

Marshall University Course Title/Number	CMM 213: Fundamentals of Interpersonal Communication
Semester/Year	Fall 2014
Days/Time	TR 2:00-3:15
Location	Smith Hall Room 336
Instructor	D. Adkins
Office	Smith Hall Room 249
Phone	304-696-2805
E-Mail	adkins654@marshall.edu
Office/Hours	MW 9:30-950, 11:00-12:00, 2:00-3:00 TR 10:00-11:30
University Policies	By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy by going to www.marshall.edu/academic-affairs and clicking on "Marshall University Policies." Or, you can access the policies directly by going to http://www.marshall.edu/academic-affairs/?page_id=802 Academic Dishonesty/ Excused Absence Policy for Undergraduates/ Computing Services Acceptable Use/ Inclement Weather/ Dead Week/ Students with Disabilities/ Academic Forgiveness/ Academic Probation and Suspension/ Academic Rights and Responsibilities of Students/ Affirmative Action/ Sexual Harassment

Course Description: From Catalog

Introduction to principles and practices related to productive interpersonal communication Emphasizes competence in using verbal and nonverbal message systems to promote effective communication in social and task relationships.

Course Student Learning Outcomes	How Practiced in this Course	How Assessed in this Course
Students will know and understand how fundamental aspects of interpersonal communication processes work.	Students will demonstrate knowledge of concepts and ability to classify, describe, restate concepts about interpersonal communication processes...	...during in-class activities and discussions, on midterm exams, in papers, and in a group project.
Students will apply fundamental concepts in communication interactions.	Students will demonstrate ability to apply concepts in class activities and discussions, on midterm exams, in papers, and in a group project...	...during in-class activities and discussions, on midterm exams, in papers, and in a group project.
Students will analyze communication interactions using theoretical and applied constructs in order to enhance abilities and outcomes. Synthesize and evaluate verbal and nonverbal communication behaviors across various interpersonal communication contexts.	demonstrated growth in ability to recognize, label, describe, compare, and organize findings about theoretical and applied constructs and to shape outcomes in interactions...	...during in-class activities and discussions, on midterm exams, in papers, and in a group project.
Students will synthesize and evaluate verbal and nonverbal communication behaviors across various interpersonal communication contexts.	Students will demonstrate ability to integrate and make sound judgments about theoretical and applied constructs and to organize and share findings...	...during in-class activities and discussions, on midterm exams, in papers, and in a group project.

Required Texts, Additional Reading, and Other Materials

Ross, Seipke, Ross. (2009). *Relating and Interacting: An Introduction to Interpersonal Communication*. 2nd ed. BVT Publishing.
Other articles as assigned.

Course Requirements / Due Dates

Assignments are briefly described below this table. Additional information will be shared in class.

1. Exams:		
#1	Messages about the self and others	9/30
#2	Messages spoken and unspoken	10/21
#3	Messages in context	11/20
Final		12/13
2. Papers:		
First Paper	Topics: Self Perception-Song Lyrics	10/04
Second Paper	Topics: Nonverbal Message Ads	11/15
Response Paper	Movie Analysis	11/4
3. Projects :		
	Group Presentation and Written Paper/Summary	12/2, 12/4, 12/6

Grading Policy

Grades will be calculated on a straight scale:

A = 90 -100% C = 70 - 79% F = 59% or less
B = 80 - 89% D = 60 - 69%

Three Papers (50 points each):

During our class time, we will discuss and often apply and/or practice concepts and skills during in-class activities (which will occasionally require some out-of-class preparation time). Two times during the semester, you will write a brief paper relating the ideas from a concept and associated class activities to your experiences, relationships, and interactions with others. You may select topics that you find to be exciting, interesting, beneficial, or surprising. Your score for each paper will be based on the quality of your assessment (enough concepts are used to show your knowledge of the communication process, the concepts used are appropriate for the event/experience being described and you did not overlook more appropriate concepts, your ideas are clear and consistent, and your writing style is fluent, well organized, clear, and error free. More information and a scoring rubric will be shared in class). Additionally, after watching the complete movie, in class, you will write a brief analysis of specified interpersonal behaviors and communication styles.

Three Exams (50 points each):

Three exams will be given to allow you to demonstrate your knowledge and understanding of the concepts we've studied. Each exam will consist of 25-40 multiple choice questions and essay or short answer questions. Questions will come from the text, suggested readings, in-class discussions and activities and information shared during class. A final exam will consist of up to 50 multiple choice questions or up to five 10-point essay questions or a combination of the two.

Group Project (100 points paper/50 points presentation/25 points peer evaluation):

Your group project is an opportunity to demonstrate your ability to analyze, integrate, synthesize, and evaluate communication phenomena using the concepts learned in this course. In groups of 3 – 5 students, you will select a project, develop a presentation for your peers, and give the presentation to the class. We will talk more about the specifics of the project in class, however, for this project you may investigate a topic of interest to you and then educate your peers about it (e.g., emotional intelligence, raising socially skilled children, parenting as a communication process, preparing for a career in another culture, gender/ethnic appropriate communication in the work place, or similar kinds of topics).

In-class activities and participation (25 points):

Students will receive up to 25 points for participation in in-class discussions, exercises and activities. Points are awarded based on the quantity and quality of the student's participation. That means that the more consistently you

give full effort to participation, the more points you will be awarded.

Attendance & Classroom Policies

The emphasis of this course is on communication. You must be engaged in our in-class discussions and participate in our in-class activities to develop the depth of knowledge and important skills this course is designed to teach. It is highly likely that missing classes will (a) prevent you from understanding expectations for assignments and will result in a reduction in your ability to earn high scores on your assignments and (b) will make learning the content of this course more difficult and so will result in poor performance on your midterm and final exams and on your projects and papers.

