Equipment Liability Agreement: iPad

What You Need to Know:

Borrowing: MU students: 24 hours  ®  MU faculty: 7 days

Late fees: MU students: $1/hour  ®  MU faculty: $1/day

Fines and Liability: The replacement fee for a damaged or lost iPad will not exceed $800.

Notifications: If your iPad is overdue, grossly overdue, and/or overdue to the point of prosecution, you will receive notifications via your Marshall University e-mail.

Returning: You must return the iPad to a circulation staff member. If you return the iPad to the book drop and it is damaged there, you will be held liable.

Rules:

• iPads are available on a first-come, first-served basis.
• You will need your MU ID card to check out any and all library materials.
• All borrowed iPad items must be returned at the same time on the due date at the correct time.
• The iPad loan period is not renewable.
• There will be no exceptions to any of these rules, and you must sign this agreement.

Liability Agreement:

I understand that I am fully responsible for this borrowed iPad and any accompanying accessories, and for its safe and timely return to staff at the Drinko Library Circulation desk from which it was borrowed. If lost, stolen or misplaced, I will file a police report, and I will contact the circulation desk at Drinko Library. If I steal or sell this iPad, I understand that I will be prosecuted. I have read, understood, and agreed to the Rules of Use and additional information in this agreement. I agree to return the iPad by the due date noted.

I have read the liability agreement and, by signing below, I agree to the terms and conditions.

Name (last, first) ________________________________  MUID# ________________________________
Signature ________________________________________  Today’s date: _________________________
Name of iPad: ___________________________________  Barcode of iPad _________________________

STAFF USE ONLY:  Staff initial: ______  Notes: _______________________________________
Check-Out Time: ________ (circle one: am / pm)  Check-In Time ________ (circle one: am / pm)