

2025 PAR Deadline Calendar

Date of Personnel Action - New Hires	Due in Human Resources	Pay Date
1/2/25	12/9/24	1/24/25
1/13/25	1/6/25	2/7/25
1/27/25	1/21/25	2/21/25
2/10/25	2/3/25	3/7/25
2/24/25	2/17/25	3/21/25
3/10/25	3/3/25	4/4/25
3/24/25	3/17/25	4/18/25
4/7/25	3/31/25	5/2/25
4/21/25	4/14/25	5/16/25
5/5/25	4/28/25	5/30/25
5/19/25	5/12/25	6/13/25
6/2/25	5/26/25	6/27/25
6/16/25	6/9/25	7/11/25
**6/30/25	6/23/25	7/25/25
7/14/25	7/7/25	8/8/25
7/28/25	7/21/25	8/22/25
8/11/25	8/4/25	9/5/25
8/25/25	8/18/25	9/19/25
9/8/25	9/1/25	10/3/25
9/22/25	9/15/25	10/17/25
10/6/25	9/29/25	10/31/25
10/20/25	10/13/25	11/14/25
11/3/25	10/27/25	11/28/25
11/17/25	11/10/25	12/12/25
12/1/25	11/24/25	12/26/25
****	****	1/9/26
1/12/26	12/15/25	2/6/26

Personnel actions for current employees are dated the first day of the pay period (preceding Saturday)

***No new hires after December 1st - must be hired effective 1/12/26**

****Any requests to hire outside of these dates must meet certain criteria and be approved by Human Resource Services 3 weeks in advance**