

Sabrina N. Thomas

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Education

Masters of Arts in History, Marshall University, Huntington West Virginia, December 2010.

Master of Arts in Information Resources and Library Science, University of Arizona, Tucson, Arizona, May 2006.

Bachelor of Science in History, with research emphasis, Kansas State University, Manhattan Kansas, December 2001.

Experience

Current Position

Marshall University Libraries, Marshall University, Huntington, WV, Associate Professor for the Reference Department, August 2006 - current, Digital/Instruction/Reference Librarian III

- Teach as an embedded librarian in a campus-wide initiative to infuse information literacy skills in entry level and upper-division academic courses. As of 2007 I have been embedded in an average of five classes per semester, a majority within First Year Seminar Classes. Each class consists of at least three to four sessions with each class.
- Served as the instructor of record for nine credit hour First Year Seminar classes with an emphasis in critical thinking and information literacy since 2010. Coordinate and teach numerous library orientation and tours to incoming freshmen and new faculty each semester.
- Supervise graduate students, in order to ensure they provide quality teaching and reference assistance in person while on the reference desk and virtually through online chats. Oversee schedules and timesheets, as well as confirm all proper paperwork appropriately recorded and filed through human resources. Recruit, interview, and hire highly motivated workers to assist the library.

- Served as part of the Higher Education Commission focused on the continuation of Marshall's accredited status with the Higher Learning Commission. As a member of this team I researched and prepared specific evidence that demonstrated Marshall University was committed to freedom of expression and the pursuit of truth in teaching and learning. Ultimately, the Higher Education Commission granted Marshall's continued accreditation in December.
- Created curriculum for WVROCKS, a statewide educational program that is a portal designed to facilitate the completion of the Regents Bachelor of Arts degree for all students enrolled in the program at any state institution of higher learning.
- Utilized Adobe After Effects to create a customized promotional video for MU Libraries. In addition to Coordinating innovative university-wide faculty and staff technology instruction programs as a member of the *The Digital Learning Team*, which is a special unit comprised of professional librarians and instructional technologists. This new faculty group creates and coordinates new university-wide faculty and staff technology instruction program consisting of in-person (hands-on) and online training modules.
- Assist the administration of ETS *iSkills Exam* to measure student information literacy learning outcomes.
- Develop multi-media modules for new student seminar courses in BlackBoard. Create Captivate screen captures, write scripts and storyboards specifically designed for online students.
- Provide in-depth library instruction to students as an embedded librarian in numerous classes. This role required curriculum collaboration with professors and colleagues.
- Possess current Wimba Trainer Certification and present Wimba software, to Marshall University professors in numerous training sessions.
- Demonstrate new software in Technology Enhanced Classroom Initiative Rooms such as Turning Technologies' Clickers and Tidebreak's Class-Spot to faculty and administrators.
- Provided support to faculty and students as Marshall University's Turnitin Administrator.
- Maintain statistics of library instruction sessions on a monthly and yearly basis.
- Prepare handouts, subject guides, and instructional modules for library instruction sessions.
- Assist in developing and conducting workshops for MU faculty, staff, students, and community members on information literacy.
- Create and updated the Research Guide webpages for Women's Studies, History, Graduate Students and Art insuring that all links, print, and virtual material were up to date.
- Market the library's services through library instruction classes, utilizing social networking sites such as Twitter and Facebook in combination with New Faculty seminars, Marshall

University Open Houses, and at the reference desk. Advocate library services through my embedded and library drop-in sessions and tours.

- Participate in the Reference Desk rotation, assisting students and faculty with their reference needs.
- Design new and ongoing information literacy initiatives, instruction modules, and digital content projects.
- Serve on library and campus wide committees: Higher Learning Commission Quality Assurance Criterion Committee
- University Functions, UNI/HON 101 Advisory Board, Digital Content Management Committee, Information Literacy Committee, COM Subcommittee for students with disabilities, and Drinko Art Acquisitions Committee.
- Participate actively in the scholarly community by attending all New Faculty Seminars and Teaching Excellence Lectures.

