

Feon M. Smith, Ph.D.

Associate Professor
Adult and Continuing Education (ACE)
College of Education and Professional Development
Marshall University
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Huntington, WV 25755
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ACADEMIC DEGREES

Doctor of Philosophy, Ph.D., 2012

Capella University – Minneapolis, MN

Major: Ph.D. in Education with a specialization in Leadership for Higher Education

Dissertation: *Bridging the gap through academic intervention programs: A quantitative study of the efficacy of the Health Sciences and Technology Academy (HSTA) on underrepresented students' state standardized test scores*

Master of Science, M.S., 2005

Marshall University Graduate College – Huntington, WV

Major: Adult and Technical Education

Regents Bachelor of Arts, R.B.A., May 2003

Marshall University – Huntington, WV

Major: Specialization in Adult and Technical Education and Business Education

PROFESSIONAL EXPERIENCE

Academic Positions - University Teaching - Graduate

Associate Professor (April 2013 – Present)

Adult and Continuing Education (formerly Adult and Technical Education)

Department of Leadership Studies

College of Education and Professional Development

Marshall University, Huntington, WV

Assistant Professor (January 2009 – April 2013)

Adult and Technical Education

Department of Leadership Studies

College of Education and Professional Development

Marshall University, Huntington, WV

Instructor (January 2007 – January 2009)

Adult and Technical Education
College of Education and Professional Development
Marshall University, Huntington, WV

Academic Positions - University Teaching – Undergraduate

Instructor (2008 – 2009),

University 101 – New Student Seminar
University College
Marshall University, Huntington, WV

Administrative Positions

Program Coordinator (January 2016 – Present)

Adult and Continuing Education
Huntington Campus
College of Education and Professional Development
Marshall University, Huntington, WV

Program Specialist (January 2005 – December 2006)

Department of Multicultural Affairs
Marshall University, Huntington, WV

Administrative Assistant (January 1998 – January 2005)

Department of Multicultural Affairs
Marshall University, Huntington, WV

Administrative Secretary (January 1997 – January 1998)

Multicultural Affairs and International Programs
Marshall University, Huntington, WV

Office Assistant (1994 – 1995)

H&R Block Executive Tax Services
Part-Time Employment Evenings and Weekends
Huntington, WV

Legal Assistant (October 1988 – December 1996)

Henderson, Henderson & Staples, L.C.
Attorneys At Law
Huntington, WV

TEACHING EXPERIENCES AND ACADEMIC CONTRIBUTIONS

Graduate Courses – Online and Face-to-Face

Marshall University (Fall 2016): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2016): ATE 677 - Research Methodology and Design

Marshall University (Fall 2016) - ATE 685 - Adult and Technical Education Capstone

Marshall University (Fall 2016): LS 632 - Human Relations in the Public Sector

Marshall University (Summer I 2016): ATE 550 – Interpersonal Skills in the Workplace

Marshall University (Summer I 2016): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Summer I 2016): ATE 618 - Literature of Adult and Continuing Education

Marshall University (Summer I 2016): LS 632 – Human Relations in the Public Sector

Marshall University (Spring 2016): ATE 550 – Interpersonal Skills in the Workplace

Marshall University (Spring 2016): ATE 656 – Instructional Planning for Adult Populations

Marshall University (Spring 2016): ATE 685 - Adult and Technical Education Capstone

Marshall University (Fall 2015): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2015): ATE 628 – Adult Instruction: Environmental and Personal Aspects

Marshall University (Fall 2015): ATE 677 - Research Methodology and Design

Marshall University (Fall 2015): ATE 685 - Adult and Technical Education Capstone

Marshall University (Summer I 2015): ATE 618 - Literature of Adult and Continuing Education

Marshall University (Summer I 2015): ATE 656 – Instructional Planning for Adult Populations

Marshall University (Summer I 2015): ATE 685 - Adult and Technical Education Capstone

Marshall University (Spring 2015): ATE 550 – Interpersonal Skills in the Workplace

Marshall University (Spring 2015): ATE 656 – Instructional Planning for Adult Populations

Marshall University (Spring 2015): ATE 685 - Adult and Technical Education Capstone

Marshall University (Fall 2014): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2014): ATE 628 – Adult Instruction: Environmental and Personal Aspects

Marshall University (Fall 2014): ATE 677 - Research Methodology and Design

Marshall University (Summer I 2014): ATE 550 – Interpersonal Skills in the Workplace

Marshall University (Summer I 2014): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Spring 2014): ATE 550 – Interpersonal Skills in the Workplace

Marshall University (Spring 2014): ATE 656 – Instructional Planning for Adult Populations

Marshall University (Spring 2014): ATE 685 - Adult and Technical Education Capstone

Marshall University (Fall 2013): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2013): ATE 628 – Adult Instruction: Environmental and Personal Aspects

