

### Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: Arts & Media      Dept/Division: Music      Alpha Designator/Number: MUS 566       Graded     CR/NC

Contact Person: Michael Stroehrer; Richard Kravchak      Phone: x63109; x62710

**NEW COURSE DATA:**

New Course Title: Marching Band

Alpha Designator/Number: 

M	U	S		5	6	6			
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Title Abbreviation: 

M	a	r	c	h	i	n	g		B	a	n	d							
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(Limit of 25 characters and spaces)

Course Catalog Description: The Marching Thunder rehearses three times a week and performs a varied selection of music at every home game as well as exhibitions around the country.  
(Limit of 30 words)

Co-requisite(s): \_\_\_\_\_ First Term to be Offered: Fall 2015

Prerequisite(s): \_\_\_\_\_ Credit Hours: 1

Course(s) being deleted in place of this addition (*must submit course deletion form*): MUS 521 Secondary Ensemble

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head _____	Date _____
Registrar _____	Date _____
College Curriculum Chair _____	Date _____
Graduate Council Chair _____	Date _____

## Request for Graduate Course Addition - Page 2

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College: Arts & Media

Department/Division: Music

Alpha Designator/Number: MUS 566

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Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

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1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

Ben Miller

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not Applicable.

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not Applicable.

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not Applicable.

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

Not Applicable.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

Rehearsal and performance experience in a marching band. Exposure to a variety of marching band literature.

## Request for Graduate Course Addition - Page 3

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### 7. COURSE OUTLINE (May be submitted as a separate document)

Three (3) rehearsals per week; performances throughout the Fall semester at home football games; may include performances at away games, and other off campus venues.

### 8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)

Not Applicable. Musical repertoire selected by ensemble director.

### 9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)

Lab setting

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### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Attendance; Participation and level of preparation for rehearsals and performances.

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Graduate students will be expected to perform at a level equivalent to or above Level 6 on the MU Applied Music Levels system (see attached).

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

Not Applicable.

## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Catalog Description:  
Prerequisites:  
First Term Offered:  
Credit Hours:

Department: Music  
Course Number and Title: MUS 566 Marching Band  
Catalog Description: The Marching Thunder rehearses three times a week and performs a varied selection of music at every home game as well as exhibitions around the country.  
Prerequisites:  
First Term Offered: Fall 2015  
Credit Hours: 1

Applied Music Level System: To maintain consistency throughout the applied music program, the Department of Music adheres to a system of levels that describe the relative performing abilities across the various curricula and according to the number of years of study. Students must refer to the syllabi of studio teachers to determine the specific studies and repertoire required at each level.

Level	Elective	Music Minor	BA Music Ed	BFA	MA
<b>1</b>	Standard entry level	Minimum acceptance			
<b>2</b>	Third year of study	Standard entry level	Probationary entry		
<b>3</b>		Second year of study	Standard entry level	Probationary entry level	
<b>4</b>			Second year of study	Standard entry level	
<b>5</b>			Upper division study (based upon successful completion of sophomore hearing)	Second year of study	
<b>6</b>			Completion of third year of study. Permission to schedule Senior Recital hearing.	Upper division study (based on successful completion of sophomore hearing)	
<b>7</b>			Graduation (based upon successful completion of Senior Recital)	Completion of third year of study (based upon successful completion of Junior Recital)	
<b>8</b>				Graduation (based upon successful completion of	Standard entry for Performance major
<b>9</b>				Honors undergraduate - Performance	Second year of study for Performance major
<b>10</b>					Recital and graduation for MA Performance major (based upon successful completion of graduate recital)

**The Marshall University**

**Marching Thunder**



**Band Handbook**

**2014-2015**

The document you are about to read contains your Handbook and Class Syllabus in addition to a great deal of information about membership in The Marshall University Marching Thunder. While we do not want to overwhelm you, we do want to provide you with the important details regarding membership.

Please read this document before you sign the final page. *The 2014-15 version of this handbook may contain expectations that could change your willingness to participate.* The policies in this handbook were developed so that this edition of the Marching Thunder can reach its greatest potential!

If you have any questions regarding this handbook, you are encouraged to contact me.

Have a great season, and Go Herd!

