

COLLEGE OF LIBERAL ARTS

Peer evaluation letters for faculty tenure and promotion

(From COLA Procedures for Applying for Tenure and/or Promotion)

Peer evaluation letters are letters from professional colleagues that evaluate a candidate's teaching via any of these means:

- visits to the candidate's classes;
- assessment of teaching materials, accomplishments, student evaluations (if agreed to by the candidate), or other means.

The professional colleagues may be from the candidate's department or a related discipline or field.

NUMBER OF LETTERS REQUIRED IN CANDIDATE'S PROMOTION AND/OR TENURE APPLICATION

Application for Tenure

An application for tenure must include a minimum of two visit letters per year by at least two different colleagues each year. For example, this would mean a total of 10 letters (two per year), for a candidate who has 5 years of service and is applying for tenure, as required, in the sixth year.

Application for Promotion

An application for promotion must include a minimum of three visit letters, from at least two different colleagues, within the relevant period. (The relevant period is from the previous promotion through to the year of application for promotion again).