

# MARSHALL UNIVERSITY INFORMATION TECHNOLOGY COUNCIL

## PROCEDURE No. ITP-36

### IT PERMANENT EMPLOYEE CONFIDENTIALITY AGREEMENT

#### 1. General Information:

1.1. Scope: This agreement applies to all Marshall University permanent employees.

1.2. Effective Date: December 7, 2012

1.3. Passage Date: December 7, 2012

1.4. Revised Date: August 19, 2019

1.5. Authority: Marshall University Information Technology Council

#### 1.6. Purpose and Summary:

This agreement is intended to protect Marshall University employees as well as the Institution, where a broad level of access to information is granted. The agreement will be signed annually or at any change in employment; both hard copy and digital forms are acceptable. The signed agreement will be kept on record.

Click here to get the [IT Employee Confidentiality Agreement](#). Link will open as a DynamicForm.