Sincerely,

Dr. Adam Dalton  
Director of Athletic Bands

2014-2015  
Thundering Herd Staff

Dr. Adam Dalton, *Director of Athletic Bands*  
Mr. Robert Wray, *Band Staff and Announcer*

Mr. Tyler Davis, *Graduate Assistant, Athletic Bands*

Mr. Anthony Almendarez, *Graduate Assistant, Athletic Bands*

Mr. Charlie Powell, *Percussion Teaching Assistant*

Ms. Kimberly Maynard, *Majorettes*

Mr. Adam Abshire, *Majorettes*

Ms. Brittany Shawver, *Majorettes*

Ms. Brigett Waters, *Dance Team*

Ms. Haven Campbell, *Dance Team*

Ms. Maurica Richardson, *Color Guard*

Ms. Jordan Erby, *Color Guard*

Mr. Aaron Statler, *Percussion*

Mr. Andrew Tilley, *Percussion*

Mr. Joe Crowe, *Percussion*

Mr. Chris Scarberry, *Front Ensemble*

Jodi Bapst, *Drum Major*

Rebekah Ricks, *Drum Major*

Christina Stradwick, *Drum Major*



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**MARSHALL UNIVERSITY  
MARCHING BAND  
PERSONNEL HANDBOOK  
AND  
SYLLABUS**

**“If you believe in yourself and have dedication and pride-and never quit, you’ll be a winner. The price of victory is high but so are the rewards”**

**Coach Paul “Bear” Bryant**

**ABOUT THIS MANUAL**

This manual addresses three main areas:

- **Operations:** How the marching band operates and the processes, organizational structure, and guidelines pertinent to its functioning throughout the year
- **Academics:** How the marching band functions in its unique capacity as both an organization and a university course.

This particular section will function as a course syllabus for MUS 266/466. This entire Handbook will also apply to membership in our spring semester pep bands, particularly with respect to rules, regulations, policies, and expectations.

- **Code of Conduct:** What is expected of marching band members and staff

**THE NEED FOR A MARCHING BAND HANDBOOK**

There are procedures and polices with which all members need to become familiar, and this handbook seeks as its goal the presentation of those materials. Both veteran members and new members must carefully read this information before committing to membership for the 2014-15 season.

You will find that much of this document is quite specific and rigorous about the expectations, rules, and policies that we have in place, but please understand that these are necessary if we are to have an environment in which fairness, consistency, and efficiency are to be present. Please also understand that any university organization’s policies must reflect the core philosophy, mission, and expectations of that university and the community it services. Our handbook’s main purpose is to make the Marshall University Marching Thunder the best organization possible.

**Please note that you will be asked to sign the last page, which states that you have read this document, and agree to its contents as it pertains to membership in the marching band.** If you have any questions about this document, please do not hesitate to contact the director.

**“When you discover your mission, you will feel its demand. It will fill you with enthusiasm and a burning desire to get to work on it.”**

*W. Clement Stone-Author*

## MEMBERSHIP REQUIREMENTS

To be a member of the Marshall University Thundering Herd, members must meet the following requirements:

- Must be registered for MUS 266/466
- Must be in good financial standing with University Bands and Marshall University, including the dispensation of all uniform fees, equipment fees, hotel fees, or other charges incurred in prior membership
- Must complete and have on record with University Bands a **Medical Information Form**

## MEMBERSHIP POLICY

Students who are in the marching band may participate in the Marching Thunder for up to six (6) years as undergraduate students.

- Any student wishing to participate in band for more than 5 years must present compelling reasons to the director or attend as a graduate student at Marshall University
- Graduate students may participate in band for two (2) years beyond the five (5) years allowed for undergraduates for a total of 8 years as both an undergraduate and graduate student.
- The number of years a leadership team member may serve will be determined by the Director on an annual basis.
- **Students in the band prior to 2014 are exempt from this policy**

## REQUIRED CLASS MATERIALS

All Marching Band members will be required to bring the following materials to all rehearsals including game-day rehearsals:

1. Instrument or appropriate equipment
2. Music and Exercises
3. Notebook with plastic sheet protectors (Not provided)
4. Pencil
5. Wire Music Stand (not provided)
6. Drill
7. Proper rehearsal attire (sandals or similar foot apparel are not acceptable)

## ATTENDANCE

Attendance is the most important factor in the success of any group activity. All members are required to attend all rehearsals and performances during the fall semester, including *the possibility of the Conference USA Championship Game and the possibility of a bowl game that might take place in December or January.* **Attendance at rehearsals and performances will play a vital role in determining travel roster and pep band membership during the year, which includes travel to bowl games and conference championship games.** The

director make all final decisions on attendance. If a member is absent or tardy due to reasons that he/she feels merit special consideration, present your case in writing to Dr. Dalton for consideration.

### **Attendance Procedures**

1. Members meet with their sections at 3:30 PM each day for rehearsal procedures.
2. A **Drum Major** will take attendance at rehearsal, which officially begins at 3:30 PM.
3. Members must have all required materials (e.g. music, drill book, etc.) to be counted present.
4. If a member is late or has a class conflict, the member should report to the drum major when he/she arrives to be marked present.
5. Attendance will also be taken at Game Day rehearsals.