Center for Creative Photography, University of Arizona, Tucson, AZ, Registrar's Office, September 2004 – May 2006, Office of the Registration Assistant Internship

- Organized, prepared and processed over 477 images of the Walker Evans portfolio entitled 'African Negro Art.' Created the accession record, condition report and skeletal records for the portfolio plus all data entry into the collection catalog database (InMagic).
- Created and checked condition reports for both incoming and outgoing exhibitions.
- Disassembled and unpacked crates of exhibition artworks.
- Accessioned rare and antique books and completed full records and condition reports on each within each volume.
- Unpacked and compiled inventories for newly arrived art collections.
- Worked collaboratively with registration staff and students.
- Provided backup assistance as needed for projects and shipments.

Center for Creative Photography, Research Center and Archives, June 2005 – May 2006, Archive Student Assistant

- Verified and updated finding aids on various 20th century photographers, including Ansel Adams and the Center's internal archive collection.
- Created exhibition display of original Ansel Adams's stamp collection for public viewing.
- Assisted external researchers; monitored Research Center reading room.
- Completed the rehousing and re-boxing of numerous archival materials.
- Aided in the reorganization of shelved items.
- Provided the arrangement and description of more than 31 linear feet of archive material including exhibition, book projects, and commercial work files.

- Conducted research to answer reference inquiries.
- Paged and refilled archival materials for researchers.
- Maintained accurate records of materials used by researchers.
- Conducted the preservation photocopying for over 69 linear feet of Ansel Adam's archive for the grant project entitled *Save America's Treasures*.

Center for Creative Photography, Office of Rights and Reproduction, August 2005 – May 2006, Scanning Student Assistant Worker

- Scanned several hundred artists' photographs and archive objects with Betterlight 4x5 Super 6K back.
- Applied imaging standards established by Center staff to obtain publication quality masters.
- Optimized image files using Adobe PhotoShop, including cropping, retouching and resizing for presentation and linking to the collection database.
- Assisted in the handling of works of art in preparation for scanning.

Riley County Historical Society, Manhattan, Kansas, January-May 2001, Internship

- Assisted the Curator while handling and categorizing artifacts.
- Assisted Archivist in preventive maintenance and restoration.
- Accumulated an exhaustive research paper and project involving the Works Progress Administration and Civilian Conservation Corps organizations of the nineteen thirties and forties.
- Entered data of all card catalogues into new computer system.

Further Experience

Tucson Cooperative Warehouse/ShopNatural January 2004 -October 2004, Customer Service Representative

- Maintained client relations by utilizing diplomatic customer service skills.
- Resolved client challenges through detailed evaluation and final reconciliation.
- Prepared and processed incoming orders from both retail and buying clubs.
- Retrieved and updated client information quickly and efficiently.
- Resolved client credit and billing concerns exponentially.

Fred Pryor Seminars/CareerTrack Training, Division of Park University Enterprises Inc, March 2002- July 2003 Sales Support Specialist

- Aided in the selling and facilitation of custom on-site adult educational seminars within the United States and Canada.
- Acted as primary liaison and maintained open lines of communication between inter-department staff, training consultants, outside vendors, and management staff.
- Critiqued and researched direct shipping vendor's invoices in order to assure accuracy.
- Developed and wrote an extensive sales support manual, detailing specific instructions on the operations of the on-site seminar department.

