Chair: Tracy Christofero

GC#7: Course Change

Request for	Graduate Course	Change
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1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.

2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.

3. The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.

College: CITE	Dept/Division:Engineering	Current Alpha Designator/Nu	mber: ENGR 699
Contact Person: Andrew Nich	ols	Ph	one: 63203
CURRENT COURSE DATA:			
Course Title: Final Project			
Alpha Designator/Number:	E N G R 6 9 9		
Title Abbreviation: F i n	a I P r o j e c t		

1. Complete this **five** page form in its entirety and route through the departments/committees below for changes to a course involving: course title, alpha designator, course number, course content, credit hours, or catalog description.

2. If this change will affect other departments that require this course, please send a memo to the affected department and include it with this packet, as well as the response received from the affected department.

3. If the changes made to this course will make the course similar in title or content to another department's courses, please send a memo to the affected department and include it with this packet as well as the response received from the affected department.

4. List courses, if any, that will be deleted because of this change (*must submit course deletion form*).

5. If the faculty requirements and/or equipment need to be changed upon approval of this proposal, attach a written estimate of additional needs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head	Date
Registrar	Date
College Curriculum Chair	Date
Graduate Council Chair	Date

Request for Graduate Course Change - Page 2
College: CITE Department/Division: Engineering Alpha Designator/Number: ENGR 699
Provide complete information regarding the course change for each topic listed below.
Change in CATALOG TITLE: XES NO
From F i n a I P r o j e c t Image: c c image: c c image: c c image: c c c image: c
If Yes, Rationale TE 699 Comprehensive Project is currently used for MS degrees in Engineering to fulfill the requirements for the project option. We plan to start using ENGR 699 instead of TE 699 since the TE designation is relatively unknown for our students.
Change in COURSE ALPHA DESIGNATOR:
From: To YES X NO
If Yes, Rationale
Change in COURSE NUMBER: 🗌 YES 🖂 NO
From: To: To:
If Yes, Rationale
Change in COURSE GRADING
From 🗌 Grade To 📋 Credit/No Credit
Rationale
Change in CATALOG DESCRIPTION: XES NO IF YES, fill in below:
From
To Completion of comprehensive project under the supervision of a faculty member. Includes final written submittal and public oral presentation. Fulfills engineering MS requirement for Project Option.
If Yes Rationale Provides additional information to students registering for the course.

Change in COURSE CREDIT HOURS:	YES	🖂 NO	If YES, fill in below:
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NOTE: If credit hours increase/decrease, please provide documentation that specifies the adjusted work requirements.

From	
110111	
То	
Change	e in COURSE CONTENT: 📋 YES 🖂 NO
From	
110111	
То	
10	

Rationale

College: CITE

Department: Engineering

Course Number/Title ENGR 699 Final Project

1. REQUIRED COURSE: If this course is required by another department(s), identify it/them by name and attach the written notification you sent to them announcing to them the proposed change and any response received. Enter NOT APPLICABLE if not applicable.

N/A

2. COURSE DELETION: List any courses that will be deleted because of this change. A *Course Deletion* form is also required. Enter NOT APPLICABLE if not applicable.

N/A

3. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials as a result of this change, attach an estimate of the time and cost etc. required to secure these items. (NOTE: approval of this form does not imply approval for additional resources. Enter NOT APPLICABLE if not applicable.

N/A

Request for Graduate Course Change - Page 5

Please insert in the text box below your course change summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings) based on the appropriate change:

COURSE DESCRIPTION CHANGE Department: Course Number and Title: Rationale: Course Description (old) Course Description: (new) Catalog Description: <u>COURSE NUMBER CHANGE</u> <u>Department:</u> <u>Current Course Number/Title:</u> <u>New Course Number:</u> <u>Rationale:</u> <u>Catalog Description:</u> Credit hours: <u>COURSE TITLE CHANGE</u> <u>Department:</u> <u>Current Course Number/Title:</u> <u>New Course Title:</u> <u>Rationale:</u> <u>Catalog Description:</u>

Course Description/Title Change Department: Engineering

Current Course Title: Final Project

New Course Title: Comprehensive Project

Course Description (old): None

New Course Description:

Completion of comprehensive project under the supervision of a faculty member. Includes final written submittal and public oral presentation. Fulfills engineering MS requirement for Project Option.

Rationale:

The MS degrees in Engineering have traditionally used TE 699 Comprehensive Project to fulfill the requirements of the Project Option. Since the TE designator is relatively unknown, we now plan to start using ENGR 699 for this. ENGR 699 is an existing course with a title that isn't consistent with what we have been using. We are simply changing the title for consistency and adding a description of the course.