### **Tardy Procedures**

If a member knows he/she is going to be tardy, he/she should fill out a Tardy/Absence Form and submit it to the director by email at least **ONE FULL WEEK IN ADVANCE** of the tardy. Please note: submitting the form does not necessarily mean the tardy will be excused. The director will make the final decisions after reviewing the Tardy/Absence Form.

### **Emergency Tardies**

The protocol for emergency tardies is as follows:

1. If an emergency arises and a member is going to be tardy, he/she should contact a drum major via email or by phone.
2. The member should then report to rehearsal as soon as possible and check in with his/her section leader so that the member can be marked “tardy” rather than “absent”.
3. A completed Tardy/Absence Form should then be emailed to the director explaining the cause of tardiness.

**Leaving rehearsal early is analogous to being tardy because rehearsal time is lost in both instances.**

### **Absentee Procedures**

If a member knows he/she is going to be absent, he/she should fill out a Tardy/Absence Form and submit it to the director by email at least **ONE FULL WEEK IN ADVANCE** of the absence. Please note: submitting the form does not necessarily mean the absence will be excused. The directors will make the final

decisions after reviewing the Tardy/Absence Form.

### Emergency Absences

The protocol for emergency absences is as follows:

1. If an emergency arises and a member is going to be absent, he/she should contact a drum major via email or phone.
2. A completed Tardy/Absence Form should then be emailed to the director explaining the cause of the absence.
3. If the absence is due to illness and is longer than 2 days, the member should include a doctor's excuse with their Tardy Absence Form.

**IF A MEMBER NEEDS TO BE EXCUSED FROM ANY PART OF A BOWL GAME TRIP, A WRITTEN STATEMENT MUST BE PRESENTED 3 WEEKS IN ADVANCE TO BE CONSIDERED TO BE EXCUSED. SUBMITTING THE FORM DOES NOT AUTOMATICALLY EXCUSE THE ABSENCE.**

### Acceptable Excuses for Tardiness or Absences

1. Illness
2. A death in the family
3. A class conflict previously approved by the directors
4. An extraordinary circumstance approved by the directors

### Class Conflicts

A member is permitted to miss the equivalent of one (1) rehearsal day per week due to a class conflict. This can be split up amongst the three rehearsal days. A Class Conflict Form will be available and must be submitted to the director by the end of band camp. In order for a class conflict override to be issued, a complete copy of the student's schedule, student's ID, and the class that conflicts with MUS 266/466 must be submitted to the director by the end of band camp.

### CONSEQUENCES OF NOT MEETING ATTENDANCE EXPECTATIONS

1. Two unexcused tardies = one unexcused absence.
2. One unexcused absence may lower the grade by one letter and may result in possible suspension from the current half-time program and/or future performances.
3. Two unexcused absences may lower the grade by two letters, and may result in suspension from the current half-time program and/or subsequent performances.
4. Three unexcused absences may result in the termination of your membership.
5. An unexcused absence for Friday and/or Saturday rehearsal is analogous

with two unexcused absences and may result in alternate status.

6. Excessive absences due to an illness or injury may result in alternate status.

An unexcused absence from a performance may result in termination of your membership and you may receive a failing grade for the course. This includes all post-season events. Note: your grade for the fall semester can be retroactively changed if circumstance warrants.

**If you are absent or tardy due to a reason you feel should be excused and merits special consideration, present your case in writing to the director at an appropriate time (NOT REHEARSAL). The director will evaluate each request with attention to each individual's circumstances.**

***"It takes but one positive thought when given a chance to survive and thrive to overpower an entire army of negative thoughts."***

*Robert Schuller-Author*

## **GRADING**

Because of the inherent nature of ensemble classes, the grading system is different from academic classes. Each member of the class starts with a grade of "A". If a member follows all prescribed guidelines and meets all expectations, he or she will receive a final grade of "A" for the course at the end of the semester. However, if a member does not follow the guidelines and expectations as outlined in this manual, he/she will have his/her final grade lowered. These guidelines and expectations include the following:

- **Attendance** (please see the section on "*Attendance*")
- **Preparedness for Class**, including, but not limited to, music, memorization, drill, choreography, required materials, et al
- **Responsibilities of Maintaining Borrowed Property**, including instruments, equipment, uniforms
- **Conduct, Attitude, and Participation**, including but not limited to The Marshall University Student Code of Conduct, respect for fellow students, staff, fans, and the institution of the "Marching Thunder" (please see "*Policies and Expectations*")

## **SERVICE AWARDS**

All members are eligible for a service award. Those students who meet all membership qualifications and commitments will receive the award at the end of the season. The amount of the service award depends on available funds. A member can have their service award revoked or the amount reduced for any of the following reasons:

1. Damage to university-owned equipment and/or uniform
2. Failure to return university-owned equipment and/or uniform by **posted deadlines. THIS POLICY WILL BE STRICTLY ENFORCED!!**
3. Unexcused absences from rehearsals or performances

4. Failing to comply with rules and regulations as stated in this handbook and The Marshall University Student Code of Conduct

All decisions relative to service award reduction or elimination will be made by the Director.