Professional Activities

Courses Developed

ITL 410- Strategies for Digital Citizenship: Tools for navigating the information ecosystem
 This course is an introduction to digital citizenship and information literacy skills that will help students learn the cognitive, social and technical skills for navigating the digital information ecosystem. Students will understand human, cultural and societal issues related to technology and practice legal and ethical behavior. Topics include evaluating information and misinformation in the new digital age. Ethics, laws and the rights and responsibilities of digital citizens as well as the health and security of students beyond traditional internet safety

ITL 455- Pedagogy of New Literacies and Applied Critical Thinking

This course is an introduction to information and new literacies instruction in a variety of libraries and other information-related organizations and for a variety of patrons (including K-12, ESL, special needs learners, and adult learners). Topics include the history and theoretical bases of literacy instruction, instructional program development, and pedagogical and evaluation techniques.

ITL 410- Information Literacy and Critical Thinking

The purpose of this course is to expose students to the technological resources that hold the most current and cutting edge scholarly information. By using these sources, students will strategically and systematically analyze evidence to tackle the most daunting challenges facing our society today. Students will experience scenarios and projects that allow them to apply critical thinking and information literacy skills to their own ideology in order to become well versed in current global events. This course will be specifically of interest to students who are interested in a career in law, teaching, or health sciences.

PLT 280-Public Library Marketing

This course will expose students to advanced marketing skills and implementation processes. Students will cover basic marketing strategies and create a workable marketing plan for a public library of their choosing.

FYS 100-First Year Seminar

Students will develop intentional critical thinking skills integral to lifelong learning through

inquiry, discussion, interaction, discovery, problem solving, writing, research, reflection and examination of complex multicultural/global ideas and themes.

Courses Taught

RITL 302 – Digital Citizenship

This course is an introduction to digital citizenship and information literacy skills that will help students learn cognitive, social and technical skills for navigating the digital information ecosystem. Students will understand the human, cultural, and societal issues related to technology and practice legal and ethical behavior. Topics include evaluating information and misinformation in the new digital age. Ethics, laws and the rights and responsibilities of digital citizens as well as the health and security of students beyond traditional internet safety.

PLT 235- Advanced Reference Skills

This course will expose students to advanced research techniques and advanced online searching for specialized areas most heavily requested by public library patrons: government documents, business information (entrepreneur/investment), legal materials, career development, continuing education and consumer health.

ITL 350- Advanced Digital Literacy Skills

The purpose of ITL 350 is to expose students to the digital literacy and computing skills that enable them to define, access, evaluate, manage, integrate, create, and use digital information ethically. By using search strategies, hands-on experiences, and discussing issues pertaining to information in the online environment, students will become competent users of the materials presented while learning to create information tools that are applicable to any discipline

FYS100-First Year Seminar

Students will develop intentional critical thinking skills integral to lifelong learning through inquiry, discussion, interaction, discovery, problem solving, writing, research, reflection and examination of complex multicultural/global ideas and themes.

Publications

Bean, Teresa, and Sabrina Thomas. "Being Like Both: Library Instruction Methods that Outshine the One-Shot." *Public Services Quarterly* 6 (2010): 237-249. Print

Thomas, Sabrina. *Marriage vows and economic discrimination: The married teacher problem. ProQuest Dissertations and Theses*, (2010). Web

Presentations (2006-2015)

• *It's a Bird! It's a Plane! It's a Research Superhero! Librarians Can Help Save the Community Learning Experience at Marshall University Center for Teaching and Learning iPed Conference at Huntington, WV August 18, 2015*

Mountwest-to-Marshall Degrees Pathway Discussion Panel at West Virginia Library Association Spring Fling at Flatwoods, WV April 9, 2015.

• *Making Research Relevant: Information Literacy in the Classroom at Marshall University iPed Conference sponsored by the Center for Teaching and Learning in Huntington, WV August 19, 2014.*

• *MU Reads 150 at West Virginia Library Association in Snowshoe, WV October 8, 2014.*
• *Researching Appalachian History on a Budge at 37th Annual Appalachian Studies Association in Huntington, WV March 29, 2014.*

• *Information Literacy Arsenal at West Virginia Library Association Academic Summer Division at Marshall University, WV June 25, 2013.*

• *Appetite for Instruction at West Virginia Library Association conference at the Stonewall Resort, WV October 11, 2012.*

