

# CSLC Committee Meeting | MINUTES

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4/13/2017 2:00 PM

Jenkins Hall LRC Room 101B

Meeting called by	Dr. Sissy Isaacs	Dean Eagle (Dean), Dr. Sissy Isaacs (Asst. Dean), Kandice Rowe (Dir SCOPES), Amanda Preece (Asst. Dir Clinical Exp), Dr. Edna Meisel (Assessment), Dr. Camille Ramsey (Wellness), Dr. Paula Lucas (Program Dir), Dr. Karen Mitchell (math), Sabrina Jones (English), Huong Nguyen (Physical Science), Dr. Tina Allen (MAT), Curtis Foltz (Science)
Type of meeting	Informational/Discussion	
Note taker	Toni Ferguson	

Dr. Isaacs called the meeting to order and introductions were made

## AGENDA TOPICS – PRAXIS 2 SCORES & REMEDIATION & CHANGES, SPA REPORTS, LIVE TEXT, TPA, NEW ADMISSION POLICY FOR ADMI 4, RETIREMENTS, COEPD WEBSITE, SHARING DAY

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### Agenda topic Praxis 2 scores and remediation | Presenter Dr. Lucas

Recent summary of Praxis 2 scores was given out and discussed. Focus is needed on the students who are not passing. If a student does not pass a total of two times then remediation will be provided. This is a requirement per the WV State Department of Education. Dr. Isaacs encouraged those in attendance to help disseminate this information. Tina Allen asked if the scores for the MAT/P-Bac students could be pulled out separately. Dr. Meisel stated that would be a very complicated process. It would need to be done by specific student name not the program as a whole.

### Agenda topic SPA Reports | Presenter Dr. Lucas

Dr. Lucas discussed SPA reports and wants information from the committee to see what assessments are being used so she can add that to the SPA report when submitting. Dr. Isaacs asked if anyone wants to see what a SPA report looks like so they will understand what is needed. A few stated that they would so Edna Meisel will send a PDF version to the committee members for a better understanding of what is being requested.

### Agenda topic Live Text | Presenter Dr. Lucas

Dr. Lucas discussed data being pulled from Live Text which is a much easier method than in the past. A demonstration was done to show details and how Live Text works. Dr. Lucas showed the committee how to see if a student has completed their requirements. A demonstration was shown about how to submit scores and the example was used of submitting a video and how to add comments, if desired, so the students can receive feedback.

Dr. Lucas showed a TPA and rubric and demonstrated how the rubric can be expanded and you can see the full rubric or chose to see a condensed version. Data will always be stored in Live Text so we will have it for future use. When data is being included on students who are not COEPD students, then that data will not be included in our reports. (For ex. A student taking EDF 201 who is a Communication Disorder student). Sabrina Jones asked for clarification. Dr. Lucas asked that whatever assessment is used each semester and the rubric be sent to her or Dr. George Watson. Dr. Lucas stated that starting in Fall 2017 she is requesting this assessment information to be sent or send in immediately if summer courses are being taught.

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*Agenda topic New Regulations for admission to Teacher Education | Presenter Dr. Eagle/Kandice Rowe*

Dr. Eagle discussed Praxis changes. She stated that there is a praxis associated with each discipline. The changes take place July 1, 2017. Students must take and pass the Praxis 2 prior to student teaching. So this will affect the students starting Spring 2018 semester. She discussed the importance of content classes being taken in a proper order so students are ready to take the Praxis 2. She stressed being mindful of this when we are advising them in course registration. We want them to be prepared and not put off key courses until the end. Here again, if a student fails twice, it is a state requirement that we must provide remediation at our expense.

Dr. Ramsey stated that she advises her students to take the Praxis core in their second semester to get a feel for how it works, then this allows them time to retake which areas they did not pass in a timely manner.

Dr. Eagle stated that currently we have a really high pass rate in several areas and really low in others. Dr. Mitchell asked if they could receive details of where the students are lacking to be able to help them better; however, the Dean stated that we are not provided a detailed analysis. Dr. Meisel stated that it is possible to find this information on the ETS website but it takes some effort and you have to have access. Dr. Meisel stated that she will help do this since she has access to these sections of the ETS website.

Dr. Eagle mentioned that the legislature is currently tweaking state policy and she will get that information out to a specific content area if it is affected.

Kandice Rowe stated we discussed the new admissions policy in our last meeting. However, she wanted to update the committee since Spring 2017 was used as a pilot. She discussed the prior way that Admi 4 was done and then reiterated the new way stating she feels this will be more efficient. The new policy states anyone who wishes to be admitted to TE must:

- ❖ Pass Praxis 1 (core)
- ❖ Taken and passed EDF 201/EDF 270
- ❖ Have an overall 2.8 GPA and MU GPA
- ❖ Provide a writing sample
- ❖ Recommendation forms (which is a checklist) from 1 MU professor that they have had in class then 2 others of their choice
- ❖ Self-assessment

One other change is that students will only be allowed to apply for admittance to Admi 4 twice a year, April 1 and October 1. This deadline will be strictly enforced as the students need to realize there are rules set in place and consequences if they are not followed.

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*Agenda topic SHARING DAY | Presenter Kandice Rowe*

Kandie Rowe spoke about Sharing Day which will take place on April 25, 2017, for the COEPD students. This event runs from 9:00 a.m.-12:00 p.m. Students will showcase projects in the form of poster sessions or power point presentations, etc. This event starts at 9:00 a.m. in Shawkey Dining Room in the Student Center with opening remarks by Dr. Isaac Larison and Dr. Eagle. Dr. Eagle will be introducing President Gilbert who will be giving words of encouragement then students will break out into the various sessions. Lunch will be at 12:00 noon for all staff/faculty/students participating. Dr. Bob Angel will be the keynote speaker.

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*Agenda topic Retirement | Presenter Kandice Rowe*

Kandice Rowe discussed the retirement of Betty Lewis at the end of July 2017. Ms. Lewis' position will not be filled as part of restructuring. Ms. Lewis is an advisor and works with various campus departments so Mrs. Rowe stated that those individuals will be notified to contact her from now on.

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*Agenda topic Miscellaneous | Presenter Kandice Rowe*

Kandice Rowe sent out curriculum sheets for any updates or changes and they are to be returned today (April 13, 2017).

Kandice Rowe showed the COEPD website and where all information is located including forms, calendars, articles, and student accommodations, etc. There is also a section from all student teaching seminars that are now videotaped and uploaded for those who cannot attend or need to reflect back on something that was discussed. Mrs. Rowe asked if anyone has anything they feel needs to be added for students to view to please contact her.

Mrs. Rowe also wanted to remind everyone that if any department has new faculty who will be advising to please contact her so these individuals can be added to our advising list.

Dr. Sissy Isaacs asked if there were any questions or anything that anyone would like to add. The meeting was adjourned at 2:52 p.m.