### **SCHOLARSHIPS**

A small percentage of members receive scholarships. The terms of the scholarships are prescribed in the agreement letters the recipients sign. Scholarships are generally awarded only to incoming members and are renewable for up to four (4) years.

- Marshall Band members that would like to be considered for scholarships should submit an application form to the Director of Athletic Bands at the appropriate time. Qualifications and expectations will be announced at a later date.
- All members of the Thundering Herd who receive scholarship assistance will be required to register and participate in pep band. This includes the spring semester as well as fall semester. If a student does not participate in pep band in the spring semester, they will forfeit their scholarship for that semester.

### **AMERICANS WITH DISABILITIES STATEMENT**

Any student who has a disability that requires accommodations to complete the essential functions of MUS 266/466 should contact The Marshall University Office of Disability Services Program. Every effort will be made to provide reasonable accommodations.

Essential Functions of MUS 266/466:

- Attend all scheduled rehearsals and performances (most of which are outdoors at our practice field)
- Perform assigned music and/or choreography
- Perform assigned drill maneuvers

# ***THINGS THAT TAKE NO ABILITY***

***Effort***

***Having A Positive Attitude***

***Accountability***

***Responsibility***

***Promptness***

***Respectfulness***

***Trustworthiness***

***Being Honest***

***Commitment***

***Team Unity***

***Passion for the Marching Thunder  
and Marshall University***

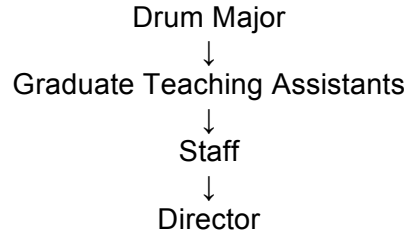
## **MISSION STATEMENT**

The Marshall University Marching Thunder supports university athletic teams, provides entertainment for Thundering Herd fans, and builds positive community relations for the University, the Athletics Department, and the Band Program. The Marching Band also seeks to help its students improve their musical skills, to provide performance opportunities, and to enhance the overall quality of time spent in the university environment for its members, and to encourage and guide the students' academic progress.



## **ORGANIZATIONAL STRUCTURE**

If you have any questions, concerns, or should a problem arise regarding the Marching Band, you should proceed through the following organizational structure:



If you do not feel comfortable approaching any particular level of the organizational structure, you are encouraged to make an appointment to meet with the Director of Athletic Bands. If you do not feel comfortable approaching the Director of Bands, you are encouraged to make an appointment with the Director of The School of Music and Theater. Marshall University has specific procedures in place to handle issues of concern. Please make every effort to utilize these procedures within the Marshall University system should a issues of concern arise.

## **REHEARSAL SCHEDULE**

Monday, Wednesday, Friday:	3:30 PM – 5:30 PM
Other Sectionals:	TBA
Game Day Dress Rehearsals:	TBA

## **A LEADER IS ONE WHO KNOWS THE WAY, GOES THE WAY AND SHOWS THE WAY**

*John Maxwell, author*

**THE SUPREME QUALITY FOR LEADERSHIP IS  
UNQUESTIONABLY INTEGRITY. WITHOUT IT, NO REAL  
SUCCESS IS POSSIBLE, NO MATTER WHETHER IT IS ON A  
SECTION GANG, FOOTBALL FIELD, IN AN ARMY, OR IN AN  
OFFICE.”**

Dwight David Eisenhower  
34<sup>th</sup> President of the United States

# The 17 Principles of Effective Teamwork

## **1. PUT THE GROUP FIRST**

“There is no limit to what can be accomplished if it doesn’t matter who gets the credit.”

## **2. SHARE GROUP INFORMATION OPENLY WITHIN THE GROUP**

“The word communication comes from the Latin “communico”, which means “to share.”

