

Marshall University
CMM 213: Fundamentals of Interpersonal Communication
CRN#: 5840—Room 203 Seville Building
Spring 2014, Class Times W 5:00-7:20p

Instructor: Ms. Anita Lane
203 Seville Hall
304.757.7223
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Office Hours:

By appt.

University Policies

By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy at www.marshall.edu/academic-affairs/policies: Students with Disabilities | Affirmative Action | Computing Services Acceptable Use | Excused Absence (undergraduate) | Academic Dishonesty | Inclement Weather | MU Alert

Required Text, Additional Reading and Other Materials

Ross, R.S., Ross, G.M., & Seipke, H.L. (2009). *Relating and interacting: An introduction to interpersonal communication* (2nd ed.). BVT Publishing.
Films, Additional Readings and DVD **TBA**

Computer Requirements

This class utilizes blackboard for announcements, grades, coursework and other additional materials. Blackboard needs to be checked daily for any additional material that may be posted for class. Students who may have problems accessing black board, please contact the IT Help Desk through Marshall University

Counseling Center

Marshall University 1st Floor Prichard Hall Huntington, West Virginia 25755 - Phone: 304
696-3111 - ~~526-2304~~

Hours: Monday-Friday 8:00 a.m. – 5:00 p.m. - ~~11:00~~ **Hours:** Monday-Friday (Fall &
Spring semesters) 1:00 – 4:00 p.m. Evening hours available by appointment

S.H.E.P (Student Health Education Program)

Students can access many health benefits by being a Marshall University student.
<http://muwww-new.marshall.edu/shep/>

Marshall University Writing Center

LOCATION #1: 2nd floor of Drinko Library

PHONE: 304-696-6254

EMAIL: writing@marshall.edu

LOCATION #2: Your Computer! We offer virtual appointments for all Marshall students, including distance learners. If you would prefer to work with a tutor virtually, look for tutors with "online" and/or "eTutoring" designations.

(Upon Completion of the (AAS, BA and/or BS)

Course Student Learning Outcomes	How Practiced in this Course	How Assessed in this Course
Students will know and understand how fundamental aspects of interpersonal communication processes work.	Students will demonstrate knowledge of concepts and ability to classify, describe, and restate concepts about interpersonal communication processes...	...during in-class activities and discussions, on midterm exams and in papers.
Students will apply fundamental concepts in communication interactions.	Students will demonstrate ability to apply concepts in class activities and discussions, on midterm exams, in papers, and in a group project...	...during in-class activities and discussions, on midterm exams, and in papers.
Students will analyze communication interactions using theoretical and applied constructs in order to enhance abilities and outcomes.	Students will demonstrate the ability to recognize, label, describe, compare, and organize findings about theoretical and applied constructs and to shape outcomes in interactions...	...during in-class activities and discussions, on midterm exams, and in papers.
Students will synthesize and evaluate verbal and nonverbal communication behaviors across various interpersonal communication contexts.	Students will demonstrate ability to integrate and make sound judgments about theoretical and applied constructs and to organize and share findings...	...during in-class activities and discussions, on midterm exams, and in papers.

Course Requirements

Assignments are briefly described below this table; additional information will be shared in class.

1. Exams (May include additional Readings and Classroom Material)

#1	Chapters 1, 2, 3, 4	50 points
Midterm	Chapters 5, 6, 7, 8	50 points
Final	Comprehensive	50 points
Dialogue Journals		25 points
Discussion Board		25 points

<i>First Paper</i>	<i>Concepts from Chapters 1, 2, 3, 4</i>	<i>50 points</i>
<i>Second Paper</i>	<i>Concepts from Chapters 5, 6, 7, 8</i>	<i>50 points</i>
<i>Third Paper</i>	<i>Movie Analysis from Film depicting interpersonal Concepts.</i>	<i>50 points</i>

Grading Policy

That maximum number of points that can be earned in this course is 300. Grades (A through F) will be based on the point scale presented below, which roughly represents a percentage scale with 90-100% earning an A, 80-89% earning a B, 70-79% earning a C, 60-69% earning a D, and scores at 59 or below earning an F for the course. The table below shows the range of points for each range of percentages.

