HUMAN RESOURCE SERVICES

Marshall University

207 Old Main, One John Marshall Drive, Huntington, WV 25755
Phone: 304.696.6455, FAX 304.696.6844, E-mail: human-resources@marshall.edu/human-resources/

BANNER HR PRIVILEGES TERMINATION FORM

The following person is no longer employed in this office, and all HR ORG privileges applicable to his/her position should be deleted. After the responsible supervisor has signed the form, it should be forwarded to Human Resource Services, Old Main, Room 207.

Name

1 (0)2220		
Department		
MU ID number		
MUNet Account		
Campus Address		
Work Phone		
Email		
Please Check	LEFT EMPLOYMENT OF UNIVERSITY []	
One	TRANSFERRED TO A NEW POSITION IN A NEW DEPARTMENT []	
SUPERVISOR SIGNATURE		DATE SIGNED