## **3. BE A PART OF THE SOLUTION**

“If we did all things we are capable of, we would literally astound ourselves.” –Thomas Edison

## **4. SEEK FIRST TO UNDERSTAND**

“Appreciation is a wonderful thing; it makes what is excellent in others belong to us as well.” – Voltaire

## **5. RESPECT OTHERS OPINIONS**

“A man’s mind stretched to a new idea never goes back to its original dimensions.” – Oliver Wendell Holmes

## **6. ASK AND ENCOURAGE QUESTIONS**

“The important thing is not to stop questioning. Curiosity has its own reason for existing.” – Albert Einstein

## **7. MAKE RATIONAL DECISIONS**

“The significant problems we face cannot be solved at the same level of thinking we were at when we created them.” – Albert Einstein

## **8. ELIMINATE INTERNAL COMPETITION**

“Great discoveries and achievements invariably involve the cooperation of many minds.” – Alexander Graham Bell

## **9. BUILD TRUST WITH INTEGRITY**

“Things which matter most must never be at the mercy of things which matter least.” – Goethe

## **10. TREAT ONE ANOTHER WITH DIGNITY**

“What lies behind us and what lies before us are tiny matters compared to what lies within us.” – Oliver Wendell Holmes

## **11. COMMIT TO EXCELLENCE**

“We are what we repeatedly do. Excellence, therefore, is not an act, but a habit.” – Aristotle

## **12. BE ACCOUNTABLE FOR YOUR ACTIONS**

“Example is not the main thing influencing others – it is the only thing.” – Albert Schweitzer

**13. ACCEPT MISTAKES AND LEARN FROM THEM**

“Our greatest glory is not ever falling, but rising up every time we fall.” – Ralph Waldo Emerson

**14. LEARN CONTINUOUSLY**

“I know of no more encouraging fact than the unquestionable ability of man to elevate his life by conscious endeavor.” – Henry David Thoreau

**15. PROMOTE INTERDEPENDENCE**

“Build your team a feeling of oneness, of dependence on one another and of strength to be derived from unity.” – Vince Lombardi

**16. BE PATIENT AND PERSERVERE**

“We will either find a way or make one.” – Hannibal

**17. PULL THE WEEDS**

“We must cultivate our garden.” – Voltaire

**“THE QUALITY OF A PERSON’S LIFE IS IN DIRECT PROPORTION TO THEIR COMMITMENT TO EXCELLENCE REGARDLESS TO THEIR CHOSEN FIELD OF ENDEAVOR”**

- Vince Lombardi

**UNIFORMS**

Marshall University has spent a lot of time and money to provide a good image for the band. When wearing your band uniform, you represent **Marshall University** and **The Marching Thunder**. Always conduct yourself with appropriate decorum. **Please remember**: Someone, particularly FANS AND/OR ALUMNI, is always observing you while you are in uniform. The Marching Thunder is one of the most visible icons of Marshall University, especially when in uniform. With this comes a greater need for responsibility from our members. Consider this carefully when you choose to become a member of the organization.

## Uniform Checkout

- You will be issued a uniform during Band Camp. Once you are fitted for your uniform, you will be responsible for keeping the uniform in “performance shape”.
- **AT NO TIME SHOULD MEMBERS OF THE BAND WASH THEIR OWN UNIFORM!!!**
- Failure to keep your uniform in “performance shape” will result in no performance for you on that day.
- You will be assigned a plume that will remain with you for the entire season. Should you lose or damage your plume, you will be required to pay for a replacement.
- It will be your responsibility to keep your marching shoes in “performance shape”. Failure to comply with this important request will result in the member not being allowed to perform that day.
- You must sign a “*Borrowed Property Agreement*” form before you can receive your uniform.
- You will be required to compensate Marshall University for any damages caused to your uniform. Charges for lost or damaged items will appear on your student account. At the discretion of the Director, lack of appropriate care of your uniform may result in dismissal from the band.
- Tall, plain black socks. NO FOOTIES! Socks must be tall enough to prevent someone from seeing your leg between your shoe and the bottom of your pants while SITTING and MARCHING!

## Uniform Care

- Members are not to make any alterations to the uniform. Your uniform will be fitted to you for the proper look during camp. Please see a member of the Uniform Committee if you feel your uniform needs altering.
- If you get a stain on your uniform, you should notify the Uniform Committee as you turn in your uniform THAT DAY. Do not attempt to clean it yourself.

## Wearing Your Band Uniform

- Winds and Percussionists are to wear the shirt provided for them under their uniform. This is critical for the look of the ensemble and the proper fit of your uniform! On special rehearsals, you will be asked to wear your bibbers and under-shirt, along with your shako and plume. EVERYONE is expected to comply with this request.
- Your uniform is either on or off. This includes the jacket. Helmets may be carried separately. Members are not to wear an incomplete uniform.
- Your uniform may be worn only at university-related functions or those approved by the Director.
- **If a member has long hair, it must be neatly secured under the shako so that the hair is not visible on the shoulders of the band uniform. A member’s hair must not touch the collar of the uniform.**
- **A member’s shoes must be polished and in good condition.**
- **No hats, bandannas, or headbands are to be worn while in uniform at anytime.**

