabi and course changes & associated bibliographies by college share point site?; Ready by October
- Updated teaching syllabi template
- Master = standard professional freedom
- Send out Master Syllabi template
- PD → send 1 master syllabus to Teresa; check close to same format
- Set up several facy mtgs combine with general

Syllabi in B.E.R.T

BOG Program Reviews: Wednesday March 14 and Thursday March 15

- UG level different HLC

- Lumina pathway
- Grad “ report 4/15 template
- Annual report to Dean

Annual Program Reports (GR) Due: April 15 (16th ?)

1. School Psychology
2. Counseling
3. Education – (ECE, EL, SEC)
4. ACE
5. Special Ed (MA)

Upcoming Events:

CAEP Tech Topic, both campuses more CAEP mtgs to come

No retirements to our knowledge

Regular faculty mtgs

Esp for fall CAEP!

Pass along info from our meetings

Send upcoming events

Future Events:

H-PD: March 16 – 11:00-12:30

Last day to drop an individual class: March 16

Spring Break: March 19-24

AACC: April 4, May 9

Faculty Meeting – CAEP Prep – April 6 – 10:30-12:30 (more to come!)

Cabinet: April 11, May 9

QEWG: April 13, May 11

Green and White Day: April 16

UG Sharing Day: April 18

General Faculty Meeting (University):MSC – DMR

Personnel Directors: April 26- 9-noon, MUGC 319, County Reps and WVDE

Last Day for complete withdrawal: April 27

GR Hooding: May 1, 7pm Huntington

Theses and Dissertations Due: May 3

UG Recognition Ceremony: May 4, 6pm Huntington

Commencement: May 5, Big Sandy UG – 9am, GR 2pm

Grades Due: May 8, noon