Marshall University (Fall 2013): ATE 677 - Research Methodology and Design

Marshall University (Summer I 2013): ATE 618 - Literature of Adult and Continuing Education

Marshall University (Summer I 2013): ATE 661 - Practicum in Adult and Technical Education

Marshall University (Spring 2013): ATE 601 – Philosophy of Workforce Preparation

Marshall University (Spring 2013): ATE 679 - Problem Report

Marshall University (Spring 2013): ATE 677 - Research Methodology and Design

Marshall University (Fall 2012): ATE 595 – Historical Development in Workforce Preparation

Marshall University (Fall 2012): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2012): ATE 628 – Adult Instruction: Environmental and Personal Aspects

Marshall University (Summer I 2012): ATE 661 - Practicum in Adult and Technical Education

Marshall University (Summer I 2012): ATE 677 - Research Methodology and Design

Marshall University (Spring 2012): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2012): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2012): ATE 601 – Philosophy of Workforce Preparation

Marshall University (Fall 2011): ATE 595 – Historical Development in Workforce Preparation

Marshall University (Fall 2011): ATE 603 – Introduction to Adult Education and Adult Learners

Marshall University (Fall 2011): ATE 628 – Adult Instruction: Environmental and Personal Aspects

Marshall University (Summer I 2011): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2011): ATE 595 – Historical Development in Workforce Preparation

Marshall University (Spring 2011): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2011): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Fall 2010): ATE 580 – Special Topics: Professional Presentations

Marshall University (Fall 2010): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Fall 2010): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2010): ATE 618 - Literature of Adult and Continuing Education

Marshall University (Spring 2010): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Fall 2009): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Fall 2009): ATE 677 - Research Methodology and Design

Marshall University (Summer III 2009): ATE 580 – Special Topics: Professional Presentations

Marshall University (Summer Intersession 2009): ATE 618 - Literature of Adult and Continuing Education

Marshall University (Spring 2009): ATE 675 – Literature and Applied Research in Adult and Technical Education

Marshall University (Spring 2009): ATE 675 – Literature and Applied Research in Adult and Technical Education

Undergraduate Courses

Marshall University (Fall 2009): UNI 101 - New Student Seminar

Marshall University (Fall 2008): UNI 101 - New Student Seminar

COURSE DESIGN – MARSHALL UNIVERSITY:

ATE 550 – Interpersonal Skills in the Workplace** (Online Course)

ATE 580 Special Topics: Professional Presentations*

ATE 603 – Introduction to Adult Education and Adult Learners* (Online Course)

ATE 618 - Literature of Adult and Continuing Education* (Online Course)

ATE 628 – Adult Instruction: Environmental and Personal Aspects* (Online Course)

ATE 656 – Instructional Planning for Adult Populations* (Online Course)

ATE 661 - Practicum in Adult and Technical Education*

ATE 675 – Literature and Applied Research in Adult and Technical Education* (Online Course)

ATE 677 - Research Methodology and Design* (Online Course)

ATE 685 - Adult and Technical Education Capstone* (Online Course)

*Courses Designed and Curriculum Development. Meets Quality Matters (QM) Standards.

FACULTY MENTORING:

Faculty Mentor, Marshall University Leadership Studies Program. (August 2016 to the Present)

New Faculty: Dr. Sherry Early

Faculty Mentor, Marshall University Educational Leadership Ed.D. Program. (December 2013 to the Present)

Doctoral Degree Student and Spring 2014 Part-Time Faculty: Dr. Jessica Hanna

Supervised Teaching Activity, "Interpersonal Skills in the Workplace," GSEPD-Leadership Studies. (December 2013 - May 2014).

Advised: Dr. Jessica Hanna

DIRECTED STUDENT RESEARCH:

Doctoral Degree Students

Doctoral Advisory Committee Member, GSEPD-Leadership Studies. (March 11, 2015 - Present).
Advised: Laura McCullough

Doctoral Advisory Committee Member, GSEPD-Leadership Studies. (January 12, 2015 - Present).
Advised: Scott Inghram

Doctoral Advisory Committee Member, GSEPD-Leadership Studies. (September 22, 2014 - Present).
Advised: Candice Stradler

Doctoral Advisory Committee Member, GSEPD-Leadership Studies. (March 14, 2014 - Present).
Advised: Kelli Kerbawy

Doctoral Advisory Committee Member, GSEPD-Leadership Studies. (June 10, 2013 - Present).
Advised: Christina Johnson

Master's Degree Students

Master's Thesis Advisory Committee Member, "Adult Learners and Their Relation to Online Learning: A Study of Adults with Relation to Attitude and Motivation," Adult & Technical Education. (January 2011 - May 2012).
Advised: Nicholas Andrick

Master's Thesis Advisory Committee Member, "English As A Second Language (ESL) Students' Perception of Effective Instructors in the LEAP Program at Marshall University," Adult & Technical Education. (December 2011).
Advised: Tam Thi Thanh Vo

ACADEMIC ADVISING:

From Fall Semester 2008 to the present, I am assigned as advisor to 140 students in the Adult and Continuing Education (ACE), formerly Adult and Technical Education (ATE) Master of Science Degree Program. In addition, I advise students, both graduate and undergraduate during various times throughout the academic semesters. These students include those who are in the ACE program, individuals who are interested in our program, students recommended to speak with me from other academic units or off-campus businesses and community organizations.