A	315-350	90 – 100%
B	280-314	80 – 89%
C	279-247	70 – 79%
D	246 - 210	60 – 69%
F	209 or below	0 – 59%

Three Papers (50 points each):

During our class time, we will discuss the assigned readings and often apply and/or practice concepts and skills during in-class activities (which will occasionally require some out-of-class preparation time). Three times during the semester, you will write a brief paper relating the ideas from a group of readings and associated class activities to your experiences, relationships, and interactions with others. You may use a film, class activities, text book and other related activities to this course for your first two papers. The final paper must apply concepts and theory as discussed in class to a film of your choice (through instructor approval). You may select topics that you find to be exciting, interesting, beneficial, or surprising. Your score for each paper will be based on the quality of your assessment (enough concepts are used to show your knowledge of the communication process, the concepts used are appropriate for the

event/experience being described and you did not overlook more appropriate concepts, your ideas are clear and consistent, and your writing style is fluent, well organized, clear, and error free. More information and a scoring rubric will be shared in class and will be posted on Blackboard).

Dialogue Journal (25 pts): Students will keep a dialogue journal of readings to bring to class. These journals must contain a minimum of 2 quotes per chapter with student interpretations and in-text citations. These may be collected at the end of the semester and returned prior to the final exam for use on the final exam.

Discussion Board (25 pts): Students are expected to interact on discussion board as related to course concepts. In order to receive full credit for this participation, students need to post and reply at least once to all classmates. This is under Relating and Interacting on the side menu of MUOnline.

Three Exams (50 points each):

Three midterm exams will be given to allow you to demonstrate your knowledge and understanding of the concepts we've studied, some of which will include "all of the above," "none of the above," and "a and c" options. Most of the questions will be drawn from your readings, however, questions taken from in-class activities and information shared during class will also be included.

Class Policies

Attendance Policy

The emphasis of this course is on communication. You must be engaged in our in-class discussions and participate in our in-class activities to develop the depth of knowledge and important skills this course is designed to teach. It is highly likely that missing classes will prevent you from understanding expectations for assignments and will result in a reduction in your ability to earn high scores on your assignments. Missing class will also make learning the content of this course more difficult and so will result in poor performance on your midterm and final exams and on your projects and papers. Absences that are excused by the University will be accepted when the student reports and verifies them with the instructor. You must contact your instructor about any absence and make arrangements for make-up work. Make-up work will be permitted at the discretion of the instructor. Failure to notify your instructor promptly and complete make-up work promptly may result in the loss of opportunity to make-up missed work.

How many absences will be tolerated?

You must be present to acquire the skills this course is designed to teach, whether you are the presenter or a critical observer of other presenters. Consequently, an excessive number of absences will prevent you from receiving a passing grade. You may miss up to two (2) classes without an excused absence report from the Dean of Student Affairs' office without penalty, HOWEVER, each additional unexcused absence will result in a 17 point reduction from the sum of points you earn in this course (which is roughly 5% of your course grade).

Missed Exams/Late Papers

Whenever you miss an exam with a university excused absence, these may be made up with arrangements made by calling the office phone number and scheduling a time to make the test up at the regional campus office with the office staff.

Late papers will be penalized with a 10 point automatic deduction of points from the start of the grade for the first week, an additional 10 points for each week afterward. I will accept late papers up to the Tuesday of Dead Week for half credit at the start of the grading. Points will be deducted accordingly from the start of the paper. For example, when papers are turned in on-time everyone starts with a 100 percent, after grading points are deducted for errors or where improvements are necessary—the student may end up with 90%. Papers turned in the following Tuesday will begin with a possible 90% before grading deductions. Papers turned in the second Tuesday after they are due begin with a possible 80% before grading deductions. Late papers turned in Dead-week start with a possible 50% before grading deductions. Remember that things happen and half credit is always better than a calculated 0.

Those of you who choose to utilize the writing center can earn up to 10 points extra credit for using these services for your papers. Please provide me with proof of your online writing tutoring to receive this credit.

Mobile Devices / Computer Policy

University policy allows students to carry mobile phones to the classroom, but they must be set on vibrate or silent so they do not disrupt the class. Please do not text, surf, or otherwise use your mobile devices during class. Similarly, if you bring your laptop to class, please use it to take notes rather than for other purposes.

*****Please see blackboard for course schedule*****