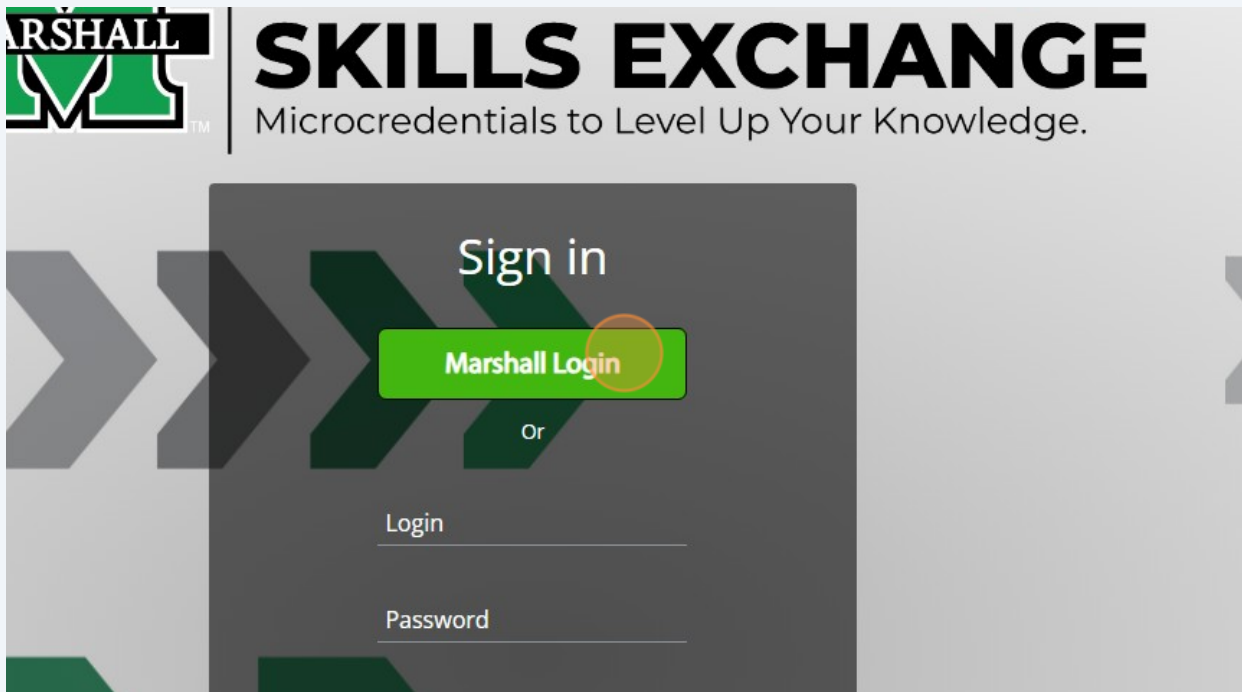


How to Register for Thesis and Dissertation Scribe[®] in Genius

1 Navigate to <https://marshall.geniussis.com/PublicWelcome.aspx>

2 Click "Marshall Login." This will take you to the Single Sign-On screen where you will use your Marshall Credentials to log in.



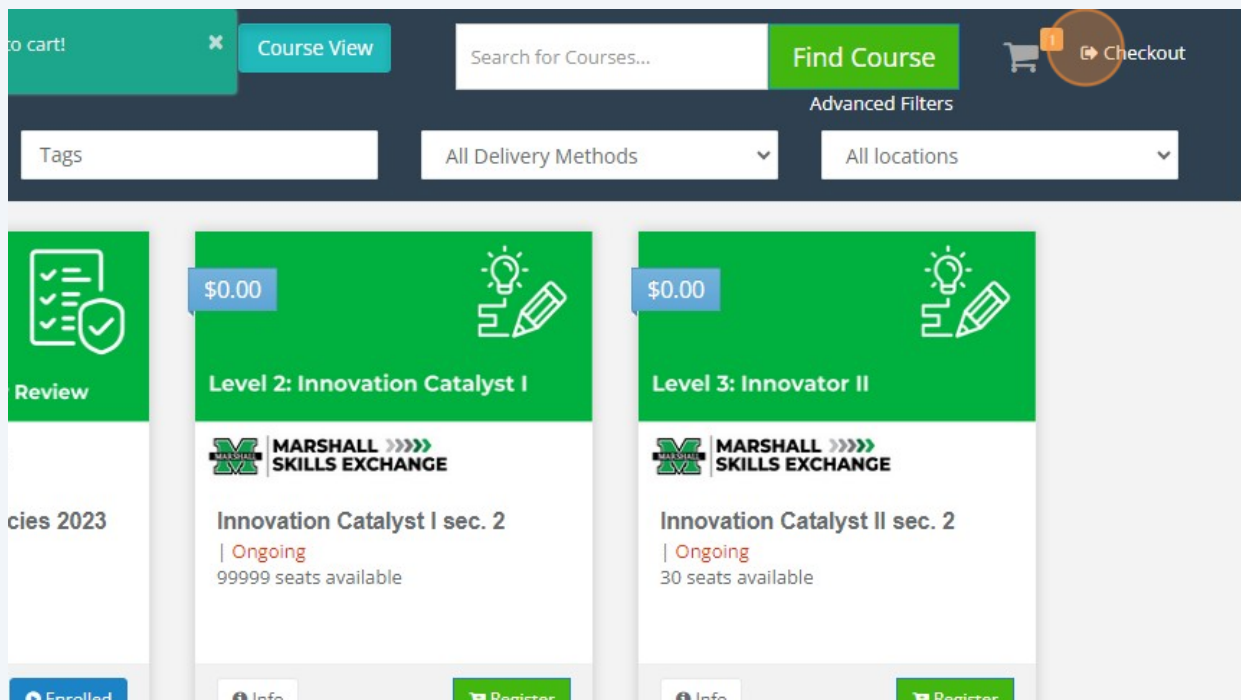
3 On the Learner Dashboard, click "Register" in the left-side menu.

