**CMM 103 Fundamentals of Speech Communication**

**COURSE SYLLABUS**

**Fall 2012 Section 104 MWF 8:00-8:50am**

Morgan Smith

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Smith Hall 255

Office hours MWF 9am-11am

Credit Hours: 3

Assignments and Grading:

**Written Assignments**:

|  |  |  |
| --- | --- | --- |
| Assignment | Points Possible | Due Date |
| Informative Speech Proposal | 40 | 10/1 |
| Persuasive Speech Proposal | 40 | 11/12 |
| Supporting a Claim | 25 | 10/5 |
| Creating an Argument | 25 | 11/12 |
| Informative Speech Preparation Outline | 50 | Weeks 7, 8 |
| Informative Self Evaluation | 15 | Class After Speech |
| Persuasive Speech Preparation Outline | 50 | Weeks 13, 14 |
| Persuasive Self Evaluation | 15 | Class After Speech |
| Listening | 30 | **BEFORE** 11/9 |

**Oral Assignments:**

|  |  |  |
| --- | --- | --- |
| Assignment | Points Possible | Due Date |
| Introduction Speech | 20 | 9/5, 9/7 |
| Informative Speech | 75 | Weeks 7, 8 |
| Persuasive Speech | 100 | Weeks 13, 14 |
| Ceremonial Speech | 50 | 11/2, 11/5 |
| Impromptu Speech | 20 | 10/31 |

**Exams:**

|  |  |  |
| --- | --- | --- |
| Exam | Points Possible | Due Date |
| Unit I Exam (Chapters 1-6) | 60 | 9/19 |
| Unit II Exam (Chapters 7, 9-11, 13, 15) | 60 | 10/26 |
| Final **Comprehensive** Exam | 100 | TBA |

**Attendance:**

|  |  |
| --- | --- |
| 2 Attendance Points are given every day of class. These points are included in the total points for the class. These are NOT bonus points. Attendance is required to receive points. | Total possible Attendance Points:  84 |

**Total Points and Grading:**

|  |  |  |
| --- | --- | --- |
| Letter Grade | Percentage | Points |
| A | 90%-100% | 774-859 |
| B | 80%-89% | 688-773 |
| C | 70%-79% | 602-687 |
| D | 60%-69% | 516-603 |