

MASTER SPECIFICATION

JOB INFORMATION

Date:	10/17/2017 4:05:29 PM
Official Title:	Piano Technician Master
System Affiliation:	
Employee Category:	
Pay Grade:	Pay Grade 4
Scheduled Hours	
Job Code:	553542
Job Family:	Arts/Special Events

JOB SUMMARY

The Piano Technician plans and carries out a program of maintenance, tuning, refurbishing, and rebuilding institutional pianos and acoustic keyboards to maximize the full investment potential of the inventory and achieve maximum performance potentials for each instrument.

NATURE OF WORK

The Piano Technician is responsible for repairing, tuning, voicing, and regulating actions for institutional pianos and acoustic keyboards using specialized tools and instruments in accordance with professional standards and procedures, as well as for maintaining and arranging repairs for this equipment. Additional responsibilities may include working with faculty, staff, and visiting artists on their equipment needs for work and performance. Job responsibilities require strong organizational skills, as well as the ability to self-direct work and accomplish tasks in a professional and timely manner. Work is performed under limited supervision, working within guidelines or tradition practice. Problems faced in this position are varied, requiring some analysis and interpretation of the situation. Decisions are limited to the application of standardized or accepted practices and errors could result in some costs and inconveniences within the affected area.

Distinguishing Characteristics

Examples of Duties

Essential Functions

Tune, voice, regulate, and repair pianos and acoustic keyboards in the institution for the highest level of musical performance

Prioritizes and coordinates scheduling of all piano service efficiently and according to current department policy for reserving spaces.

Develops and maintains records/database on repairs, tunings, and service schedules for pianos and acoustic keyboards as well as an updated inventory for the same.

Advises appropriate management/supervisor on the condition of the pianos so that maintenance is preventative rather than reactive.

Organizes piano moves when needed to maximize the use of each instrument.

Performs other job related duties as assigned.

Additional Responsibilities

May work with faculty, staff, and visiting artists to identify and resolve equipment needs and concerns.

Performs other functions as required or assigned. Also complies with all Policies and Standards.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education

Education Level	Field of Study	Req	Pref	And/Or
Bachelor's degree	Directly related field	X		

Additional Experience

Check here if experience may substitute for some of the above education and describe how.

X

Work Experience

<i>Experience</i>	<i>Experience Details</i>	<i>Req</i>	<i>Pref</i>	
4 year +	Experience in tuning and maintaining pianos	X		