The screenshot shows the Learner Dashboard interface. On the left is a dark navigation menu with the following items: "Logged in as Learner", "Logout", "Learner", "Dashboard", "Message Center 16", "Register" (highlighted with a dashed orange box and a solid orange circle), "Request Credit", "Request Drop", "Print Transcript", "External Files", and "Academic Snapshot". The main content area has a top summary bar with "3 Completed Courses" and "0 Page Views". Below this is a section titled "ACTIVE COURSES (Refresh)" containing two course cards. The first card is "Graduate Student Online Orientation 2023-2024" with a 0% progress bar and dates "Aug 03, 2023 - Aug 03, 2023". The second card is "Graduate Studies Policies 2023" with a 0% progress bar and dates "Aug 29, 2023 - Aug 29, 2023". At the bottom of the main area is a section titled "COMPETENCIES".

4 Find the "Thesis and Dissertation" tile and click "Register" in the bottom right corner. This will add it to your cart.

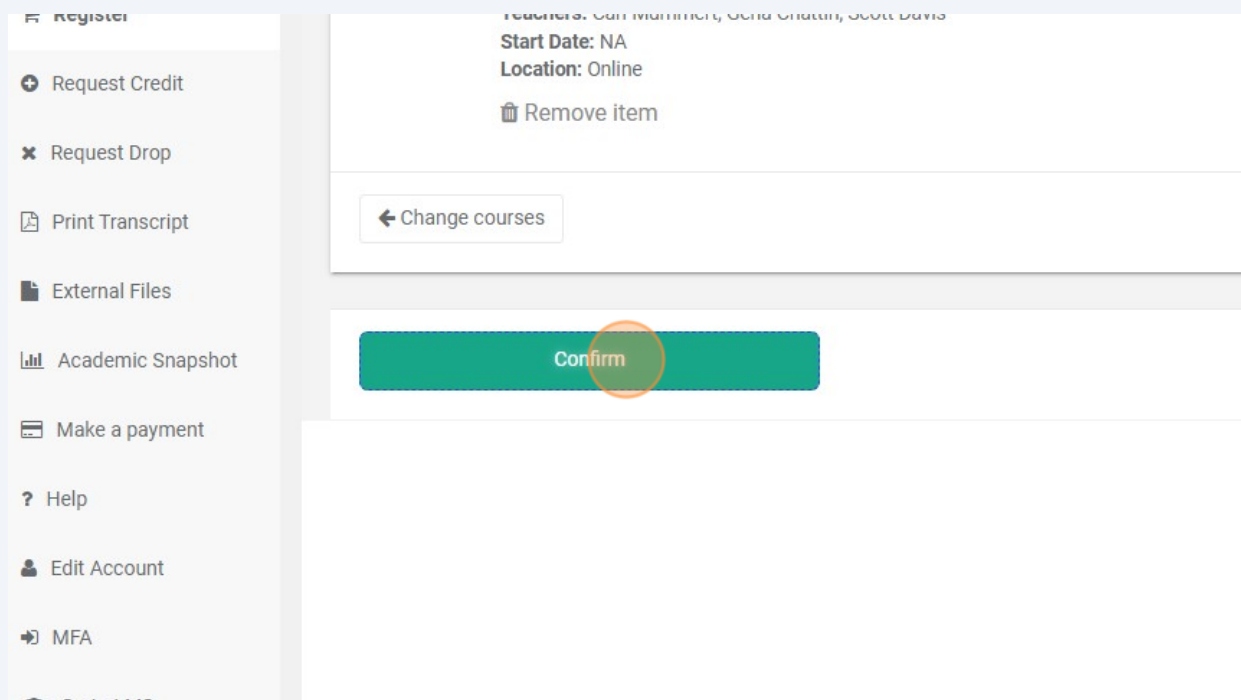
The screenshot shows a grid of course tiles. The first tile is "Innovation Explorer" with a "Register" button. The second tile is "Thesis and Dissertation Training" with the Marshall Skills Exchange logo, the title "Thesis and Dissertation", status "Online | Ongoing", and "500 seats available". It has an "Info" button and a "Register" button (highlighted with a solid orange circle). The third tile is "Ultra Academy" with the Marshall Skills Exchange logo, the title "Ultra Academy", status "Online | Ongoing", and "293 seats available". It has an "Info" button and an "Enrolled" button.

