

RESUME
Larry Sheret
Drinko Library
Marshall University
Huntington, WV
(304) 696-6577 wk

WORK EXPERIENCE:

Name of Organization: Marshall University One John Marshall Drive, Huntington, WV
Phone# (304) 696-2321 Supervisor: Jingping Zhang, Library Director

Type of Organization: University offering 74 undergraduate majors and 52 graduate and professional degrees

Dates: 8-2011 to Present

Job Title: Instruction and Emerging Technologies Librarian, Online Learning and Libraries

Major responsibilities and duties:

- 1) Research Information Services team member
- 2) Digital Services and Technology Support team member
- 3) Provide reference services in-person and online
- 4) Participate in embedded librarian program
- 5) Provide information literacy instruction
- 6) Offer technical support for digital collections, online services and ILS
- 7) Assist Director of Library Operations on the maintenance and strategic planning for the library's technology infrastructure
- 8) Provide liaison services to the Department of Modern Languages

Name of Organization: Western State College of Colorado 600 North Adams Street, Gunnison, CO
Phone# (970) 943-2103 Supervisor: Nancy Gauss, Library Director

Type of Organization: Four-Year College offering a limited number of graduate degrees

Dates: 8-2008 to Present

Job Title: Information Literacy/Public Services Librarian

Major responsibilities and duties:

- 1) Coordinate all Information Literacy (IL) classes and IL program development
- 2) Information Literacy instruction and assessment
- 3) Create and maintain Information Literacy Instruction Toolkit on library web site
- 4) Create online video tutorials
- 5) Library reference desk services
- 6) Library liaison to Social Sciences, Teacher Education, and Recreation and Outdoor Education departments
- 7) Extensive college committee work

Accomplishments:

1. More than doubled the number of IL classes previously instructed (over 50 classes and 1,200 students instructed/semester)

2. Developed new IL web site using Plone
3. Implemented IL assessment linked to ACRL standards using Blackboard
4. Established new liaison partnerships with three college departments
5. Provided IL training and assessment to library staff, including work-studies
6. Introduced local public middle school librarian and 6th graders to Trails-9 assessment and offered IL instruction in four classes as part of a liaison effort with local K-12 teachers
7. Provided library workshops to faculty and students

Additional Training, Duties and Service

Committee for Teaching Excellence (CTE) fall '08 to spring '10

Library representative to the Faculty Senate spring '09 to present

Clerk of the Senate fall '10 to present

Senate Elections and Rules Committee fall '10 to present

Faculty Senate Standing Committee for Assessment fall '10 to present

AskAcademic Online Library Reference Service fall'08 to present

Attended LOEX '09 in Albuquerque, NM to support development of IL assessment

Active in the Animated Tutorial Sharing project (ANTS), a collaborative project presently involving librarians in Canada and the United States that publishes library tutorials using Creative Commons Licensing. Oversight of issues involving Camtasia. Published tutorials, including NAICS, SWOT Analysis, and Refining a Search Strategy Using Natural Language and Scholarly Terminology (on LION TV)

Name of Organization: Central Arizona College (CAC), Aravaipa Campus 80440 E. Aravaipa Rd., Winkelman, AZ Phone# (520) 357-2800 Supervisor: Jim Lamb, Dean

Type of Agency: Community College Library and Learning Center

Dates: 8-98 to 6-2006

Job Title: Program Coordinator of the Library & Learning Center

Major responsibilities and duties:

- 1) Library & Learning Center supervision
- 2) Library reference services
- 3) Lesson development and presentation of Information Literacy Instruction
- 4) Collection development
- 5) Circulation management
- 6) Budget management and procurement
- 7) New technologies and software planning and implementation
- 8) Staff training, performance planning and evaluation
- 9) Data collection and analysis
- 10) Implementation of an AQIP based Continuous Improvement Program for the library
- 11) Library committee work
- 12) Library policies/procedures development and oversight
- 13) Curriculum development and instruction for EDU101 Tutor Training class

Accomplishments:

1. Expanded library services to students with the result that library usage increased by about 50%
2. Lengthened hours and increased library services at Library/Learning Center by creative and intelligent use of part-time employees, work studies, and WIA workers, while maintaining security and consistency of quality service through shift changes
3. Increased number of computers available to students in the library by over 50%