• *Information Literacy: Fresh Ideas and New Learning Activities at West Virginia Library Association conference in Flatwoods, WV, March 22, 2012.*

• *Digging Deeper: Teaching Information Literacy as a Life Skill at WPWVC ACRL conference in Waynesburg, PA, June 1, 2012.*

• *Developing Innovative Collaborative Information Literacy Sessions with Faculty at West Virginia Library Association conference in Charleston, WV, October 5, 2011.*

• *Channeling Students' Needs and Remaining Flexible in FYS at Marshall University iPED conference in Huntington, WV, August 16, 2011.*

• *No Computer Lab? No Problem! How You can Teach Without a Lab at West Virginia Statewide Technology conference in Morgantown, WV, August 3, 2011.*

• *The History of Economic Discrimination Against Married Women Teachers in Huntington, West Virginia at the Appalachian Studies Association conference in Richmond, KY, March 11, 2011.*

- *Marriage or Career: Economic Discrimination Against Married Teachers in the Depression* for the Women of Marshall Series at Marshall University, Huntington WV, March 16, 2010.
- *Weaving an Embedded Librarian into the Tapestry of Information Literacy* with Beverly Cooper and Nikki Thacker at the WVT SOL Conference in Charleston, WV, March 7, 2009.
- *Digital Interaction: Infusing Learning Objects into Information Literacy* at the WVLA Conference in Snowshoe, WV, October 2, 2009.
- *Digital Learning Team: Meeting Students on Their Turf* with Floyd Csir, at the West Virginia Library Association conference in White Sulphur Springs, WV, December 4, 2008.
- *Digital Salsa: Spicing Up Library Instruction with Online Tutorials and Videos*, West Virginia Higher Education Technology Conference presentation with Floyd Csir, October 1, 2008.
- *Web 2.0 Seminar for Teachers: Hands-on Session* with Floyd Csir, Christine Lewis, & Dr. Monica Brooks, Appalachian Association of Mathematics Teacher Educators Third Annual Conference, Huntington, WV, November 2, 2007
- *Millennial's Work Right Out of the Box: Can Older Models Upgrade to Librarian 2.0*, with Dr. Monica Brooks, for the spring 2007 meeting of the Western Pennsylvania/West Virginia regional chapter of the Association of College and Research Libraries, La Roche College, Pittsburgh, PA, June 1, 2007.
- *Upgrade Your Hard Drive to Librarian 2.0* with Dr. Monica Brooks, for the West Virginia Library Association (WVLA) fall conference, Morgantown, WV, October 1-2, 2007

Exhibitions

Clio App, at the American Library Association Annual Conference 2015 American Library Association at San Francisco June 2015.

Retention, Professional, & Faculty Development Participation

West Virginia Library Association Academic Division, June 2013 - *assistant and presenter*

Quality Matters Peer Reviewer, certified August 15, 2012.

Blackboard Collaborate Product Specialist, certified June 11, 2012.

Admissions and Recruitment Open House and Orientation Events, 2008-12, *exhibitor*.

New Full-time & Adjunct Faculty Orientation, August 2007 and 2012 - *presenter*.

Admissions and Recruitment Open House, Undecided Majors Expo, and Orientation Events, 2007, exhibitor.

Information Literacy: Best Practices in Undergraduate Education, workshop, co-sponsored by ACRL and the TLT Group, December 2008