RESEARCH

Conference Presentations and Roundtables – National, Regional, Stater, Local

- Smith, F. M., Marshall University Doctoral Student/Faculty Seminar, "Career Development after your Dissertation," College of Education and Professional Development, MUGC, South Charleston Campus. (October 17, 2015).
- Smith, F. M. (Chair), Cabell-Lincoln Health Sciences and Technology Academy Orientation Welcome Meeting for new/returning students and parents, "Overview of the HSTA Program," Health Sciences and Technology Academy (HSTA), Marshall University, Shawkey Room, Memorial Student Center, Huntington, WV. (September 3, 2015).
- Smith, F. M. (Presenter & Author), Banks, S. (Presenter & Author), 2015 Annual Eastern Educational Research Association Conference, "The Effect of STEM Academy Instruction on State Assessment Scores," Eastern Educational Research Association (EERA), Sarasota, FL. (February 25, 2015).
- Smith, F. M., Marshall University Doctoral Student/Faculty Seminar, "Portfolio Elements: Presenting at Conferences," College of Education and Professional Development, MUGC, South Charleston Campus. (September 27, 2014).
- Smith, F. M. (Chair), Cabell-Lincoln Health Sciences and Technology Academy Orientation Welcome Meeting for new/returning students and parents, "Overview of the HSTA Program," Health Sciences and Technology Academy (HSTA), Marshall University, Shawkey Room, Memorial Student Center, Huntington, WV. (September 4, 2014).
- Nicholson, B. L. (Author Only), J. C. (Presenter & Author), Smith, F. M. (Presenter & Author), Annual Meeting of the Southern Regional Council on Educational Administration, "'Get With the Program': Is the College Board's Push for AP Expansion Right for Students?," SRCEA, Oklahoma City, OK. (October 25, 2013).
- Smith, F. M. (Chair), Cabell-Lincoln Health Sciences and Technology Academy Orientation Welcome Meeting for new/returning students and parents, "Overview of the HSTA Program," Health Sciences and Technology Academy (HSTA), Marshall University, Shawkey Room, Memorial Student Center, Huntington, WV. (September 19, 2013).
- Smith, F. M. (Presenter & Author), Chester, A. (Presenter Only), National Rural Health Association's 18th Annual Rural Multiracial and Multicultural Health Conference, "Measuring State Standardized Test Scores for Underrepresented 9th-11th Grade Promising Students: The Effect of an Afterschool Academic Intervention Program, Health Sciences and Technology Academy, to Bridge the Achievement Gap," National Rural Health Association, Asheville, NC. (December 6, 2012).
- Daneker, D. P. (Presenter & Author), Smith, F. M. (Presenter Only), West Virginia Counseling Association, WVCA Annual Fall Conference, "Familiar and Foreign: The Nitty-Gritty about

Hetero Sexuality," West Virginia Counseling Association, Flatwoods (Sutton), WV. (November 1, 2012).

Daneker, D. P. (Presenter & Author), Smith, F. M. (Presenter Only), WVCA Annual Fall Conference, "Familiar and foreign: The nitty-gritty about hetero sexuality," West Virginia Counseling Association, Flatwoods (Sutton), WV. (November 1, 2012).

Smith, F. M. (Chair), Cabell-Lincoln Health Sciences and Technology Academy Orientation Welcome Meeting for new/returning students and parents, "Overview of the HSTA Program," Health Sciences and Technology Academy (HSTA), Marshall University, Shawkey Room, Memorial Student Center, Huntington, WV. (September 13, 2012).

Cunningham, M. L. (Presenter Only), Smith, F. M. (Presenter & Author), Annual Conference, "Bridging the Gap Through Academic Intervention Programs: A Quantitative Study of the Efficacy of the Health Sciences and Technology Academy (HSTA) on Under-represented Students' State Standardized Test Scores," Southern Regional Council on Education Administration, New Orleans, LA. (September 8, 2012).

Cunningham, M. L. (Presenter Only), Smith, F. M. (Presenter & Author), SRCEA, "Bridging the gap through academic intervention programs: A quantitative study of the efficacy of the Health Sciences and Technology Academy (HSTA) on underrepresented students' state standardized test scores," Southern Regional Conference on Educational Administration, New Orleans, LA. (September 7, 2012).

Smith, F. M. (Discussant), NIH SciEd (SEPA) 2012 Annual Conference, "Culturally-Nuanced science education for African-American populations," National Institute of Health SciEd 2012 Annual Conference, Bethesda, MD. (May 14, 2012).

