

2011 EPAF/PAR Deadline Calendar

	Due to:			Due to:
Date of Personnel Action	Human Resources*	SM Check Date	RR Check Date	Payroll
1/3/2011	12/17/2010	1/14/11	1/31/11	12/22/2010
1/18/2011	1/12/2011	1/31/11	2/14/11	1/14/2011
2/1/2011	1/26/2011	2/14/11	2/28/11	1/31/2011
2/15/2011	2/9/2011	2/28/11	3/16/11	2/14/2011
3/1/2011	2/23/2011	3/16/11	3/31/11	2/28/2011
3/17/2011	3/11/2011	3/31/11	4/15/11	3/16/2011
4/1/2011	3/28/2011	4/15/11	4/29/11	3/31/2011
4/18/2011	4/12/2011	4/29/11	5/16/11	4/15/2011
5/2/2011	4/26/2011	5/16/11	5/31/11	4/29/2011
5/17/2011	5/11/2011	5/31/11	6/16/11	5/16/2011
6/1/2011	5/25/2011	6/16/11	6/30/11	5/31/2011
6/16/2011	6/8/2011	6/30/11	7/15/11	6/15/2011
7/1/2011	6/8/2011***	7/15/11	7/29/11	6/30/2011
7/18/2011	7/12/2011	7/29/11	8/16/11	7/15/2011
8/1/2011	7/26/2011	8/16/11	8/31/11	7/29/2011
8/17/2011	8/11/2011	8/31/11	9/15/11	8/16/2011
9/1/2011	8/26/2011	9/15/11	9/30/11	8/31/2011
9/16/2011	9/12/2011	9/30/11	10/14/11	9/15/2011
10/3/2011	9/27/2011	10/14/11	10/31/11	9/30/2011
10/17/2011	10/11/2011	10/31/11	11/16/11	10/14/2011
11/1/2011	10/26/2011	11/16/11	11/30/11	10/31/2011
11/16/2011	11/10/2011	11/30/11	12/16/11	11/15/2011
12/1/2011	11/23/2011	12/16/11	12/30/11	11/30/2011
12/19/2011**	12/13/2011	12/30/11	1/13/12	12/16/2011

* Noon

**No new staff hires, must be hired effective 1/2/12

***Early deadline required by ending of fiscal year

FYI - Health and life insurance coverage begins the first day of the month following employment and enrollment for new employees.