- Smoking, **EATING**, consuming alcohol, or using illegal drugs while in uniform is strictly prohibited. We will be providing hydration and snacks for you on Game days in the stands, which will eliminate the need for the members to visit the concession stand. This will allow us to have the full ensemble in the stands at all times providing support for The Herd, and allow us to reduce the chance of mishaps with concession stand food while in uniform.
- No large jewelry or body art of any type that can be seen by the public may be worn with the uniform. Body art would include any type of tattoo or finger nail polish. Tattoos that can be seen while wearing the uniform must be covered and nail polish must be clear. Only stud earrings will be permitted while in uniform. No large hoops, gauges, or bars may be worn in the ears or on the face. Please wear clear place holders for all other jewelry

### **Wearing the Auxiliary Uniform**

- These uniforms will be worn according to the Auxiliary Coordinator's specifications at all times.
- Section Leaders will inspect uniforms prior to each performance. If a member's uniform is incomplete or unacceptable, he or she will not be permitted to perform.
- Smoking, eating, consuming alcohol, or using illegal drugs while in uniform is strictly prohibited.

### **Uniforms in the Stands**

- Members are not to remove any part of the uniform until instructed to do so. We will leave our jackets on at all times during the game.
- The Drum Majors will give the signal as to when Helmets are to be removed.
- No other headgear is to be worn in the stands.
- Sunglasses are permitted in the stands – conservative styles only.

## **EQUIPMENT**

1. All those who need university instruments or other equipment must complete a "*Borrowed Property Agreement*" form before checking out university-owned property.
2. Students will be required to compensate Marshall University for any damage caused to borrowed equipment. Charges for lost or damaged items will appear on the student's account. At the discretion of the Director, lack of appropriate care of borrowed equipment may result in dismissal from the band.
3. If your borrowed equipment needs repair, see the Director. University Bands will handle repair costs related to everyday wear and tear. University Bands Graduate Assistants are responsible for the delivery of equipment to the music store. Do not take your instrument for repair on your own without speaking with the director first
4. Do not switch or return university-owned equipment without completing the appropriate paperwork. Students are responsible for the equipment listed on the "*Borrowed Property Agreement*" form that they signed.

5. Please load and unload equipment carefully onto trucks and busses.
6. DO NOT leave equipment in the hallways of the music building after rehearsals and/or performances. Put equipment and cases in the correct storage locations and be sure that the room(s) is locked.

### **UNIFORM AND EQUIPMENT TURN IN PROCEDURES**

- The dates and times of uniform and equipment turn in will be announced later.
- No uniforms or instruments can be dropped off at the University Bands office or anywhere else outside the designated turn-in areas and times. If you do so, your service award will be revoked. There will be no exceptions to this policy.
- At the end of football season and the week before uniform/instrument turn-in, we will remind you of the uniform and instrument turn-in specifics.
- Whether you check your e-mail, receive e-mail from us, or check our website, you are now responsible for turning in your equipment and uniform as required.

## POLICIES ON CONDUCT

Please note that, in addition to the following *“Policies on Conduct”*, The Marshall University Student Handbook is in effect whether you are on or off campus as long as you represent Marshall University.

***YOU HAVE MORE FREEDOM NOW THAN YOU HAVE HAD AT ANY TIME IN YOUR LIFE THUS FAR. WITH THIS FREEDOM COMES THE NEED TO DEMONSTRATE MATURITY. IF YOU SHOW A LACK OF MATURITY, LACK OF FREEDOM FOLLOWS QUICKLY.***

### SPORTSMANSHIP AND ETHICAL BEHAVIOR

All members of The Marching Thunder are expected to conduct themselves with pride and professionalism at all rehearsals, performances, appearances, and other functions regardless of the outcome of the event. ***Members and staff will not engage in any unsportsmanlike conduct, intimidation tactics, celebratory acts that demean others, use inappropriate language regarding others, or engage in similar abusive and degrading behavior reflective of a general lack of respect and civility.***

### ALCOHOL AND CONTROLLED SUBSTANCES

The following are strict and incontestable guidelines for the behavior of ALL Marching Thunder personnel. If the behavior of a participant or staff member is found not to be commensurate with these guidelines, his or her membership with any and all athletics bands will be permanently terminated. **This is your first and only warning. You will not be afforded a second chance!**

At no time when acting as a participant, agent, staff member, or representative of The Thundering Herd shall any person act in violation of any federal, state, or local alcohol or controlled substances laws. These laws include the following:

1. Possession or consumption of alcohol by an individual under the age of 21 is prohibited.
2. Possession or consumption of any illegal substances by any person of any age is prohibited.
3. Consumption of alcohol on an ICC-regulated vehicle (e.g. a bus or university vehicle) is prohibited.
4. Acquisition of alcoholic beverages for an individual under the age of 21 is prohibited.
5. **At no time when acting as a participant, agent, staff member, or representative of The Marching Thunder, or when in transit to or from**

**a University Bands function, or when staying in accommodations provided by official university means (e.g. hotel), shall any band member, regardless of age, be in the possession of or consume alcoholic beverages or controlled substances.**

### **SMOKING**

- Smoking in university classes is prohibited; MUS 266/466 is a university class, therefore smoking is not permitted at any time during a band function.
- Smoking while in uniform is strictly prohibited.
- Smoking in high profile areas such as stadium parking lots, hotel parking lots, etc., where it is clear that Marshall University is being represented, is prohibited.

### **SEXUAL HARASSMENT POLICY**

It is the policy of Marshall University to maintain a work and educational environment free from all forms of sexual harassment of any employee, applicant for employment, or student. Sexual harassment in any manner of form is expressly prohibited. It is the responsibility of the University to provide educational opportunities to create this free environment and to take immediate and appropriate corrective action when sexual harassment is reported or becomes known.

Sexual harassment will not be tolerated and all students and staff must abide by Marshall University Policy GA-1 and West Virginia State Code 18B-1-6. If you suspect harassment, please contact the Director immediately. If you are uncomfortable going to the Director of Athletic Bands, you may contact the Director of the School of Music and Theater.

### **HAZING**

A college experience is an exciting time for students. A successful organization should include education about leadership, foster academic achievement and promote positive experiences that are free from hazing. **Hazing is not a part of the Marching Thunder and will not, under any circumstances, be tolerated.**

The University defines hazing as “Any action taken or situation created intentionally whether on or off campus, to produce mental, emotional, or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations may include paddling in any form; creation of excessive fatigue, i.e. any activity which deprives a student of at least six continuous hours of sleep; physical and psychological shocks; inappropriate quests, i.e. stealing items; treasure hunts; scavenger hunts; road trips; or any other such inappropriate activities carried on either on or off campus, or in a Greek house. Wearing publicly any apparel which is conspicuous and not normally in good taste, as defined by the proper hearing bodies; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; or any other activities which are not consistent with fraternal law, ritual, or policies or regulations of national organizations or otherwise compromise the dignity of the individual including forced use and abuse of alcohol and drugs.”



All complaints and/or requests for definition of hazing are to be filed with the Director of Judicial Affairs. All cases decided by the Judicial Board are appealed to the Student Conduct and Welfare Committee, and finally to the President of the University.”

## **BUS AND AIR TRAVEL**

1. Be reminded that the “*Alcohol and Controlled Substance*” policy is in effect throughout all band functions and trips. A representative on each bus is required to report any infractions of this policy immediately, meaning the representative will ask the bus driver to stop the bus immediately and report the incident to the directors. This will result in the immediate removal of the violators from the bus at the first appropriate location and permanent removal from the band. Remember if you bring any alcohol or controlled substances on a bus, you have already violated University and University Band policy whether or not you have consumed the substance. You are also in violation of Federal Law if you consume alcoholic beverages while in an ICC-regulated vehicle. **This is your first and only warning. You will not be afforded a second chance!**
2. All buses will have a staff member responsible for checking to be sure everyone is on the bus prior to our leaving each time the bus stops and our members exit the bus. It is of the utmost importance for members to keep noise at a minimum while the staff member is making sure we have all of our members. Individual members are responsible for communicating any alternative transportation plans that you may have made with the staff member that is in charge of attendance on your bus.
3. All videos must be approved by the Director. The Director has the final word on what videos will be shown during trips. If any members on a bus find a video objectionable, they should voice their objections and the video will be stopped.
4. No one is to open the emergency exits or windows, including restroom windows, unless there is an actual emergency.
5. Do not react in a negative fashion to anyone outside the bus. It does not matter how disrespectful someone outside the bus is acting – you are not to respond. Anyone found to have responded to someone outside the bus in a manner that is found to be at odds with the mission of the Thundering Herd will be dismissed from the class.
6. Be respectful of the bus driver, guests, director, and your fellow band members who are also on the bus.
7. Only members, personnel, staff, and approved guests are allowed to ride the busses.

## **HOTELS**

1. Be reminded that the “*Alcohol and Controlled Substance*” policy is in effect throughout all band functions and trips.
2. Avoid congregating in the halls, lobby, or other areas of the hotel where you might disturb other guests. Socializing on trips is an enjoyable part of the band, but please limit it to rooms or areas away from the regular hotel guests.