Conference Participation

- 2016 West Virginia Library Association Conference presenter for two separate presentations
- 2016 MU Center for Teaching and Learning iPED Conference presenter
- 2015 MU Center for Teaching and Learning iPED Conference presenter
- 2015 American Library Association exhibited and attended
- 2015 West Virginia Library Association Conference panelist presenter
- 2014 Appalachian Studies Conference attended and volunteered
- 2014 West Virginia Library Association presenter
- Marshall University Annual Conference on Teaching and Learning presented
- 2013 WVLA Conference presenter
- 2012 WPWVC ACRL conference presenter
- 2012 WVLA Conference presenter
- 2011 WVLA Conference presenter
- 2011 Marshall University iPED Conference presenter
- 2011 West Virginia Statewide Technology Conference presenter
- 2011 Appalachian Studies Association Conference presenter
- 2010 Women of Marshall Series Conference presenter
- 2009 WVLA Conference-presenter
- 2009 Women's Studies Student Conference
- 2009 WVTESOL Conference-presenter
- 2008 Attended eHRAF database training
- 2008 Attended Equella webinar
- 2007 WVLA Conference: Strength Through Change
- Institute for Information Literacy Assessment of College and Research Literacy Immersion
- 2007 Teacher Track Program Spring 2007 meeting of the Western Pennsylvania/West Virginia regional chapter of the Association of College and Research Libraries
- 2007 Attended E-Portfolio Presentation by Academic Affairs
- 2007 Attended ACRL/TLT Group online seminar called "Information Literacy and Assessment"
- 2007 Attended ArtStor training
- Attended training titled "Teaching with Technology; Enhancing Your Effectiveness in the Classroom and Online"

Technology Skills

- Certified Quality Matters Peer Reviewer
- Blackboard Collaborate Product Specialist
- BlackBoard course instructional design experience
- Microsoft Office proficiency
- Captivate 4.0
- PB Wiki
- Libguides
- Word Press
- Prezi
- Turning Point
- Turnitin Campus Administrator
- Technology Enhanced Classroom Initiative (TECI Room)
- Certified Wimba Trainer

University Affiliations

- Member Faculty Development Committee for Online and Multimedia Instruction 2012
- Member Web User Group 2006-present
- Member of Marshall University Student Conduct and Welfare Committee 2011- present
- Member of Marshall and Shirley Reynolds Outstanding Teaching Award 2011-present
- Library Faculty Organization Chair 2010
- Library Faculty Organization Vice Chair 2009
- Library Faculty Organization Secretary 2008
- Co-Chair Marshall University Libraries Marketing Committee 2007
- Chair of Drinko Core Instructors Committee 2009-2010
- Member COM Subcommittee on Students with Disabilities 2006-2008
- MU Research Committee 2008-2010
- MU Research Committee Secretary 2008
- Member of Information Literacy Committee
- Member First Year Seminar Faculty Development Institute
- Member of Drinko Art Committee

Ad hoc University Committee or Task Force

- Higher Learning Commission Quality Assurance Criterion Committee 2014-present
- Information Literacy Assessment Committee 2012

- Library Faculty Organization Handbook Revision Ad Hoc Committee 2011
- Quality of Faculty Work Life Ad Hoc Committee 2010
- Marshall University Libraries Statistics Ad Hoc Committee 2010
- Member of Assessment Day Ad hoc Committee 2007
- One Book Marshall Committee 2007

University Service

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- Judge at Annual John Marshall Speech and Debate Tournament 2014-present
- Marshall University Week of Welcome for new student 2012-present
- Faculty Development Committee for Online and Multimedia Instruction 2012-present
- Peer Reviewer for MUOnline classes 2012-present
- College of Education Student Teaching Oral Presentation Judge 2012
- First Year Seminar Panel Discussion volunteer 2010-2012
- Technical Support for assessments for Campus wide Assessment Day 2009-present
- Technical Support, iSkills (Information and Communication Literacy) Assessment for students on August 29, October 6, and October 9-10, 2008
- Special Library Association Vice-President and Treasurer Fall 2005
- American Library Association Program Manager Fall 2005
- Presented paper entitled 'Preservation of Electronic Correspondence' at the First Annual SIRLS Graduate Student Symposium

Professional Affiliations

- Member: American Library Association
- Member: Special Library Association
- Member: Association of College and Research Libraries
- Member: West Virginia Library Association