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## **Stephen B. Tipler**

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### **Education**

- M.Sc. (Information Systems), Marshall University, Huntington, WV. 2003
- M.B.A., West Virginia University, Morgantown, WV. 1998
- M.L.S., University of Toronto, Toronto, Canada. 1985
- H.B.A., (Psychology), Queen's University, Kingston, Canada. 1979
- In progress: Database Administrator Certification (DBA), SQL Server 2005, Microsoft, 2007

### **Computer Skills**

- Advanced HTML skills, including Dreamweaver and FrontPage
- JavaScript, CSS, VBScript, VB, SQL, ADO, ASP and ASP.NET programming experience
- SQL Server 2005 experience
- Adept at designing and administering relational databases
- Macromedia Fireworks experience
- Online database and web searching proficiency
- PC troubleshooting abilities

### **Business Skills**

- Experience negotiating and budgeting (MBA experience)
- Experience working with e-resources (Marshall University experience)
- Teamwork experience (MBA, Marshall University)

### **Job Experience**

#### **- Current Employment**

- Reference and Interlibrary Loan Librarian, Marshall University, Huntington, WV, July 1999
- *Activities:*
  - Compile Electronic Resource usage reports for ACRL
  - Work with others to evaluate Electronic Resources.

- Develop and maintain websites and databases
- Provide Reference Desk Services days, evenings and weekends.
- Teach library user instruction classes
- Process Interlibrary Loan requests with ILLiad and OCLC.

• ***My Projects:***

- **Article databases** - <http://www.marshall.edu/library/databases.asp>  
- electronic resources website and database with online editing
- **Hours Open** - <http://www.marshall.edu/library/hours/months.aspx>  
- .NET website and database with online editing
- **Evaluations**- <http://www.marshall.edu/library-biz/tipler/loginverificationbisessions.asp>  
- database of online evaluations of librarians
- **Instruction Statistics** - <http://www.marshall.edu/library-biz/faq/bisessions/reports/summary.asp>  
– report website and database, with online data entry
- **Library FAQ** - <http://www.marshall.edu/library-biz/faq/faq.asp>  
– This simple database-driven project was completed for my M.Sc. degree. Data is be entered and then edited online.
- Subject Guides:
  - Business**,  
<http://www.marshall.edu/library/guides/business.asp>
  - Finance and Economics**,  
<http://www.marshall.edu/library/guides/finance.asp>
  - Technology Management**  
[http://www.marshall.edu/library/guides/tech\\_man.asp](http://www.marshall.edu/library/guides/tech_man.asp)

- Database Administrator – part time computer consultant, July 2007
- Analyzed medical records for a law firm using SQL Server 2005.

**- Previous Employment**

- Reference and Off-Campus Services Librarian, Marshall University, Charleston and Beckley, WV, 1989 – 1999. During 1989-1995 it was known as “West Virginia Graduate College”
  - Provided database search and document delivery services
  - Traveled to off-campus sites to instruct students about library services and resources
  - Worked independently and supervised part-time employees at a small branch library in Beckley, WV

## My Professional Activities

- University Hearing Officer and Chairman of the Grade Appeals Subcommittee, 2004 - 2007. I processed 27 academic appeals.
- Attendance, Computers in Libraries conference, 1997, 1999, 2006
- Attendance, ALA conference, 2000
- Secretary, Marshall University Athletic Committee, 1998-2001
- Chairman, Marshall University Athletic Committee, 2001-2003
- Secretary, Presidents Athletic Advisory Board, 2001-2002
- Member, West Virginia Library Association, 1995-2000
- Secretary, WVNet Collaborative Libraries Forum, 2001-2002

## References

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