3. Only members, personnel, staff, and approved guests are allowed to stay in the hotel rooms provided by the university.
4. Please avoid slamming hotel doors.
5. Any student acting in a manner that embarrasses the band and/or brings harm to self or others will be restricted, if not banned, from future travel with the band.

**“GOOD TEAMS BECOME GREAT TEAMS WHEN THE MEMBERS TRUST EACH OTHER ENOUGH TO SURRENDER THE “ME” FOR THE “WE”.”**

*-Phil Jackson*

### **IN THE STANDS**

1. Only uniformed personnel and staff should be seated in the band section. Please do not invite people who are not associated with the band to sit in the band section. Staff and guests of the band should sit in designated areas
2. No band member should leave the band area during a game unless it is absolutely necessary. If you must leave, notify a staff member, and return to the band area as soon as possible.
3. We attend games to perform and essentially to work. Our work responsibilities include cheering for and supporting our team. Thus, all members are expected to participate fully in all cheering and performing in the stands, i.e. vocals, horn moves, et al.
4. Pay close attention to the conductors and cheerleaders at all times.
5. Do not remain standing during a game, as standing blocks the view of those behind you. Celebrating at appropriate times during the game is acceptable, but please remember to sit back down quickly.

**“INDIVIDUAL COMMITMENT TO A GROUP EFFORT- THIS IS WHAT MAKES A TEAM WORK, A COMPANY WORK, A SOCIETY WORK, EVEN A CIVILIZATION WORK.”**

*- Vince Lombardi*

### **ACCOUNTABILITY**

In order for The Thundering Herd to continue to maintain its status as one of the most well-respected organizations on campus, students will be held accountable if the aforementioned rules and expectations are not met. Corrective measures for violations of rules and inappropriate behavior are based on the severity of the incident, relevant circumstances, and a student's prior conduct and attitude. Disciplinary action may include but is not limited to the following:

1. Service Award reduction
2. Loss or reduction of future scholarships
3. Exclusion from travel with the band
4. Suspension from performing
5. Dismissal from the program

## THE INTERNET

We understand and are respectful of our students' right to free expression; however, we would urge you to carefully consider what it is that you place on websites (e.g. Facebook, Twitter, et al) and understand that if you represent yourself in word or image on websites as a member of The Marching Thunder, we will hold you responsible for what you have posted, particularly as it relates to the University's Handbook. The Internet isn't a proper forum for resolution of issues relating to the band. We understand our organization to be a team, a family, and what takes place within the confines of our activities should remain there. With membership comes responsibility, and we would hope that you would take seriously your responsibility to our organization and not place material on the Internet that would be embarrassing to both yourself and our marching band.

**“Whenever you start something- give it your best. The opportunities are there to be anything you want to be. But wanting to be someone isn't enough; dreaming about it isn't enough; thinking about it isn't enough. You've got to study for it, work for it, fight for it with all your heart and soul, because nobody is going to hand it to you.”**

-General Colin Powell

**“In order to have a winner, the team must have a feeling of unity; every player must put the team first-ahead of personal glory.”**

-Coach Paul “Bear” Bryant

# 2014 Marshall University Marching Thunder Performance Calendar

(subject to alteration and change)

## **Fall Semester 2014**

Sat., Sept. 6-Football vs. Rhode Island- Home- Band Day

Sat., Sept 13- Football vs. Ohio Univ.- Home

Sat., Sept 20- Exhibition Performance at Cabell Midland High School

Tues., Sept. 23- Exhibition Performance- Kanawha Band and Majorette Festival, Charleston-  
6:00- 9:00 p.m.

Sat.-Sun., Sept 27-28- possible performance for Pittsburgh Steelers home game- Full Band

Sat., Oct. 11- MU vs. Middle Tennessee, Homecoming, Alumni Band, Homecoming Parade  
(depending on game time the parade may be moved to Thursday or Friday evening)

Sat., Oct. 18- Tri-State Marching Festival, all day, exhibition performance in the evening.

Sat., Oct. 25- Football vs. Florida Atlantic, Home

Sat., Nov. 15- Football vs. Rice, Home

Fri., Nov. 28- Football vs. Western Kentucky- Home- Senior Day

Sat., Dec. 6- C-USA Championship Game-

## AGREEMENT OF UNDERSTANDING

I have read and understand all of the information contained in The Marshall University 2014-2015 Marching Band Handbook. I agree to abide by the guidelines set forth in this handbook for membership in the marching band. I also understand the consequences if I violate the policies stated in this document.

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

INSTRUMENT/AUXILIARY GROUP \_\_\_\_\_

DATE \_\_\_\_\_

***SAMPLE PAGE ONLY!***  
**THIS IS YOUR COPY. YOU  
WILL BE GIVEN ANOTHER  
COPY OF THIS FORM TO TURN  
IN TO US!**