Smith, F. M. (Panelist), NIH SciEd (SEPA) 2012 Annual Conference, "Culturally-Nuanced science education for African-American populations," National Institute of Health SciEd 2012 Annual Conference, Bethesda, MD. (May 14, 2012).

Smith, F. M. (2012). *Bridging the gap through academic intervention programs: A quantitative study of the efficacy of the health sciences and technology academy (HSTA) on underrepresented students' state standardized test scores*. (Doctoral Dissertation). UMI Number: 3503093. Available from ProQuest Dissertations & Theses Full Text. (1008915946). Retrieved from <http://muezproxy.marshall.edu:2135/docview/1008915946?accountid=12281>

Smith, F. M. (Chair), Cabell-Lincoln Health Sciences and Technology Academy Orientation Welcome Meeting for new/returning students and parents, "Overview of the HSTA Program," Health Sciences and Technology Academy (HSTA), Marshall University, Shawkey Room, Memorial Student Center, Huntington, WV. (September 8, 2011).

EDITORIAL REVIEWS

Equity & Excellence in Education. Invited Journal Peer Reviewer. (Review Period: October 27, 2016 to November 26, 2016. Journal Editor: Jason G. Irizarry, Ed.D.

Journal of Black Studies. *Equity & Excellence in Education*. Invited Journal Peer Reviewer. (Review Period: September 15, 2016 to October 13, 2016. Journal Editor: Dr. Ama Mazama.

Journal of Black Studies. *Equity & Excellence in Education*. Invited Journal Peer Reviewer. (Review Period: February 23, 2016 to March 22, 2016. Journal Editor: Dr. Ama Mazama.

FACULTY DEVELOPMENT - SEMINARS, WORKSHOPS, AND TRAINING

Faculty Development - Seminars, Workshops, Events, and Training

Participant: Intercultural Affairs Spring Meet and Greet, "Intercultural Affairs Spring Meet and Greet," Marshall University - Office of Intercultural Affairs, Huntington, WV, USA. (March 17, 2016).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Intercultural Affairs Department and the Women's Center, Huntington, WV, USA. (March 1, 2016).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Office of Intercultural Affairs, Huntington, WV, USA. (February 29, 2016).

Participant: Dr. Carter G. Woodson Day, "Remembering Dr. Carter G. Woodson," Marshall University, Huntington, WV, USA. (February 5, 2016).

Participant: Rev. Dr. Martin Luther King, Jr. Observance & Celebration, "Rev. Dr. Martin Luther King, Jr. Observance & Celebration," Marshall University - Intercultural Affairs, Huntington, WV, USA. (January 18, 2016).

Presenter and Participant: Seminar, "Part-Time Faculty Seminar - Informational Session for ATE," Graduate College, South Charleston, WV, USA. (November 11, 2015).

Participant: Conference Attendance, "2015 Habitat for Humanity of Ohio State Conference," Habitat for Humanity of Ohio, et al., Columbus, OH, USA. (October 28, 2015 - October 30, 2015).

Participant: Retreat, "ATE/LS Annual Program Planning Meeting," Marshall University College of Education and Professional Development, South Charleston, WV, USA. (October 22, 2015).

Presenter and Participant: Seminar, "Marshall University College of Education and Professional Development Doctoral Student/Faculty Fall Seminar," College of Education and Professional Development, South Charleston, WV, USA. (October 17, 2015).

Participant: Joint Faculty Meeting, "College of Education and Professional Development Fall Joint Faculty Meeting," Marshall University College of Education and Professional Development, Huntington, WV, USA. (October 14, 2015).

Participant: Conference Attendance, "Second Annual Tri-State Conference on Diversity & Inclusion," Marshall University Joan C. Edwards School of Medicine and School of Pharmacy, Huntington, WV, USA. (September 11, 2015).

Participant: Meeting, "Marshall University College of Education and Professional Development Fall Faculty Meeting," College of Education and Professional Development, South Charleston, WV, USA. (September 3, 2015).

Participant: Meeting, "Marshall University College of Education and Professional Development Spring Faculty Meeting," College of Education and Professional Development, South Charleston, WV, USA. (May 1, 2015).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Center for African American Students' Programs and the Women's Center, Huntington, WV, USA. (March 31, 2015).

Participant: Conference Attendance, "West Virginia Chapter Association for Talent Development (ATD) Conference," West Virginia Chapter ATD, White Sulphur Springs, WV, USA. (March 22, 2015 - March 23, 2015).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (March 12, 2015).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Office of Intercultural Affairs, Huntington, WV, USA. (February 20, 2015).

Participant: Rev. Dr. Martin Luther King, Jr. Observance & Celebration, "Rev. Dr. Martin Luther King, Jr. Observance & Celebration," Marshall University - Intercultural Affairs, Huntington, WV, USA. (January 19, 2015).

