




## Graduate Council

### MEMORANDUM

To: President Stephen J. Kopp

From: Tracy Christofero – Chair, Graduate Council 

Date: December 14, 2012

Subject: **Approval of Graduate Council Minutes: November 30, 2012**

Attached are the minutes of the November Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions. Happy Holidays!

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Minutes approved.

  
\_\_\_\_\_  
Dr. Stephen J. Kopp  
President, Marshall University

  
\_\_\_\_\_  
Date

*Note to President's secretary:*

Please return the signed original to Tracy Christofero with .pdf copies e-mailed to:

Dr. Tracy Christofero, MUGC 328, South Charleston Campus  
Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus  
Dr. Cam Brammer, Secretary, Graduate Council, SH 248, Huntington campus  
Mr. Tim Melvin, Office of Academic Affairs, Old Main, Huntington campus  
Ms. Jennifer Lauhon, Office of Academic Affairs, Old Main, Huntington campus  
Ms. Crystal Stewart, Information Technology, Drinko 313A, Huntington campus

# MU Graduate Council Minutes

November 30, 2012

South Charleston campus -- Thomas Boardroom

**Members Present:** Christofero, Trzyna, Anderson, Edington, Frank, Garrett, Heaton, Lankton, Larsen, Morris, Sollars, Sottile, Spindel, Swindell, Watts

**Members Absent:** Brammer (excused), Boster, Krieg (excused), Zanter (excused)

**Ex-Officio Members Absent:** Ormiston, Maher

**Guests:** Teresa Eagle, Dean, GSEPD; Christine Ingersoll, SOJMC

**Christofero convened the meeting at 1:00 p.m.**

## Agenda

Christofero	Welcome, Introductions, Announcements
Christofero	Approval of previous meeting Minutes (Attachment 1)
Christofero	Report of graduate faculty status candidates (Attachment 2)
Swindell and Spindel	Program Review
Zanter	Academic Planning, Standards, & Policies Committee
Trzyna	Curriculum Committee (Attachment 3)
Brammer	Credentialing Committee
Christofero	Miscellaneous business of the Council Spindel – Data Book

**Minutes Approval:** The October 26, 2012 minutes were approved. (Attachment 1)

**Graduate Faculty Status:** Graduate Faculty Requests (Attachment 2) were approved, with corrections noted to Bailey's status.

**Program Review:** Swindell praised GC Program Review evaluations,, saying they were reasonable and brief.

**Academic Planning, Standards, & Policies Committee** (No report)

**Credentialing Committee** (No report)

**Curriculum Committee** (Attachment 3) (Trzyna)

### CHANGE IN AREA OF EMPHASIS (2)

CITE – Applied Science and Technology – Deletion of written comprehensive assessment.....Approved  
*Approved pending language issues to be worked out by Tyrzna.*

CITE -- Mine Safety --- Edits to catalog description .....Approved

**NEW COURSE ADDITIONS (5)**

SOJMC – JMC 605 Master’s Network .....Approved  
Approved with editing changes regarding prerequisite.

SOJMC – JMC 640 Design Thinking .....Approved

SOJMC – 643 New Media Cultures .....Approved

SOJMC – 678 Original Storytelling.....Approved

SOJMC – 682 Master’s Initiative .....Approved

**ADDITION OF AN AREA OF EMPHASIS (2)**

COLA – Political Science – Accelerated Master’s Degree .....Approved

SOJMC – JMC – New Media Studies ..... Approved  
*Approved with editing changes/corrections involving new courses and incorporating concerns expressed by GSEPD. Responding to Dean Spindel’s concerns about resources, Christine Ingersoll assured the committee that resources were adequate within SOJMC for the new program.*

**CATALOG CHANGES/ADDITIONS (7)**

COLA – Geography – GEO 501 Historical Geography .....Approved

COLA – Geography – GEO 502 Geography of Appalachia .....Approved

COLA – Geography – GEO 503 Geography of Asia .....Approved

COLA – Geography – GEO 511 Medical Geography .....Approved

COLA – Geography – GEO 518 Geography for Teachers .....Approved

COLA – Geography – GEO 519 Geography of Gender .....Approved

COLA – Geography – GEO 522 Environmental Geography .....Approved

**COURSE CHANGE**

COLA – Political Science – PSC 680 Master’s Essay .....Approved

Spindel summarized a report she prepared on graduate education at Marshall, “Graduate College Data Book 2005-2012.” It is available at <http://muwww-new.marshall.edu/graduate-council/?s=data+book>

Christofero adjourned the meeting at 2:15 p.m.

