New Faculty Resource Fair & Lunch
August 14, 2017
11:30am-12:50pm

Community-Based Learning Program

http://www.marshall.edu/ctl/?page_id=39

Damien Arthur, Director, arthur133@marshall.edu, Old Main 109, x6-2764

Get information on how the Community-Based Learning Program can assist you, students, and community partners in course-specific collaborations that connect learning objectives to public service and community engagement. Community-Based Learning is a course-based, credit-bearing form of experiential education in which students participate in organized service that meets community-identified needs, and reflect on the service activity, in order to gain: 1) further understanding of course content, 2) an enhanced sense of civic responsibility and community engagement, and 3) a broader appreciation of the discipline's role in analysis of social systems and community improvement.

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CoRTEX

Michael Schroeder, Director, schroeder@marshall.edu, Smith Hall 742F, x6-6643
Damien Arthur, Director, arthur133@marshall.edu, Smith Hall 739G, x6-2764

Get information on how the new CoRTEX Center can assist faculty, students, and the community in solving some of our greatest public problems. The Center's name stands for: Community Research & Teaching Experiences with eXperts. The Center embraces the public good and strives to solve, through both quantitative and qualitative research, these public problems. CoRTEX is a unique group of faculty experts, determined to connect experiential student learning to faculty expertise, and problem solving in the community. Currently, CoRTEX is a central hub of both information and willing participants from the University and the Community, all of whom are engaged in public service, research, and problem solving. Faculty who wish to engage students and the community in solving our greatest problems, through their research, should contact us for more information about how to get involved.

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First Year Seminar (FYS)

http://www.marshall.edu/fys/first-year-seminar/faculty/fys-institute/

Jennifer Sias, FYS Coordinator, sias3@marshall.edu, x6-2522

$1800 in your pocket for training! An iPad to use in your classes! An opportunity to make an impact on Marshall's first-year students! Priceless! The FYS coordinator will be available to give you information and answer any questions you may have.

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Honors College

www.marshall.edu/honors

Susan Gilpin, Associate Dean, gilpin2@marshall.edu, Old Main 230, x6-6405

Learn how the Honors College enriches undergraduate college curricula at Marshall and how you can be a part of our mission by designing and teaching an interdisciplinary honors seminar.

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Human Resource Services   http://www.marshall.edu/human-resources/

Lisa Henry, *Benefits Representative, henry29@marshall.edu, x6-6240*
Alisha Harbour, *Human Resources Representative, owens24@marshall.edu, x6-2593*
Kim Thomas, *Human Resources Representative, gill54@marshall.edu, x6-3261*

Human Resource representatives will be available to answer general HR Questions and to ensure that all new Faculty members have "signed up" to attend a benefits session. Benefit packets will be on hand for those who haven't signed up for a benefits session, and an I-9 station will be set-up to expedite the on-boarding process. Please bring the appropriate documents for completion of the I-9, which can be found at this link: http://www.marshall.edu/ctl/files/I-9-List-5_2013.pdf.

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Information Technology   http://www.marshall.edu/it/

Jody Perry, *Executive Director of Technology Services, jody.perry@marshall.edu, x6-3226*

The Office of Information Technology will be on hand to assist with any IT concerns. Technology professionals will answer questions regarding MUNet Credentials, software availability, IT Resources and general IT questions. In addition, if you would like to bring your laptop and/or iPad, a Service Desk technician will be available to set up your wireless network on campus and your virtual private network (VPN) software.

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Marshall University Research Corporation (MURC)   www.marshall.edu/murc/

External Funding: Seeking, Applying and Managing with the Marshall University Research Corporation

Lisa Daniels, *Grants Officer, adkins244@marshall.edu, x6-3368*
Chris Schlenker, *Grants Specialist, schlenker@marshall.edu, 6-4307*

MURC Grants & Contracts will provide information related to Pre and Post Award Services. Topics in these areas include:

- Finding grant opportunities
- The application process
- Things to consider when applying for extramural funding (budgeting, university requirements, etc)
- Complying with award terms and conditions
- Cost considerations

Institutional Review Board

Bruce Day, *Director, Office of Research Integrity, day50@marshall.edu, x6-4303*

Information will be available on the MU Human Research Protection Program (HRPP) and the Institutional Review Board (IRB). Get answers to your questions concerning the IRB submission process and guidance on the location of applicable forms and templates.

