Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: CITE   Dept/Division: Engineering   Alpha Designator/Number: ME650-653   ⦿ Graded   ◯ CR/NC

Contact Person: Asad Salem   Phone: 696-3207

NEW COURSE DATA:

New Course Title: Special Topics

Alpha Designator/Number: | M | E | 6 | 5 | 0 | - | 6 | 5 | 3 | |

Title Abbreviation: | S | p | e | c | i | a | l | | T | o | p | i | c | s | | | | | | | | | | | |

(Limit of 25 characters and spaces)

Course Catalog Description:
(Limit of 30 words)

Subject matter to be selected from topics of current interest.

Co-requisite(s): None   First Term to be Offered: Fall-2015

Prerequisite(s): Graduate Status   Credit Hours: 1-4

Course(s) being deleted in place of this addition (*must submit course deletion form*):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head _____   Date _____

Registrar _____   Date _____

College Curriculum Chair _____   Date _____

Graduate Council Chair _____   Date _____

College: CITE   Department/Division: ENGINEERING   Alpha Designator/Number: ME-675

Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

   Asad Salem

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "*Not Applicable*" if not applicable.

   Not Applicable

3. REQUIRED COURSE: If this course will be required by another deparment(s), identify it/them by name. Enter "*Not Applicable*" if not applicable.

   None

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "*Not Applicable*" if not applicable.

   Not Applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "*Not Applicable*" if not applicable.

   None

6. COURSE OBJECTIVES: (May be submitted as a separate document)

   Will vary by course

7. COURSE OUTLINE   (May be submitted as a separate document)

 Will vary by course

8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)

 Will vary by course

9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)

 Will vary by course

10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Will vary by course

11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

None

12. PROVIDE COMPLETE BIBLIOGRAPHY   (May be submitted as a separate document)

n/a

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Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:
Course Number and Title:
Catalog Description:
Prerequisites:
First Term Offered:
Credit Hours:

Department: Weisberg Division of Engineering
Course Number and Title: ME650-653 Special Topics
Catalog Description:
Subject matter to be selected from topics of current interest.

Prerequisite: Graduate Status
First year Offered: Fall 2015
Credit Hours: 1-4