

REQUEST FOR INVITATION LETTER

Processing time for Status Verification Letters is **3 business days**. Please plan accordingly. Be sure to fill this form completely. Missing, illegible or inaccurate information may increase processing time. It is requested this form be typed only. You will receive email notification once your letter is ready for pick-up in the Office of International Student Services in Old Main 320.

To be completed by the student:

TODAY'S DATE: _____

LAST NAME (FAMILY / SURNAME): _____

FIRST NAME (GIVEN): _____

MUID: 901 - ____ - ____ MU EMAIL: _____@live.marshall.edu

IMMIGRATION STATUS: ☐ F-1 ☐ F-1 (OPT) ☐ J-1 Student ☐ J-1 Scholar

PROGRAM LEVEL: ☐ Graduate
☐ Undergraduate
☐ Graduate Pathway
☐ Undergraduate Pathway
☐ Academic English

Is the purpose of this letter to invite family and / or friends to your graduation ceremony? ☐ Yes ☐ No

If yes, please indicate your expected graduate term: ☐ Fall 20__ ☐ Spring 20__ ☐ Summer 20__

PLEASE LIST BELOW THE PERSON(S) YOU WISH TO INVITE:

	SURNAME	GIVEN NAME	RELATION TO STUDENT	DATE OF BIRTH (MM/DD/YYYY)
1.				
2.				
3.				
4.				
5.				
6.				