4. Implemented the first library website at CAC in 1999
5. Participated in construction and implementation of CAC's first district-wide library website in 2000
6. Implemented the first WiFi in a CAC library in 2005
7. Closed gaps in Library's core collection and sought faculty recommendations to acquire books supporting their course needs
8. Chaired Library committee that developed learning outcomes and vision and mission statements for CAC's Libraries and Learning Centers in 1999 and 2000
9. Collected and analyzed data regularly to determine effectiveness of Library in achieving learning outcomes and implemented changes through a TQM process
10. Redesigned layout of Library to increase efficiency and meet ADA standards
11. Helped to recruit and retain students through Library's book fairs, marketing programs and classes, aided students with FAFSA and other forms, and Focus II Career Guidance (accessible to high-school counselors and college students)
12. Based my management and educational leadership style, emphasizing teamwork, open communication and shared governance, on the learning college philosophy set forth by Terry O'Banion in his monograph *A Learning College for the 21st Century*
- 14) Assembled an online index of health and wellness services in Pinal County
- 15) Actively served on the Library Leadership Team and on a variety of committees to develop websites, learning outcomes and assessment
- 16) Provided proctored testing all hours the Library/Learning Center was open
- 17) Guided Superstition Mountain Campus to improve its proctored testing service
- 18) Oversaw audio-visual services at Aravaipa Campus
- 19) Provided sound rationale for acquiring PLATO learning software in 2002
- 20) Increased PLATO usage from 50 seat hours in 2003 to 1,000 seat hours in 2006
- 21) Designed Learning Center curriculum and offered instruction for Aravaipa's EDU101 Tutor Training certification class, which has ACRL accreditation

ADDITIONAL TRAINING, DUTIES AND SERVICE:

Attended Arizona Library Association (AzLA) Conference in Mesa, AZ., August, 2005

Attended Gala 2002: Committee For Education Funding in Washington D.C.

Completed EDU210, Community College Certification course in 2001

Attended 12th Annual Winter Institute: Challenges of Technology and Change for Learning Assistance Centers in an Information Age, in Tucson, January 3-7, 1999

Completed Management Supervisory Series classes in 1999

Writer for *The Charleston ADVISOR*, a professional, peer-reviewed journal

- 1) AP SoundBank
- 2) AccuNet/AP Photo Archive
- 3) AccuNet/AP Multimedia Archive
- 4) *E-global library*
- 5) ReferenceSuite@Facts.com

Contributor to the Science, Engineering, Mathematics and Aerospace Academy (SEMMA) and Central Arizona Life-long Learners (C.A.L.L.) programs by hosting star-parties for SEMMA at Mammoth Elementary and Mountain Vista K-8 in Oracle. A star-party hosted in the fall of '04 at CAC, Aravaipa, was the first C.A.L.L. class offered at the campus.

Instructional Experiences:

- 1) Information Literacy Instruction/Bibliographic Instruction from 1998 - 2006
- 2) EDU101 training for tutors from 1998 - 2006

- 3) Offered PHI101 independent study class in fall 2003
- 4) Guest speaker at SIRLS, the School of Information Resources and Library Science at the University of Arizona, on two occasions in 2002 and 2003
- 5) Provided instruction for the astronomy lab component of SCI101 in 2000 and 2001
- 6) Guest Instructor for the CAC, Aravaipa Campus Learning Community

Service Awards:

- 1) Aravaipa Learning Community
- 2) SEMAA
- 3) Phi Theta Kappa honorary inductee

Committee Work:

College Advisory Council: Member by appointment during the 05/06 academic year

Professional Support Staff Association: Vice President of 93 member association for three years, beginning during the 03/04 academic year and continuing through 05/06

Non-Academic Quality Improvement Program (NAQIP): Co-Chair of the committee that is applying AQIP principles to the non-academic areas of the college, 05/06 academic year (scheduled for implementation district-wide during the 06/07 academic year)

Learning Outcomes Committee: Member from 1999 - 2002. Process owner of a team effort to create learning outcomes for the college's three Learning Centers and Libraries

Community Health and Wellness Center Advisory Committee: Member for one year, 04/05. Process owner of a group assembled to create the County Health Information Center, a menu of online resources for residents of Pinal County

Participation on committees that worked on various issues such as facilities, website development, on-line academic support services, off -site and online tutoring, proctored testing, et.al.