Submitted by Burnis Morris, 12/6/12; revised by Tracy Christofero, 12/10/12

# Attachment 1

## MU Graduate Council Minutes of the Last Meeting

October 26, 2012  
Huntington campus – DL349

**Members Present:** Christofero, Trzyna, Brammer, Anderson, Eddington, Frank, Garrett, Heaton, Kreig, Lankton, Larsen, Morris, Nicholson, Sollars, Swindell, Watts, Zanter

**Members Absent:** Boster (absent), Sottile (excused)

**Ex-Officio Members Absent:** Spindel, Ormiston, Maher

**Guests:** Teresa Eagle, Dean GSEPD; Mike Cunningham, GSEPD; Jane Hill, COLA; Steve Mewalt, Psychology; Clark Egnor, International Office

**Christofero convened the meeting at 1:00pm.**

### Agenda

Christofero	Welcome, Introductions, Announcements
Christofero	Approval of previous meeting Minutes (Attachment 1)
Christofero	Report of graduate faculty status candidates (Attachment 2)
Swindell and Reynolds	Program Review
Zanter	Academic Planning, Standards, & Policies Committee (Attachment 3)
Trzyna	Curriculum Committee (Attachment 4)
Brammer	Credentialing Committee
Christofero	Miscellaneous business of the Council

**Minutes Approval:** The September 28, 2012 minutes were approved. (Attachment 1)

**Graduate Faculty Status:** Graduate Faculty Requests (Attachment 2) were approved.

#### **Standing Committee Reports:**

**Program Review:** Mary Beth Reynolds gave a presentation and instruction on Program Review. Swindell reported that program assignments would be made in the next few days and sent to all. He would like to have the reports finished by November 15<sup>th</sup>.

**Academic Planning, Standards, & Policies Committee (Zantar)**

The committee presented a recommendation for the redistribution of Graduate Council membership (Attachment 3). The committee submitted a revised recommendation with strikeouts included. The recommendation was discussed at length. An amendment was offered, but failed. A motion to table also failed. The recommendation was not approved. A hand count was requested; 5 voted in favor of the recommendation; 12 were opposed.

**Curriculum Committee (Attachment 4) (Trzyna)**

New Course Additions: (4)

COLA – ENG 500.....Approved  
COLA – ENG 501.....Approved  
COLA – ENG 506.....Approved  
GSEPD- ATE 685.....Approved

Course Change Requests: (6)

GSEPD - Counseling 695 ..... Approved  
GSEPD - Counseling 698 ..... Approved  
GSEPD - Counseling 740 ..... Approved  
GSEPD - Counseling 693 ..... Approved  
GSEPD – Counseling 691..... Approved  
GSEPD – Counseling 608..... Approved

**Change in Area of Emphasis: (4)**

GSEPD – ATE – Deletion of written comprehensive exams.....Approved  
GSEPD – ATE –Deletion of “Thesis Option”.....Approved  
GSEPD – ATE –Deletion of AOE.....Approved  
GSEPD –Counseling –Deletion of two AOE’s .....Approved

**Non-Curricular Catalog Changes/Additions (2)**

Graduate College—International Admissions changes as a result of  
INTO Program..... Approved  
GSEPD – Update GRE score requirements in catalog..... Approved

**Credentialing Committee (Brammer) - No Report**

**Next Meeting: November 30, South Charleston- Thomas Boardroom**

**Adjournment: 3:00 PM**

## Attachment 2

### Graduate Faculty Status Requests

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Dennison, Corley F.	SOJMC		Graduate	12/12/2012	12/12/2017
Add	Dooley, Janet	SOJMC		Associate	12/12/2012	12/12/2015
Add	Goodman, Allyson	SOJMC		Associate	12/12/2012	12/12/2015
Add	Hapney, Terry	SOJMC		Graduate	12/12/2012	12/12/2017
Add	Ingersoll, Christine	SOJMC		Associate	12/12/12	12/12/15
Add	Johnson, Rebecca	SOJMC		Associate	12/12/2012	12/12/2015
Add	Morris, Burnis	SOJMC		Associate	12/12/2012	12/12/2015
Add	Rabe, Rob	SOJMC		Associate	12/12/2012	12/12/2015
Add	Sheehy, Mike	SOJMC		Graduate	12/12/2012	12/12/2017
Add	Swindell, Christopher	SOJMC		Graduate	12/12/2012	12/12/2017
Delete	Evans, Dan	COS	Biological Sciences	Graduate	01/31/08	01/31/13
Delete	Kovatch, Jeffrey	COS	Biological Sciences	Associate	02/28/08	02/28/11
Delete	Meisel, Edna	GSEPD	Elem.-Sec. Ed.	Graduate	08/31/10	08/31/15
Delete	Price, J Elmer	COS	Biological Sciences	Graduate	05/31/07	07/31/12
Delete	Wilson, Nancy	GSEPD	Elementary/Secondary Ed.	Graduate	01/31/09	01/31/14
Edit	Bailey, Charles	SOJMC	SOJMC	Graduate	12/12/2012	10/31/17
Edit	Mallory, David	COS	Biological Sciences	Graduate	11/13/12	11/13/17