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MU Libraries   www.marshall.edu/library

Acquisitions

Zana Sueme, *Acquisitions, durstz@marshall.edu, 6-6564*

Get answers to your questions about the MU Libraries' print and online collections which support your teaching and research. Learn how to obtain items through Interlibrary Loan, EZ Borrow, or a Purchase Request.

Faculty Copyright Best Practices

Monica Brooks, *Assistant VP for Libraries & Online Learning, brooks@marshall.edu, x6-6474*

Brief overview of fair use guidelines and introduction to our training series for faculty teaching any type of course (face-to-face, hybrid/technology enhanced, or 100% online courses); a lot has changed in the last 3-5 years! Marshall faculty are required to comply with Title 17 in addition to procedures that are in place to help them avoid infringement. Stop by and learn more.

Library Instruction

Eryn Roles, *Research & Instruction Librarian, roles1@marshall.edu, x6-2336*
Kelli Johnson*, Instructional & Reference Librarian, johnson28@marshall.edu, x6-6567*

Visit the MU Library tables to learn about library instruction, including types of sessions available and how to request instruction, for classes and individual research consultations. Experienced reference and instruction services librarians, including subject specialists, carefully and thoughtfully plan with you to design instruction that supports critical thinking, addresses course assignments, and fosters information literacy in students. Bring your course schedule to discuss options.

MU Digital Scholar   http://mds.marshall.edu/

Larry Sheret*, Instructional and Emerging Technologies Librarian, sheret@marshall.edu, , x6-6577*

Marshall Digital Scholar (MDS) serves as a showcase for the scholarly and creative work of the faculty, staff and students as well as university publications, images, recordings, archives, and special collections. It provides global access and enhances faculty and Marshall's visibility, status, and public value in the world. If you would like to have your scholarly research articles or presentations placed into MDS, please fill out this very short online form: https://www.marshall.edu/library-forms/mds-account-request/ or email your C.V., or a list of your publications to mds@marshall.edu or, sheret@marshall.edu.

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Independent Proctoring

Dena Laton, *Manager Online Learning Programs & Independent Proctoring, dena.laton@marshall.edu, x6-3141*

Located in Drinko 226, Independent Proctoring provides proctoring for students in hybrid and online classes. Our proctoring service protects the integrity of assignments and exams, especially exams that require "show your work" type answers. Contact Dena Callicoat Laton at (304) 696-3141 or dena.laton@marshall.edu to see how Independent Proctoring can assist you in putting those challenging classes online.

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Instructional Design Center   www.marshall.edu/muonline/

Kristen Huff, *Instructional Designer, kristen.huff@marshall.edu, Drinko Library 235, x6-3192*
Paula Kaplan*, Instructional Designer, kaplanp@marshall.edu, GC 321, x6-1948*

With two locations to suit your needs, the Design Centers offer professional development for faculty developing course content for online, hybrid, or face-to-face courses. Instructional Designers also assist with educational technology, such as Collaborative Ultra virtual classroom, lecture capture, streaming media, and the e-course development process. No matter your level of Blackboard experience, the instructional designers are happy to work beside you as a teammate to help you meet your instructional goals.

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Payroll Services   www.marshall.edu/finance/payroll-services/

Shyla Abraham, *Payroll Manager, abrahams@marshall.edu, x6-2230*
Karena Hatfield, *Payroll Representative, hatfield165@marshall.edu, x6-6457*

Representatives will be available for questions concerning payroll and forms such as the W-4, payment election forms, state tax forms, etc. will be available.

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Writing Across the Curriculum Program   http://www.marshall.edu/ctl/?page_id=41

Kateryna Schray, *Director, rudnytzk@marshall.edu, Old Main 109, x6-2404*

The philosophy of Writing Across the Curriculum as a teaching methodology can be summed up in one phrase: "Write to learn, learn to write." WAC was created to reinforce writing skills across all courses and in various subjects through a variety of activities that focus on writing as a means of learning. Please stop by the WAC information booth to learn more about the WAC community at Marshall.