

Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: Pharmacy Dept/Division: Experiential Alpha Designator/Number: 821 Graded CR/NC

Contact Person: Dr. H. Glenn Anderson Phone: _____

NEW COURSE DATA:

New Course Title: PHAR 821 IPPE INSTITUTIONAL

Alpha Designator/Number:

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Title Abbreviation:

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(Limit of 25 characters and spaces)

Course Catalog Description: The Introductory Pharmacy Practice Experience in Institutions is designed to allow the student to demonstrate knowledge and skill learned in the classroom while concurrently gaining understanding to the systems and function of the pharmacy in an institutional setting.
(Limit of 30 words)

Co-requisite(s): P1 Status First Term to be Offered: Spring 2017

Prerequisite(s): _____ Credit Hours: 2

Course(s) being deleted in place of this addition (*must submit course deletion form*): PHAR 812 and PHAR 814

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head _____	Date _____
Registrar _____	Date _____
College Curriculum Chair _____	Date <u>2/18/17</u>
Graduate Council Chair _____	Date _____

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College: Pharmacy

Department/Division: Experiential

Alpha Designator/Number: 821

Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

The faculty will be volunteer adjunct faculty who practice in an institutional setting.

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not Applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not Applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

There is an affiliation agreement between the institution and the School in order to allow our students access to the institution and agreement to follow FERPA and HIPAA guidelines at a minimum. Each Institution has a separate affiliation agreement. Attached is our standard affiliation agreement.

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

Not Applicable

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Separate Document

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7. COURSE OUTLINE (May be submitted as a separate document)

Students will engage in active learning in a real environment for 2 consecutive weeks at various institutions nationwide.

8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)

Not Applicable

9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)

Experience.

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10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Assessment based on student's ability to demonstrate skills and knowledge related to performance in an institutional setting.

11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not Applicable

12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

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Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Experiential

PHAR 821 IPPE Institutional

Course Description: Institutional pharmacy practice in a supervised setting. Students are exposed to the role and responsibilities of the institutional pharmacist; the importance of effective communication between pharmacists, patients and other health care providers; and the application of local, state and federal laws governing pharmacy practice. Reinforces knowledge, skills, and attitudes in the care of institutional patients.

P1 status

Spring 2017

2

**Introductory Pharmacy Practice Experiences (IPPE)
in Institutional Settings
Syllabus
PHAR 821
2017-2018 Academic Year**

This syllabus is not to be construed as a contract with the student and is subject to change.

The School of Pharmacy reserves the right to change the course syllabus. *The School should notify the students through the course notification system or by an email preferably through the Blackboard system.*

Materials used in this class may be copyrighted and should not be shared with individuals not enrolled in this course.

Course meeting days and time	80 hours within a 2 week time period over the summer.
Credit Hours	2 Hour
Location	Health-system pharmacy practice locations
Team Leader / Instructor	Robert Stanton, MBA, PharmD, BCPS
Office	CEB 144 (Experiential Learning Office)
Phone	304-696-7350
Email	rstanton@marshall.edu
Office hours	Tuesday: Noon – 1 PM & by appointment

Faculty	Email	Office	Phone Number	Office Hours / Appointments accepted?
Craig Kimble, PharmD, MBA, MS, BCACP	Craig.kimble@marshall.edu	CEB 145	304-696-6014	By appointment

Student: If the instructor accepts appointments, then please email the instructor for availability. The student can expect the instructor to respond to E-mails and phone messages within 72 hours.

Course Description: Institutional pharmacy practice in a supervised setting. Students are exposed to the role and responsibilities of the institutional pharmacist; the importance of effective communication between pharmacists, patients and other health care providers; and the application of local, state and federal laws governing pharmacy practice. Reinforces knowledge, skills, and attitudes in the care of institutional patients.

