

Course Title/Number	<b>Group Communication CMM 315</b>
Semester/Year	Fall 2013
Days/Time	MW (section 101) 2:00-3:15 and Tuesday/Thursday (section 102), 11:00-12:15
Location	SH 261 (section 101) and SH261 (section 102)
Instructor	Linda Cole
Office	SH 251
Phone	696-5291
E-Mail	Colel@marshall.edu
Office/Hours	MW 9:30-10 and 1:00-2:00, Tues/Thursday 10:00-11:00 and 1:00 -2:00
University Policies	By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy by going to <a href="http://www.marshall.edu/academic-affairs">www.marshall.edu/academic-affairs</a> and clicking on "Marshall University Policies." Or, you can access the policies directly by going to <a href="http://www.marshall.edu/academic-affairs/?page_id=802">http://www.marshall.edu/academic-affairs/?page_id=802</a>  Academic Dishonesty/ Excused Absence Policy for Undergraduates/ Computing Services Acceptable Use/ Inclement Weather/ Dead Week/ Students with Disabilities/ Academic Forgiveness/ Academic Probation and Suspension/ Academic Rights and Responsibilities of Students/ Affirmative Action/ Sexual Harassment

### Course Description: From Catalog

3 Credit Hours, prerequisites CMM 103 or 104H or 207 or 305. Study of group communication processes, including problem solving, systems of group communication analysis and evaluation in task oriented groups.
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The table below shows the following relationships: How each student learning outcomes will be practiced and assessed in the course.

<b>Course Student Learning Outcomes</b>	<b>How students will practice each outcome in this Course</b>	<b>How student achievement of each outcome will be assessed in this Course</b>
Students will . . .participate in cooperative learning experiences	Daily group activities Group presentations	Two major group presentations
Students will demonstrate an understanding of the nature of groups	Daily group activities Lecture Classroom discussion	Three exams Semester long journal Group Activities End of semester analysis
Students will discuss the relationships that occur within groups	Daily group activities Lecture Class Discussions	Journal writing End of semester analysis
Students will demonstrate ability to work cooperatively in a group	Daily group activities Group assignments	Two group presentations 2 group papers
Students will analyze group communication patterns, task	Lecture Class discussion	Three exams Two oral group

and maintenance roles and conflict management skills	<b>Daily group activities</b> <b>Group assignments</b>	<b>presentations</b> <b>Two group papers</b> <b>Journal</b> <b>End of semester analysis</b>

### **Required Texts, Additional Reading, and Other Materials**

1. Harris & Sherblom, Small Group and Team Communication

### **Course Requirements / Due Dates**

1. Two group presentations worth 100 points each (each accompanied by a 5 to 7 page paper)
2. A journal worth 150 points
3. Two quizzes worth 25 points each
4. One exam worth 50 points
5. Attendance worth 150 points

### **Grading Policy**

Grades will be calculated on a straight scale:

90 to 100 = A

80 to 89 = B

70 to 79 = C

60 to 69 = D

59 to 0 = F

### **Attendance Policy**

Attendance is mandatory. Class attendance and participation will make up part of the students grade. Missing the class will disrupt the group as well as jeopardize the student's grade. All absences are not acceptable unless they fall under the guidelines for University excused absences. Because this is a group class, group activities that are missed cannot be made up. Please refer to the Marshall Handbook regarding weather related closure of the university. Remember that you are missing points when you miss class. Please inform me of your pending absences. Also, make sure that your group is aware of days that you may

be absent. Some of your group meetings may take place out of class and it is imperative to contact group members to let them know if you will miss an activity. THE STUDENT IS RESPONSIBLE FOR ANY MISSED HANDOUTS OR INFORMATION ABOUT ASSIGNMENTS. If you missed class it is your responsibility to find out what happened in class.

Please silence your cell phone upon entering the class. No texting or reading texts during class. Please make any calls before you enter the class or after leaving the class.

### **Course Schedule**

Week 1 Introduction to the Course Chapter 1

Week 2 Systems Theory (Chapter 2) Assign final groups Chapter 3 Norms (assignment of 1<sup>st</sup> Presentation)

Week 3 Norms, (Chapter 3) continued / Chapter 4 Phases of Group Development

Week 4 Group Activities/class discussions/Chapter 5 Diversity/ Group Meetings

Week 5 Group Meetings/(QUIZ1)

Week 6 GROUP PRESENTATIONS

Week 7 Chapter 6/ Group activities

Week 8 / Chapter 7 (Listening and Feedback)

Week 9 Exercise on Listening/ Chapter 8 Teams (QUIZ2)

Week10 Chapter 9 and 11 Decision Making

Week11 EXAM I and Chapter 10 Creativity

Week 12 Group Presentations

Week 13Group Presentations

Week 14 Thanksgiving Break No Class

Week 15 Journals Due

THERE WILL BE NO FINAL EXAM