Participant: Course, "Quality Matters Rubric Update 2014," Marshall University, Huntington, WV, USA. (December 1, 2014 - December 2, 2014).

Participant: Conference Attendance, "2014 Habitat for Humanity of Ohio State Conference," Habitat for Humanity of Ohio, et al., Columbus, OH, USA. (November 11, 2014 - November 12, 2014).

Presenter and Participant: Retreat, "Health Sciences and Technology Academy (HSTA) Fall Retreat," Health Sciences and Technology Academy, WVU, Stonewall Jackson Resort, WV, USA. (November 7, 2014 - November 8, 2014).

Participant: College-Wide Meeting, "College of Education and Professional Development Fall College-Wide Meeting," Marshall University College of Education and Professional Development, Huntington, WV, USA. (October 10, 2014).

Participant: Retreat, "LS/ATE Fall Faculty Retreat," Marshall University College of Education and Professional Development, South Charleston, WV, USA. (October 8, 2014).

Participant: Seminar, "Marshall University Fall 2014 Copyright Seminar," Marshall University IT Copyright Team, Huntington, WV, USA. (October 1, 2014).

Presenter and Participant: Seminar, "Marshall University College of Education and Professional Development Doctoral Student/Faculty Fall Seminar," College of Education and Professional Development, South Charleston, WV, USA. (September 27, 2014).

Presenter and Participant: Welcome Reception, "MU School of Medicine - Office of Diversity - Annual Project P.R.E.M.E.D. Welcome Reception," Marshall University School of Medicine, Huntington, WV, USA. (September 9, 2014).

Participant: Conference Attendance, "First Annual Tri-State Conference on Diversity & Inclusion," Ohio University Southern in collaboration with the Marshall University School of Pharmacy, et al., Ironton, OH, USA. (September 5, 2014).

Participant: Course, "Quality Matters Peer Reviewer Course FY 14 (PRC14)," Marshall University, Huntington, WV, USA. (February 5, 2014 - February 19, 2014).

Participant: Workshop, "Quality Matters – Improve Your Online Course (IYOC) Training Workshop, Quality Matters Professional Development for Higher Education," Marshall University, Huntington, WV, USA. (February 7, 2014).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (February 5, 2014).

Participant: Workshop, "Pedagogy Matters Training Workshop," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (September 7, 2013 - November 3, 2013).

Presenter and Participant: Graduate School Fair, "Second Annual Graduate School Fair," Marshall University Graduate College, Huntington, WV, USA. (October 16, 2013).

Participant: Workshop, "Blackboard Collaborate Training Workshop, Part 3," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (October 16, 2013).

Participant: Seminar, "Marshall University College of Education and Professional Development Doctoral Student/Faculty Fall Seminar," College of Education and Professional Development, South Charleston, WV, USA. (October 12, 2013).

Participant: Workshop, "Blackboard Collaborate Training Workshop, Part 2," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (October 9, 2013).

Participant: Workshop, "Blackboard Collaborate Training Workshop, Part 1," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (October 2, 2013).

Participant: Workshop, "Promotion and Tenure Orientation Meeting Workshop," Marshall University - GSEPD, South Charleston, WV, USA. (September 19, 2013).

Participant: Workshop, "Supervising Student Employees - Sharing Best Practices," Marshall University - Human Resource Services, Huntington, WV, USA. (August 7, 2013).

Participant: Graduation Ceremony, "The Donning of Kente: Celebration of Achievement Commencement Program," Marshall University – Center for African American Students Programs, Huntington, WV, USA. (May 2, 2013).

Participant: Workshop, "Technology Enhanced Classroom Initiative Workshop," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (April 26, 2013).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Center for African American Students' Programs and the Women's Center, Huntington, WV, USA. (March 6, 2013).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (February 28, 2013).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Center for African American Students' Programs, Huntington, WV, USA. (February 15, 2013).

Participant: Diversity Symposium, "Diversity Symposium," Graduate School of Education and Professional Development, Literary Program, and the College of Education, Multicultural Affairs, Huntington, WV, USA. (November 3, 2012).

Participant: Seminar, "Marshall University College of Education and Professional Development Doctoral Student/Faculty Fall Seminar," College of Education and Professional Development, South Charleston, WV, USA. (October 13, 2012).

Participant: Workshop, "Promotion and Tenure Orientation Meeting Workshop," Marshall University - GSEPD, South Charleston, WV, USA. (September 20, 2012).

Participant: Graduation Ceremony, "The Donning of Kente: Celebration of Achievement Commencement Program," Marshall University – Center for African American Students Programs, Huntington, WV, USA. (April 26, 2012).

Participant: Workshop, "Quality Matters - Applying the QM Rubric – FY12 (APPQMR): using 2011-2013 Rubric Training Workshop, Quality Matters Professional Development for Higher Education," Marshall University, Huntington, WV, USA. (April 26, 2012).