Edit	Norton, Michael	COS	Chemistry	Graduate	11/16/12	11/16/17
Edit	Serratt, Maria	SOM	Anatomy & Pathology	Doctoral	11/30/12	11/30/15

## Attachment 3:

### Graduate Curriculum Requests

\*Complete documents may be viewed on the Graduate Council Tracking site at this link:

<http://muwww-new.marshall.edu/graduate-council/proposals/upcoming-proposals/>

#### NEW COURSE ADDITIONS (5)

College: SOJMC

*Department:* JMC

*Course Number & Title:* JMC 605 Master's Network

*Catalog Description:* This course cultivates brainstorming and critiquing methods and incubates ideas in a collaborative setting. Students will build useful networks, and formulate a creative process tailored to their Master's Initiative Project.

*Prerequisite:* None

*First Term Offered:* Fall 2013

*Credit Hours:* 3 cr hr. graded

*Department:* JMC

*Course Number & Title:* JMC 640 Design Thinking

*Catalog Description:* This course engages students in the human-centered design thinking process for the innovative transformation of products and services.

*Prerequisite:* None

*First Term Offered:* Fall 2013

*Credit Hours:* 3 cr hr. graded

*Department:* JMC

*Course Number & Title:* JMC 643 New Media Cultures

*Catalog Description:* This course investigates the political, economic, and cultural influences of new communications technologies, both in history and in today's world.

*Prerequisite:* None

*First Term Offered:* Fall 2013

*Credit Hours:* 3 cr hr. graded



*Department:* JMC

*Course Number & Title:* JMC 678 Original Storytelling

*Catalog Description:* This course examines storytelling within organizations. Emphasis is on the theory behind storytelling and applying theory to practical internal and external scenarios using storytelling as a tactic in organizational PR.

*Prerequisite:* None

*First Term Offered:* Fall 2013

*Credit Hours:* 3 cr hr. graded

*Department:* JMC

*Course Number & Title:* JMC 682 Master's Initiative

*Catalog Description:* Creation of a ~~non-traditional~~ digital thesis in an applicable professional or scholarly subject through intensive research and creative technique.

*Prerequisite:* ~~None~~- JMC 605

*First Term Offered:* Fall 2013

*Credit Hours:* 3 cr hr. graded

## **ADDITION OF AN AREA OF EMPHASIS (2)**

**College: SOJMC**

*Department:* JMC

*Area of Emphasis Title:* New Media Studies

*Credit Hours:* 30  
(All at 500-level)

*Term to Take Effect:* Fall 2013

*Rationale:* Seen attached

*New Courses?* 5 new courses

*Resources needed?* None stated

*Catalog Addition/change:* Catalog addition is attached

**Delete reference to "education" and "recertification" in the last paragraph of the catalog addition**

**College: COLA**

*Department:* Political Science

*Area of Emphasis Title:* AMD: Political Science (Accelerated Master's Degree)

*Credit Hours:* Up to 12 CH

*Type of Change Requested:* Addition

*Term to Take Effect:* Not specifically stated

*Rationale:*

With the creation of a new master's in public administration, the department is seeking to transform its MA degree in political science. Because many of its current MA students are focused on public administration, the department is seeking ways to rejuvenate interest in the program. The AMD should enable the department to recruit from among its best undergraduate students, allowing them to complete both graduate and undergraduate degrees in an accelerated time frame. Admission requirements will be the same, except GRE scores will be waived.

*New Courses?* None stated

*Resources needed?* None stated

**CHANGE IN AREA OF EMPHASIS (2)**

**College: CITE**

*Department:* Applied Science and Technology

*AOE:* Mine Safety

*Proposed Change to AOE:* Deletion of written comprehensive assessment. To be replaced by ATE 685, Technical Education Capstone (3 hours course).

*Degree Program:* M.S. Safety

*Catalog Change:* See below\*

*First Term Change to take effect:* Spring 2013

*Rationale:* The update will make more clear the requirements and nature of the mine safety graduate program. The current catalog description is somewhat vague and thus has caused some confusion among many interested in the program.

*Prerequisite:* n/a

**\*Accompanying Catalog Change:**

(Old Catalog Description)

**Area of Emphasis in Mine Safety**

The Mine Safety graduate program is offered in cooperation with the National Mine Safety and Health Academy (MSHA), Beckley, WV. The program is designed for underground and surface mining and is applicable to all aspects of the metallic and non-metallic mining industry. Typically students are MSHA employees and have five or more years experience in the mining industry, and have a technical background. A limited number of non-MSHA employees are permitted into the program. The Division Chair of Applied Science Technology grants permission for admission to this area of emphasis. Please contact the Division Chair for further information prior to applying for admission to the program.

