



Retirement Checklist Faculty and Staff

The following is some information assembled by Human Resource Services that may assist you in your retirement planning. For any questions, please contact the Marshall University Benefits Representative at 304.696.6240 or benefits@marshall.edu.

- **Emeritus Status:**
 - Emeritus status is potentially available to faculty, nonclassified, and classified who meet the requirements set forth in policy. Emeritus status must be requested by your Dean, Director, or Vice President and approved by the President. Once approved, Human Resource Services will generate the information needed to generate the Emeritus ID Card and any other entitlements.
 - [Emeritus Request Form](#)
 - [Emeritus Policy](#)