Participant: Workshop, "TECI Training Workshop," Marshall University - The Center for Teaching and Learning, Huntington, WV, USA. (April 20, 2012).

Participant: Workshop, "Using Special Media and Other Multimedia Components to Enhance Online Teaching," Marshall University - Center for Teaching and Learning, Huntington, WV, USA. (March 12, 2012).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Center for African American Students' Programs and the Women's Center, Huntington, WV, USA. (March 6, 2012).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Center for African American Students' Programs, Huntington, WV, USA. (February 17, 2012).

Participant: The Diversity Showcase - Activity held in conjunction with African American History Month, "The Diversity Showcase," Marshall University - Office of Multicultural Affairs, Huntington, WV, USA. (February 17, 2012).

Participant: Workshop, "Lumina Project Workshop - Completion of the first phase (Activity 1) of the Quality Initiative Project (a.k.a. the Lumina Project)," Marshall University, Huntington, WV, USA. (February 3, 2012).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (January 31, 2012).

Participant: Workshop, "New MU Blackboard/Online Design and Hands-On Training Workshop," Marshall University, Huntington, WV, USA. (November 16, 2011).

Presenter and Participant: Workshop, "Health Sciences and Technology Academy (HSTA) First Annual Retreat," Health Sciences and Technology Academy, West Virginia University, Stonewall Jackson Resort, WV, USA. (October 28, 2011 - October 29, 2011).

Participant: GSEPD Faculty Retreat, "GSEPD Faculty Retreat," Marshall University GSEPD, South Charleston, WV, USA. (October 19, 2011 - October 20, 2011).

Participant: Workshop, "Promotion and Tenure Orientation Meeting Workshop," Marshall University - GSEPD, South Charleston, WV, USA. (September 29, 2011).

Participant: Workshop, "Digital Measures Workshop," Marshall University, Huntington, WV, USA. (September 22, 2011).

Participant: COEHS Spring College-Wide Meeting, "COEHS Spring College-Wide Meeting," Marshall University - COEHS, Huntington, WV, USA. (May 12, 2011).

Participant: Workshop, "Apple I-Pad 2 Technology Training Session," Marshall University, Huntington, WV, USA. (May 12, 2011).

Participant: Syllabus Review Meeting, "COEHS Annual Syllabus Review Meeting," Marshall University, Huntington, WV, USA. (April 8, 2011).

Presenter and Participant: ATE Program Assessment, "Annual Marshall University Assessment Day 2011," Marshall University, Huntington, WV, USA. (April 6, 2011).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Center for African American Students' Programs and the Women's Center, Huntington, WV, USA. (March 1, 2011).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Center for African American Students' Programs, Huntington, WV, USA. (February 26, 2011).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (February 8, 2011).

Presenter and Participant: Rev. Dr. Martin Luther King, Jr. Candlelight Celebration Ceremony, "Rev. Dr. Martin Luther King, Jr. Candlelight Celebration Ceremony," Marshall University - Multicultural Affairs, Huntington, WV, USA. (January 17, 2011).

Participant: Workshop, "Apple I-Pad 2 Technology Training Session," Marshall University, Huntington, WV, USA. (January 14, 2011).

Participant: Women of Color Day Program, "Women of Color Day Program," Marshall University - Center for African American Students' Programs and the Women's Center, Huntington, WV, USA. (March 1, 2010).

Participant: Annual Diversity Breakfast - Activity held in conjunction with African American History Month, "Annual Diversity Breakfast," Marshall University - Center for African American Students' Programs, Huntington, WV, USA. (February 19, 2010).

Participant: The Diversity Roundtable - Activity held in conjunction with African American History Month, "The Diversity Roundtable," Marshall University - Office of Multicultural Affairs, Huntington, WV, USA. (February 19, 2010).

Participant: "Health Sciences and Technology Academy (HSTA) Day at the Capital," HSTA Central Office, Morgantown, WV, Charleston, WV, USA. (January 19, 2010).

"Marshall University Research Boot Camp," Marshall University, CATL, Huntington, WV, USA. (February 2009 - May 2009).

Participant: Seminar, "Marshall University New Faculty Seminars," Marshall University - Academic Affairs and Center for the Advancement of Teaching and Learning, Huntington, WV, USA. (January 25, 2008 - April 4, 2008).

Participant: Workshop, "Marshall University Fall Faculty Development Workshop," Marshall University - Center for the Advancement of Teaching and Learning, Huntington, WV, USA. (August 15, 2007).

Participant: 2007 New Faculty Orientation, "2007 New Faculty Orientation," Marshall University - Academic Affairs and Center for the Advancement of Teaching and Learning, Huntington, WV, USA. (August 13, 2007 - August 15, 2007).