Name of Organization: Florence Center, P.O.Box 707, 800 E. Butte, Florence, AZ 85232
Phone# 480.732.1246 (cell) Frank Puglia, Associate Dean

Program Coordinator at Central Arizona College, Florence Center, 9/04 to 7/05. I was requested to take this as a Special Assignment (2 days/week) due to a critical staffing shortage at the Florence Center. I continued to manage the Learning Center at the Aravaipa Campus while working directly with the Associate Dean of the Florence Center to advise students and to expand the number of classes available to students in the city of Florence. I also advised student inmates at Florence Prison, the Eyman Complex and at Corrections Corporation of America. FTSE grew by 38 students within one year after taking this assignment.

Corrections Corporation of America (CCA) Library in Florence, AZ. Advisor from March, 2005 to the present. Contracted to offer training and to review prison library operations, policies and procedures two times each year. Contact John Thynne, at CCA (520) 868-9095

Name of Organization: University of Arizona Science Library, Tucson, AZ
Phone# (520) 621-6441 Supervisor: Jack Mount, Science Librarian

Dates: 8-94 to 7-95 (6 hours per week)

Job Title: Quick Search Monitor

Major responsibilities and duties:

- 1) Assist faculty, undergraduate and graduate students to search on-line databases available through KR Dialog. Suggested efficient ways to frame search queries
- 2) Troubleshoot on-line computer connectivity problems
- 3) Help out at the Science Reference Desk as needed

Additional Relevant Experiences:

Name of Organization: Arizona Historical Society, 949 E. 2nd St., Tucson, AZ
Phone# (520) 628-5775 Supervisor: Deborah Shelton, Library Director

Type of Agency: State of Arizona Historical Archives Library

Dates: 6-96 to 7-96

Job Title: Student Intern

Major responsibilities and duties:

- 1) Archive the Alexander McNeil photo collection. This activity involved every aspect of the archiving process, from assigning acquisition numbers, subject headings, annotations, collection preservation and card filing. (Alexander McNeil was Tucson's first paid fireman. The archive includes photos from ca. 1865 to ca. 1945) Use LCSH and AACR2
- 2) Assist the public from the front desk, helping them to locate information and giving instruction on the proper procedures for viewing rare photos and documents
- 3) Retrieve and reshelved archived material
- 4) Conduct scholarly research for patrons unable to find obscure information

Name of Agency/Organization: Bureau of Land Management,

Volunteer for the Aravaipa Canyon Wildness area. Care for Aravaipa Canyon by patrolling, cleaning primitive campsites, providing information to the public and manning the ranger station when the ranger was absent. Contact the Phoenix Dispatcher at (623) 580-5515

Name of Agency/Organization: Catalina Mountain School,

Pastoral Care Volunteer at detention facility for teenage boys. Contact Chaplin Spencer at (520) 818-3484

Education

Master of Arts – Library and Information Science – December, 1996
University of Arizona / School of Information Resources and Library Science
Tucson/Arizona

Bachelor of Arts – Major: Greek Minor: Religious Studies – May, 1993
University of Arizona / Classics Department
Tucson/Arizona

Professional Memberships

American Library Association
Association of College and Research Libraries (ACRL): Instruction Section

References

Nancy Gauss, Library Director, Western State College of Colorado, 600 N. Adams St,
Gunnison, CO 81230 email lgauss@western.edu 970. 943.2278 (wk)

Maren Wilson, Professor of Anthropology at Central Arizona College, Aravaipa Campus,
80440 E. Aravaipa Rd, Winkelman, AZ 85192 email Maren.Wilson@centralaz.edu
520.357.2825 (wk), 520.896.9369 (hm)

George Machovec, Associate Director of the Colorado Alliance of Research Libraries
(CARL), 3801 E. Florida Ave #515, Denver, CO 80210 email george@coalliance.org
303.759.3399 x 101 (wk) (and Managing Editor of The Charleston Advisor)

Joan Warren, Kansas Board of Regents, Director of Academic Affairs, 1000 SW Jackson St.,
Suite 520, Topeka, KS 66612 email jwarren@ksbor.org 785.296.1487 (wk)