Absences that are approved by the University will be excused when the student reports and verifies them with the instructor. You must contact your instructor about any absence and make arrangements for make-up work. Make-up work will be permitted at the discretion of the instructor. Failure to notify your instructor promptly and complete make-up work promptly may result in the loss of opportunity to make-up missed work.

You may miss up to three (3) classes without an excused absence report from the Dean's office without penalty, HOWEVER, each additional unexcused absence will result in a 5% reduction in your final course grade. In order to make-up missed work, you must contact me promptly when you have missed a class during which assignments are due. Work turned in late will result in an automatic penalty regardless of the excuse/reason. No assignment will be accepted two weeks after the original due date.

You are responsible for all assignments made during a missed class; however, in-class activities and quizzes cannot be made up.

PLEASE NOTE: Any student who misses 25% or more of the class sessions for this course will receive an F for the course (see page 83, 2011-12 Undergraduate Catalog).

Please silence and put away all cell phones and other electronic paraphernalia while in class. No ringing phones, text messaging, or checking email during class time. The first infraction of this rule will get you a nasty look and a second will result in loss of such device during the class, a third occurrence and all devices will be banned from the classroom. There is nothing so important that it merits interrupting your instruction.

When you have missed a class, please do not ask if you have missed anything important, of course you did. Get the assignment and make it up promptly. ***You are responsible for all assignments made during a missed class; however, in-class activities and quizzes cannot be made up.***

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All assignments must be turned in a typed, double-spaced format. I will not accept handwritten assignments or emailed copies except when the instructions ask that you email them.

To achieve an "A" on any assignment, and for the course, the student's work must be exemplary achievement. This is work that exceeds expectations and demonstrates initiative (beyond the requirements), shows creativity, and demonstrates higher-level analysis without having to ask the instructor "how to get an A."

Student work must be submitted on time, accurately, and of appropriate scholarly quality.

Please use proper (Formal) English when submitting a paper or giving an oral presentation. Do not use email or texting language, slang, or other forms of substandard English.

Plagiarism Policy: All written and oral assignments should be your own work. Any supporting material (information and ideas) from other sources should be acknowledged in some way. Both oral and written footnotes

are required for this course. Submitting work that is not original is considered academic dishonesty and taken seriously by the University, the College of Liberal Arts and the Department of Communication Studies. Penalties for academic dishonesty can range from a zero for the assignment to expulsion from the University. Academic dishonesty includes using speeches and outlines from other students or other sources and submitting or performing them as your own. Penalties for academic dishonesty can range from a zero for the assignment to expulsion from the University. Academic dishonesty includes using speeches and outlines from other students or other sources and submitting or performing them as your own.

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Spring 2014 CMM 213 Course Schedule:

Week	Date	Day	Topic
1	8/26	T	<i>Introduction and Orientation</i> - GenY Article - Context
	8/28	TR	- Chapter 1 - Intro to Human Comm.
2	9/2	T	- Chapter 1 Introduction to Human Communication - Definitions - Models
	9/4	TR	- Exercise - Man Laws Woman Rules
3	9/9	T	- Chapter 2 Interpersonal Affair - Need for others - Interpersonal Perception
	9/11	TR	- Self Concept - Exercise
4	9/16	T	- Movie
	9/18	TR	- Movie
5	9/23	T	- Movie discussion - Begin Chapter 3 Managing Meaning & Language - Context and Understanding
	9/25	TR	- Chapter 3 Managing Meaning & Language - Basic Axioms - Rule Sharing - Exercise
6	9/30	T	Exam #1 (1-3)
	10/2	TR	- Chapter 4 Nonverbal Communication - Importance - Dimensions - Paper #1 due
7	10/7	T	Paper Presentations and discussion - Perspectives (if time)
	10/9	TR	- Body movement, face, eye - Spatial and Territorial communication - Artifacts, touch, paralanguage, silence - Time - Exercise
8	10/14	T	- Chapter 5 Listening - Importance - Models - Habits
	10/16	TR	- Listening Continued - Exercise

9	10/21	T	<ul style="list-style-type: none"> - Chapter 6 Coping with Conflict - Myths, - Behaviors - Competence - Building Competence and Coping Behaviors
	10/23	TR	- Exam 2(4-6)
10	10/28	T	<ul style="list-style-type: none"> - Analysis Due - Discussion
	10/30	TR	<ul style="list-style-type: none"> - Chapter 7 Interpersonal Power and Influence - <i>Power Sources</i> - <i>Social Influence</i> - <i>Consistency</i> - Groups
11	11/4	T	- Groups
	11/6	TR	<ul style="list-style-type: none"> - Chapter 8 Interpersonal Relationships - <i>Definitions, Characteristics and Rules</i> - <i>Relationship Stages</i>
12	11/11	T	- Exam 3 (7, 8)
	11/13	TR	<i>Group Work</i>
13	11/18	T	<ul style="list-style-type: none"> - Paper #2 due - Paper Presentation
	11/20	TR	<ul style="list-style-type: none"> - Paper Presentation - <i>Exercise</i>
November 24-29			- FALL BREAK
14	12/2	W	- Group Work
	12/4	F	- Group Work
15	12/	M	- Group Presentation
	4/30	W	- Group Presentation
	5/2	F	- Group Presentation
16			Final Exam – Friday, Dec 13, 1:00 SH 263 (chapters 1-8 and any discussion, all group presentations and handouts)
<p>This is the only paper copy of the syllabus that will be distributed. Additional copies can be found online on the Communication Studies website. (http://www.marshall.edu/commstu/commstu/Resources.html)</p> <p>This syllabus is not considered a legal document and is subject to change as circumstances dictate.</p> <p>This is especially true when weather conditions dictate alterations in schedules and assignments. **</p>			