STAFF DEVELOPMENT - SEMINARS, WORKSHOPS, AND TRAINING

Administrative Staff Development - Seminars, Workshops, Training

Participant: Marshall University Employee Training and Development, Basic Supervisory Skills: An Orientation for New Supervisors, "The Basics of Supervision in the University Environment" (August 15, 2006).

Participant: Skill Path Seminars, The Conference on Leadership Development & Teambuilding, 0.5 CEUs (April 28, 2006).

Participant: Marshall University Employee Training and Development, STARS Purchase Card Training Session (July 21, 2005).

Participant: Marshall University Training and Development Workshop, Sponsored by the Marshall University Center for Teaching Excellence Time and Paper Management – How to Gain Control of Your Job, Your Office, and Your Time (April 16, 2004)

Participant: Skill Path Seminars, The Administrative Assistants Conference, 0.6 CEUs (April 7, 2004).

Participant: Marshall University Employee Training and Development, Banner Data Extract (February 25, 2004).

Participant: Marshall University Employee Training and Development, Banner On-Line Inquiry and Reporting (November 21, 2002).

Participant: Marshall University Employee Training and Development, Banner HR View and EPAF Processes (August 15, 2001).

Participant: Marshall University Employee Training and Development, Understanding University Travel Policies and Procedures (October 17, 2000).

Participant: Marshall University Employee Training and Development, Understanding Banner Finance Reports and On-line Inquiries (October 12, 2000).

Participant: Marshall University Employee Training and Development, University Purchasing Procedures (October 11, 2000).

Participant: CompuMaster, How to Design and Build a World-Class Web Site, 0.6 CEUs (September 14, 2000).

Participant: Skill Path Seminars, The Women's Conference, 0.7 CEUs (April 4, 2000).

Participant: Skill Path Seminars, Administrative Assistants Conference, 0.7 CEUs (October 1, 1999).

Participant: Marshall University Libraries, Electronic E-Library Drop-in Workshop (March 25, 1999).

Participant: Fred Pryor Seminars, How to Manage Multiple Projects, Meet Deadlines, and Achieve Objectives
0.6 CEUs (February 25, 1999).

Participant: Marshall University Community and Technical College, Marshall University's Annual Conference for Secretaries & Administrative Assistants, 0.5 CEUs (April 22, 1998).

Participant: Marshall University, Connections Quality Service Training Program (March 10, 17 and 24, 1998).

Participant: Fred Pryor Seminars, The Exceptional Assistant, 0.6 CEUs (January 8, 1998).

Participant: The Grammar and Usage Seminar, 0.6 CEUs (December 17, 1997).

Marshall University Employee Training and Development, Communication Skills for the Electronic Age (November 20, 1997).

Participant: Marshall University, WVNET Winternet Tour Web Page Development Course (April 29, 1997).

Participant: National Seminars Group, Your Role as an Administrative Assistant, 0.6 CEUs (March 3, 1997).

Participant: Padgett Thompson, The Organized Assistant and the PC (October 11, 1993).

PUBLICATIONS

Works in Progress

Journal of Rural Community Psychology

Smith, F. M. (2013). Measuring the Effect Participation in the Health Sciences and Technology Academy (HSTA) has on Underrepresented 9th – 11th Grade Students' State Standardized Test Scores
Submitted an article to the Journal of Rural Community Psychology, a peer-reviewed journal, for consideration. The article is currently "Under Review."

ACADEMIC REPORTS, PROPOSALS, AND DOCUMENTS

Writer: (2016, August). Prepared various Graduate Council documents for the Adult and Continuing Education (ACE) Master of Science Online Program. These forms included modifying the former Adult and Technical Education (ATE) program to fully online, Program Name changes, Area of Emphasis changes Alpha Designator changes, Course Title changes, Catalog Description changes, add/remove courses from program of study. Submitted to Marshall University's College of Education and Professional Development (COEPD) Dean's Office and Leadership Studies Program Director.

Co-Writer: Smith, F. M. (2016, November). Adult and Continuing Education (ACE) Five Year Program Review. Submitted to Marshall University's College of Education and Professional Development (COEPD) Dean's Office and Leadership Studies Program Director.

Writer: (2016, February). Adult and Technical Education (ATE) 2015 Annual Assessment Report. Submitted to Marshall University's College of Education and Professional Development (COEPD) Dean's Office and Leadership Studies Program Director.

Writer: (2015, April). Proposal for Amendment of the Marshall University Adult and Technical Education (ATE) Master of Science Degree Program. Submitted to Marshall University's College of Education and Professional Development (COEPD) Dean's Office and Leadership Studies Program Director.

Writer: (2010, April). Adult and Technical Education, Counseling, and Family and Consumer Sciences Technology Proposal Request Form. Submitted to Marshall University's College of Education and Professional Development (COEPD) Dean's Office.