(Edits to Catalog Description)

Area of Emphasis in Mine Safety

The Mine Safety graduate program is offered in cooperation with the National Mine Safety and Health Academy (MSHA), Beckley, WV. The program is designed for underground and surface mining and is applicable to all aspects of the metallic and non-metallic mining industry. Typically students are MSHA employees and have five or more years experience in the mining industry; a technical background is required. A limited number of non-MSHA employees are permitted into the program: preference will be given to those with mining experience. The Division Chair of Applied Science Technology grants permission for admission to this area of emphasis. Only Mine Safety admitted students will be eligible to take courses. Please contact the Division Chair for further information prior to applying for admission to this program.

(New Catalog Description)

The Mine Safety graduate program is offered in cooperation with the National Mine Safety and Health Academy (MSHA), Beckley, WV. The program is designed for underground and surface mining and is applicable to all aspects of the metallic and non-metallic mining industry. Typically students are MSHA employees and have five or more years experience in the mining industry; a technical background is required. A limited number of non-MSHA employees are permitted into the program: preference will be given to those with mining experience. The Division Chair of Applied Science Technology grants permission for admission to this area of emphasis. Only Mine Safety admitted students will be eligible to take courses. Please contact the Division Chair for further information prior to applying for admission to this program.

**CATALOG CHANGES/ADDITIONS (7)**

**COLA**

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 501

**HISTORICAL GEOGRAPHY**

*Department:* GEOGRAPHY

*Effective date:* Spring 2013

*Summary of change:*

*Course description:*

Current: Historical study of human settlement patterns, population diffusion, economic development, and the evolution of state boundaries with an emphasis on processes that inform upon contemporary geographic patterns.

Revised: An examination of the spatial aspects of prominent historical patterns and processes, including demographic patterns, economic development, cultural diffusion, state formation, and urbanization.

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## **COLA**

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 502

GEOGRAPHY OF APPALACHIA

*Department:* GEOGRAPHY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

*Course description:*

Current: A study of settlement, transportation, manufacturing, agriculture and resource potential.

Revised: A study of the geography of Appalachia, including landforms, climate, settlement patterns, population, economics, resources, politics, and environmental changes.

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## **COLA**

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 503

GEOGRAPHY OF ASIA

*Department:* GEOGRAPHY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

*Course description:*

Current: Special attention given activities and environment in representative continental countries and nearby islands.

Revised: An examination of the geography of Asia focusing on contemporary issues, including climate, culture, economics, environmental change, everyday life, international relations, landforms, language, politics, population, religion, and urbanization.

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## COLA

*Type of change request:* Non-Curricular Changes (update in catalog description **AND** change in course title) – GEO 511 MEDICAL GEOGRAPHY

*Department:* GEOGRAPHY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

*Course description*

*Current:* An introduction to medical geography and its applications, including epidemiology, biometeorology, disease diffusion, healthcare delivery, folk medicine, regional health variations, agromedicine, and rural health issues in Appalachia.

*Revised:* An examination of contemporary issues and problems in health and medical geography, including the spatial aspects of global health, health care policy, and disease origins, diffusion, and ecology.

*New course title:* Health and Medical Geography

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## COLA

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 518 GEOGRAPHY FOR TEACHERS

*Department:* GEOGRAPHY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

*Course description*

*Current:* A study of elements of geography most essential for effective teaching of geographic content in professional education and the social studies.

*Revised:* A study of the elements of geography education focused on meeting the content standards and objectives for the elementary and secondary school levels.

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## **COLA**

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 519

### **GEOGRAPHY OF GENDER**

*Department:* GEOGRAPHY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

#### *Course description*

*Current:* Introduces gender as an essential element in understanding not only the geographic literature, but also the spatial dimensions and implications of gender and the cultural landscape.

*Revised:* An examination of contemporary gender issues and problems from a geographic perspective, including the spatial aspects of equality, health, poverty, human rights, and economic and political participation.

*Rationale:* This is a general update to ensure continued accuracy and clarity of the course description.

## **COLA**

*Type of change request:* Non-Curricular Changes (update in catalog description) – GEO 522

### **ENVIRONMENTAL GEOGRAPHY**

*Department:* GEOGRAGY

*Degree Programs:*

*Effective date:* Spring 2013

*Summary of change:*

#### *Course description*

*Current:* Global environmental problems and their causes.

*Revised:* A geographical survey of environmental changes caused by human activities. Focus is on resource availability and use; pollution of air, water, and biosphere; energy problems, and interaction of humans with plant and animal communities.

*Rationale:* The current description is too vague and needs to be matched to the already existing description of GEO422.