5 In the top right corner of the screen, click "Checkout."



The screenshot shows a course selection interface. At the top, there is a navigation bar with a 'Course View' button, a search bar labeled 'Search for Courses...', a 'Find Course' button, and a shopping cart icon with a 'Checkout' button circled in orange. Below the navigation bar, there are filter options for 'Tags', 'All Delivery Methods', and 'All locations'. The main content area displays three course cards. The first card is a 'Review' card. The second card is for 'Level 2: Innovation Catalyst I' with a price of '\$0.00' and '99999 seats available'. The third card is for 'Level 3: Innovator II' with a price of '\$0.00' and '30 seats available'. Both course cards feature the 'MARSHALL SKILLS EXCHANGE' logo and a 'Register' button.

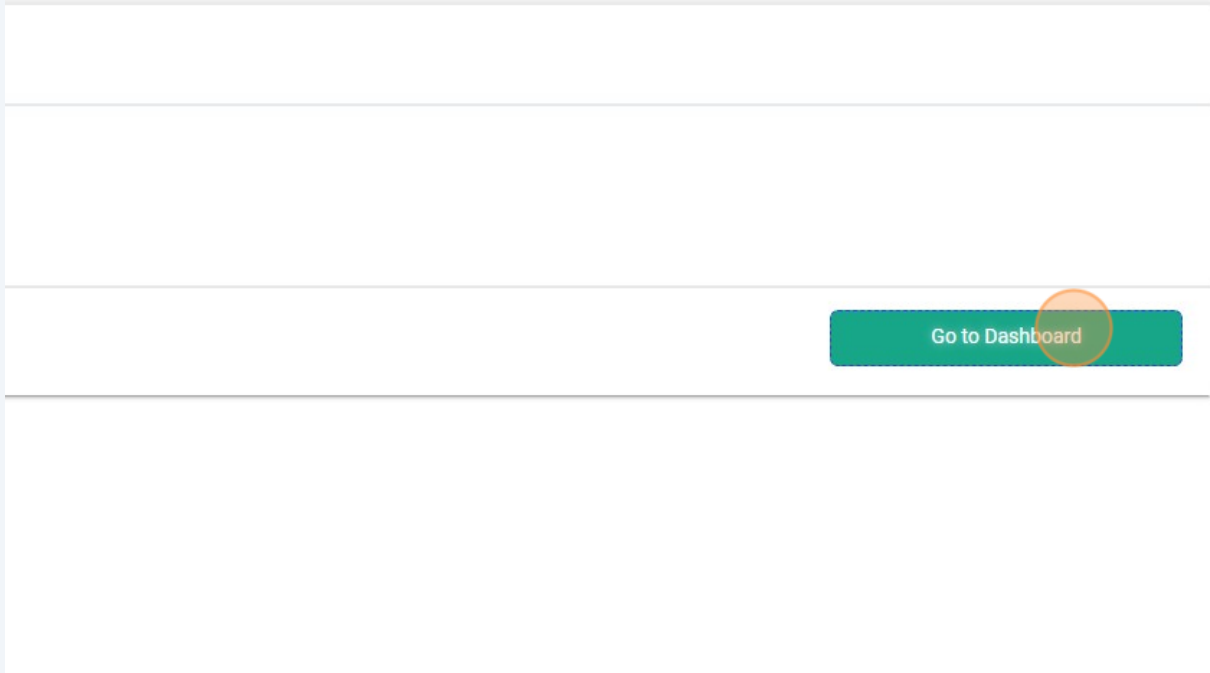
6 Review that you have chosen "Thesis and Dissertation" and then click the "Confirm" to complete your registration for this training.



The screenshot shows a registration confirmation page. On the left, there is a sidebar menu with options: 'Request Credit', 'Request Drop', 'Print Transcript', 'External Files', 'Academic Snapshot', 'Make a payment', 'Help', 'Edit Account', 'MFA', and 'Go to LMS'. The main content area displays course details: 'Start Date: NA', 'Location: Online', and a 'Remove item' button. Below this, there is a 'Change courses' button. At the bottom, there is a large green 'Confirm' button circled in orange.

7

On the enrollment confirmation screen, click "Go to Dashboard" to return to the Learner Dashboard.



8

Back at the Learner Dashboard, click "Thesis and Dissertation" to be directed to the content in Blackboard.

