

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

 Final term and year this course is to be offered:    Fall 20     Spring 20     Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

 Course Number and Title     Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head \_\_\_\_\_

Date \_\_\_\_\_

Registrar \_\_\_\_\_

Date \_\_\_\_\_

College Curriculum Chair \_\_\_\_\_

Date \_\_\_\_\_

Graduate Council Chair \_\_\_\_\_

Date \_\_\_\_\_

## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):