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| Course Title/Number | <b>Group Communication CMM 315 (sections 101 and 102)</b>   |
| Semester/Year       | Fall 2016   |
| Days/Time           | Section 101 meets at 12:30-1:45 on TR in SH261. Section 102 meets at 2:00-3:15 TR in SH335  |
| Location            | SH261   |
| Instructor          | Linda Cole  |
| Office              | SH 251  |
| Phone               | 696-5291  |
| E-Mail              | Colel@marshall.edu  |
| Office/Hours        | MWF 9-10 am and 11-12. Tuesday/Thursday hours will be 11-12:30 and 2-3.   |
| University Policies | By enrolling in this course, you agree to the University Policies listed below. Please read the full text of each policy by going to <a href="http://www.marshall.edu/academic-affairs">www.marshall.edu/academic-affairs</a> and clicking on "Marshall University Policies." Or, you can access the policies directly by going to <a href="http://www.marshall.edu/academic-affairs/?page_id=802">http://www.marshall.edu/academic-affairs/?page_id=802</a><br><br>Academic Dishonesty/ Excused Absence Policy for Undergraduates/ Computing Services Acceptable Use/ Inclement Weather/ Dead Week/ Students with Disabilities/ Academic Forgiveness/ Academic Probation and Suspension/ Academic Rights and Responsibilities of Students/ Affirmative Action/ Sexual Harassment |

### Course Description: From Catalog

3 Credit Hours, prerequisites CMM 103 or 104H or 207 or 305. Study of group communication processes, including problem solving, systems of group communication analysis and evaluation in task oriented groups.

The table below shows the following relationships: How each student learning outcomes will be practiced and assessed in the course.

| <b>Course Student Learning Outcomes</b>                            | <b>How students will practice each outcome in this Course</b> | <b>How student achievement of each outcome will be assessed in this Course</b>       |
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| Students will . . .participate in cooperative learning experiences | Daily group activities<br>Group presentations                 | Two major group presentations  |
| Students will demonstrate an understanding of the nature of groups | Daily group activities<br>Lecture<br>Classroom discussion     | Three exams<br>Semester long journal<br>Group Activities<br>End of semester analysis |
| Students will discuss the relationships that occur within groups   | Daily group activities<br>Lecture<br>Class Discussions        | Journal writing<br>End of semester analysis  |
| Students will demonstrate ability to work cooperatively in a group | Daily group activities<br>Group assignments                   | Two group presentations<br>2 group papers  |
| Students will analyze group  | Lecture   | Three exams  |

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| communication patterns, task and maintenance roles and conflict management skills | <b>Class discussion</b><br><b>Daily group activities</b><br><b>Group assignments</b> | <b>Two oral group presentations</b><br><b>Two group papers</b><br><b>Journal</b><br><b>End of semester analysis</b> |
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**Required Texts, Additional Reading, and Other Materials**

Communicating in Small Groups, Principles and Practices, Beebe, Stephen and Masterson, John T., Eleventh Edition.

**Course Requirements / Due Dates**

1. Two group presentations worth 100 points each (each accompanied by a 5 to 7 page paper)
2. A journal worth 150 points
3. Two quizzes worth 25 points each
4. One exam worth 50 points
5. Attendance/Participation worth 150 points

**Grading Policy**

Grades will be calculated on a straight scale:  
 90 to 100 = A  
 80 to 89 = B  
 70 to 79 = C  
 60 to 69 = D  
 59 to 0 = F

**Attendance Policy**

Attendance is mandatory. Class attendance and participation will make up part of the students grade. Missing the class will disrupt the group as well as jeopardize the student’s grade. All absences are not acceptable unless they fall under the guidelines for University excused absences. Because this is a group class, group activities that are missed cannot be made up. Please refer to the Marshall Handbook regarding

weather related closure of the university. Remember that you are missing points when you miss class. Please inform me of your pending absences. Also, make sure that your group is aware of days that you may be absent. Some of your group meetings may take place out of class and it is imperative to contact group members to let them know if you will miss an activity. THE STUDENT IS RESPONSIBLE FOR ANY MISSED HANDOUTS OR INFORMATION ABOUT ASSIGNMENTS. If you missed class it is your responsibility to find out what happened in class.

Please silence your cell phone upon entering the class. No texting or reading texts during class. Please make any calls before you enter the class or after leaving the class. Since this is a class in group communication, students who choose to remain on their cell phones will be marked absent. Cell phone usage is up to the Instructor's discretion. The success of your group will depend upon the group interaction that takes place.

### **Course Schedule**

Week 1 Overview of class and Chapter 1.

Week 2 Discussion of Theory (Chapter 2) Assign final groups (assignment of 1<sup>st</sup> Presentation)

Week 3 Why People Join Groups Chapter 3

Week 4 Chapter 4 Collaboration (Meeting) Activity

Week 5 (Group Meetings/(QUIZ1)

Week 6 GROUP PRESENTATIONS

Week 7 Chapter 5 Roles Discussion

Week 8 Chapter 6 Improving Group Interaction Activity

Week 9 Chapter 7 & 8 Verbal and Nonverbal Interaction Managing Conflict ( Activity)

Week10 Quiz 2 Discussion of Chapter 9 Leadership

Week11 Chapter 10 Decision Making ( Activity)

Week 12 Chapter 11 Group Brainstorming & Creativity

Week14 No Class Thanksgiving Break

Week 14 Group Presentations

Week 15 Group Presentations JOURNALS DUE

THERE WILL BE NO FINAL EXAM