Prerequisites: P-1 Status

Text Books:

Required: None

Recommended: A PDA or smartphone version of a drug information program such as Micromedex (free to Marshall students), Lexicomp, ePocrates, Clinical Pharmacology, or similar program.

Course Objectives:

Number	Objective	Abilities Expected to be Demonstrated.	How Assessed
1	Exhibits professional attitude, behavior, communication, and collaboration. [Learning Outcomes # 10, 6, 2]	57: Dresses appropriately for each practice setting 64: Provides customer service 65: Is empathetic during provision of patient care 66: Is empathetic during provision of patient care 14: Integrates himself/herself into the healthcare team in a positive manner 15: Aware of current healthcare and stakeholder stressors 38: Deserves the public's trust due to existence of personal integrity, professional competency, and dedication to the profession and patient. 39: Assumes responsible for actions, success, and failures 59: Adapts to new practice challenges and environments in a positive manner	Professionalism Assessment
2	Recognizes and respects cultural differences of others. [Learning Outcomes # 2,3]	22: Places professional responsibilities before own cultural beliefs and prejudices 14: Integrates himself/herself into the healthcare team in a positive manner	Professionalism Assessment
3	Is self-directed and/or engaged in undertaking tasks and completing assignments. [Learning Outcomes 2, 6]	14: Integrates himself/herself into the healthcare team in a positive manner 39: Assumes responsible for actions, success, and failures	Professionalism Assessment
4	Demonstrate the ability to <i>always</i> uses electronic devices - cell phone, tablet, computer - professionally and/or according to the sites policies. [Learning Outcome 10]		Professionalism and Communication Assessment
5	Protects patient privacy and follows HIPAA policy. [Learning Outcome 10]	63: Practices lawfully and ethically	Communication Assessment
6	Create and provide an accurate, informative, and usefully in-service on a top 200 medication. "Medication Minute". [Learning Outcome # 2]	14: Integrates himself/herself into the healthcare team in a positive manner	Communication Assessment

7	Demonstrate the ability to accurately calculate the Number of Doses and/or the time the dose and/or days supply independently and without assistance [Learning Outcomes # 1, 4]	23: Execute a patient order or prescription	Observation and verification of work. Calculation Assessment
		24: Accurately perform pharmaceutical calculations	
		9: Document professional practice activities	
8	Accurately restock Inventory in all areas of the pharmacy. Introduction to Look-alike, Sound-alike inventory separation. [Learning Outcomes 5, 11]	66: Adheres to the tenets of patient safety	Observation. Inventory Management Assessment
		31: Manages inventory and inventory turnover	
9	Describe <i>fully</i> the site's medication procurement system, including controlled substances, without prompting. [Learning Outcomes # 5, 10]	31: Manages inventory and inventory turnover	Inventory Management Assessment
		63: Practices lawfully and ethically	
10	Prepare a compounded medication (IV or non-IV) accurately and timely. Label the medication accurately and timely [Learning Outcome # 4]	24: Accurately perform pharmaceutical calculations	Observation and verification of work. Compounding Assessment
		23: Execute a patient order or prescription	
		25: Compound oral, topical, rectal, vaginal, parenteral, sterile medication formulations	
11	Describe accurately and fully describes the automated dispensing machine process and/or the cart-fill process [Learning Outcomes # 10, 11]	66: Adheres to the tenets of patient safety	Information Systems and Technology Assessment
		63: Practices lawfully and ethically	
12	Participates in an interprofessional exchange between other health professions and pharmacy [Learning Outcomes # 2, 8, 10]	14: Integrates himself/herself into the healthcare team in a positive manner	Inter-professional Education Assessment
		47: Provides and receives feedback in the educational and professional environments	
		59: Adapts to new practice challenges and environments in a positive manner	
13	Develop Life-long learning skills [Learning Outcomes # 8, 10]	47: Provides and receives feedback in the educational and professional environments	Completion of Reflection Paper
		52: Communicates through use of professional written media	
		61: Self evaluates for the purpose of personal continuous quality improvement	
		62: Commits to life-long learning	

