

FORENSIC SCIENCE TECHSMITH RELAY RECORDING USE POLICY

More and more courses are being recorded and shared with students to enhance their educational experience. Marshall University provides its faculty with a software program, TechSmith Relay, for this purpose.

The Forensic Science Program at Marshall University provides some, but not all, course lectures on the secure Student-Only section of our website. Students are provided a secure login to access this site.

At this time, instructors may choose not to record lectures via Camtasia. Instructors may also choose to record lectures via TechSmith Relay but not to post them to the Website.

Regardless of whether faculty and other instructors choose to post or not to post to the website, all instructors are required to participate in the Course Capture process which includes TechSmith Relay recordings. Therefore, materials presented in class by a paid faculty or instructor must be provided the Academic Program. This is stated in each adjunct contract and generally assumed for full- and part-time faculty of Marshall University Forensic Science. Recognized as faculty and instructor intellectual property, the Academic Program agrees not to alter or distribute these materials without express written permission from the author. The Forensic Science Academic Program does retain the right to provide access to these documents for accreditation, formal assessment, or other audit purposes sanctioned by Marshall University.

Why TechSmith Relay record? Keeping in mind that students pay for their classes where it is important for instructors to be on time and in class as scheduled, instructor tardiness, absence or cancellation of class should be avoided. Rescheduling a lecture may also be difficult due to the overall schedule's lack of available space and the disruption that absences can cause to students who have established class and work schedules, instructors are asked to consider recording their lecture via Camtasia. Even distribution of a course throughout the semester is also important for this reason so if even distribution is not possible at this time, TechSmith Relay can sometimes be a solution. TechSmith Relay is particularly useful if the instructor knows in advance when a recorded lecture will be needed. Should an emergency arise where there is no prior notice, the instructor is encouraged to check-out a headset and webcam from the Program Office to record their lecture off-site.

08212015ps