Course Evaluation (assessment):

Point or Percentage Distribution:

Assessment	Percent Final Grade
Critical reflection paper completed	10
Professionalism	25
Communication	30
Calculations	10
Inventory Management	8
Information Systems and Technology	5
Compounding	5
Interprofessional Education	7

Course Evaluation (grading):

Letter grades distribution: A = 89.5 to 100%
B = 79.5 to less than 89.49%
C = 69.5 to less than 79.49%
F = Less than 69.49%

Assignment and examination grades will be posted in Blackboard within 7 days unless otherwise stated.

Attendance policy:

All students are expected to adhere to the rotation attendance policy and are required to spend a minimum of 8 hours per week at the site.

Tardiness is defined as arriving at your workstation after the scheduled start of a shift. If greater than one tardy then this will be classified as an unexcused absence. On time is defined as at work station and prepared to work at the beginning of shift. Being in the parking lot or walking through the doors is NOT being at your workstation.

Absences with Advanced Notice: A student may make a request to be excused (professional absence) from rotation for a qualifying school sponsored or other educational event (e.g. career day). Such days are limited and may or may not be granted. Contact the experiential department for such consideration.

Absences for Illness/Emergency: In the event that the student may be unexpectedly absent from rotation (e.g. illness, emergency), the student **must immediately notify BOTH the preceptor (by phone) and the Office of Experiential Education (304-696-7350)**. Please treat your preceptor as you would an employer and provide notice as early as possible. In the event that the student must leave a message, (s)he should provide a contact phone number where (s)he may be reached and follow up with an e-mail (if possible) to ensure that the message was received. **Each failure to notify the preceptor AND the school properly will result in (5%)**

deduction from the rotation grade. Note. The Asst Dean of Student Affairs will determine whether the absence is excused or unexcused.

Unexcused absences are prohibited and may result in failure of course. Each unexcused absence will result in a minimum reduction of 5 percentage points per occurrence; ***two unexcused absences will result in automatic failure of the course.*** For excused absences refer to the student handbook.

All missed time (for any reason, with the exception of an approved absence or designated holiday) must be made up.

Length of Course

This experiential pharmacy practice will consist of 80 hours within a 2 week period.

UNIVERSITY POLICIES

University policies regarding **Academic Dishonesty, Students with Disabilities, University Computing Services' Acceptable Use, Affirmative Action, and Sexual Harassment** can be found at <http://www.marshall.edu/wpmu/academic-affairs/policies/>.

School of Pharmacy Policies

SOCIAL JUSTICE POLICY STATEMENT

Marshall University is committed to bringing about mutual understanding and respect among all individuals and groups at the University. As part of Marshall University, School of Pharmacy has made a commitment to social justice. Therefore, no one will be discriminated against on the basis of race, gender, ethnicity, age, sexual orientation, religion, social class, or differing viewpoints. Each student will be viewed as a valuable member of this class and as the faculty for the course, I will strive to facilitate an atmosphere/learning environment where mutual understanding and respect are actualized.

ACADEMIC, ETHICAL, AND PROFESSIONAL CONDUCT

Student expections for academic, ethical, and professional conduct are defined within the school's [Ethical and Professional Conduct Policy](#) and the university's [Academic Dishonesty Policy](#).

Second Chance and Remediation Policy

Second chance and remediation are mechanisms designed to assist students who have struggled within the classroom environment in demonstrating achievement of classroom and curricular learning outcomes. These processes are described in sections 200.001.003 (Second Chance) and 200.001.004 (Remediation) of the [Academic Standards for Grading, Progressions, Dismissal, and Re-admission Policy](#).

Test Security Policy

In order to ensure the security of all examinations, please refer to the MUSOP Secure Testing Policy. The policy can be found on the Marshall University School of Pharmacy website in section [400.003 Secure Testing Environment Standards](#).