SERVICE

Active Terms – University Boards and Committees

September 27, 2016 to the Present

Member, *The Marshall University College of Education and Professional Development Promotion & Tenure (P&T) Committee*

October 8, 2014 to the Present

Member, *The Marshall University College of Education and Professional Development Diversity & Social Justice (DSJ) Committee*

September 16, 2013 to the Present

Member, *The Marshall University Faculty Senate Research Committee*

June 14, 2013 to the Present

Member, *The Marshall University Chancellor's Scholars Program Committee*

September, 2011 to the Present

Member, *The Marshall University Office of Research Integrity Social/Behavioral/Educational Research Institutional Board (IRB #2)*

March 2, 2011 to the Present

Member, *The Marshall University Distinguished Artists and Scholars Award (MU-DASA) Committee*

August 2009 to the Present

Member, *The Marshall University Distance Education Course Committee (DECC), formerly Faculty Development Committee for Online and Multimedia Instruction (FDCOMI)*

January 2009 to the Present

Adult and Technical Education Contest Supervisor, *The Marshall University Annual SCORES (Search Committee on Recognizing Excellent Students) Academic Festival*

Expired Terms – University Boards and Committees

January 1, 2012 - March 8, 2012

Member, *Search Advisory Committee, Associate Vice President, Academic Affairs, and Dean of Undergraduate Studies*

January 9, 2012 - January 20, 2012

Representation as Chair of the Health Sciences and Technology Academy (HSTA) Cabell and Lincoln Local Governing Board, *The Marshall University, Joan C. Edwards School of Medicine and School of Pharmacy "Director of Diversity" Candidate Interviews*

August, 2010 to August 2011

Member, *The Marshall University Faculty Senate Legislative Affairs Committee*

April 13, 2010 to April 13, 2011

Member and Representative for Adult and Technical Education, Division of Human Development and Allied Technology, *The Marshall University College of Education and Human Services Summer Research Awards Committee*

February 2010 to February 2011

Member, *The Marshall University Division of Human Development and Allied Technology Committee*

March 23, 2010 to August 2011

Member, *The Marshall University College of Education and Human Services, Division of Human Development and Allied Technology Scholarship Committee*

August 2009 to August 2011

Member, *The Marshall University College of Education and Human Services Undergraduate Program Curriculum Committee (UPCC)*

August 1, 2008 to January 2010

Member, *The Marshall University Division of Multicultural Affairs Multicultural/Social Justice Projects (MC/SJ) Review Committee*

October 14, 2008 to October 14, 2012

Member, *The Marshall University Activity Fee Committee, formerly the President's Advisory Committee on Student Activity Fees (PACSAA)*

December 8, 2004 to December 31, 2007

Representative, *The Marshall University Division of Multicultural Affairs Herald-Dispatch Newspaper Focus Group Committee*

August 1, 2004 to December 31, 2007

Member, *The Marshall University Center for African American Students' Programs Outstanding Black High School Students Scholarship Selection Committee*

December 1, 2003 to December 31, 2008

Member and Support Staff, *The Marshall University and Huntington Postal Service Stamp Unveiling Program Committee*

August 2003 to December 2007

Member, *The Marshall University Multicultural Scholarship Committee*

July 1, 2003 – June 30, 2005

Member, *The Marshall University Classified Staff Council from the Professional/ Non-Teaching group*

January 1997 to December 2008

Member and Support Staff, *The Marshall University Annual Rev. Dr. Martin Luther King, Jr. Symposium Planning Committee*

January 1997 to August 2007

Support Staff, *The Marshall University Commission on Multiculturalism (COM)*

COMMUNITY BOARDS AND COMMITTEES

Active Terms – Community Boards and Committees

September 15, 2015 to the Present

Member, *The Health Sciences and Technology Academy (HSTA) Joint Governing Board (JGB)*

September 15, 2015 to the Present

Member, *The Health Sciences and Technology Academy (HSTA) Joint Governing Board (JGB) – Curriculum Committee*

November 1, 2007 to the Present

Chairperson, *The Health Sciences and Technology Academy (HSTA) Cabell-Lincoln Counties Local Governing Board*

August 2000 to the Present

Board Member, *The Health Sciences and Technology Academy (HSTA) Cabell-Lincoln Counties Local Governing Board*

Expired Terms – Community Boards and Committees

December 2010 to June 2016

Board Member, *The Huntington Area Habitat for Humanity Board of Directors*

December 8, 2004 to December 31, 2007

Representative for the Marshall University Division of Multicultural Affairs, *Herald-Dispatch Newspaper Focus Group Committee*

2002 to 2006

Member, *The Tri-State Multicultural Festival Committee*

January 2000 – January 2002

Trustee, *The First Baptist Church Board of Trustees*

January 2000 – January 2002

President, *The First Baptist Church Women's Organization*

September 1999 – September 2001

Board Member, *The Rotary Gardens Apartments, Inc. (First Baptist Church) Board of Directors*

NEWSLETTERS AND MEDIA CONTRIBUTIONS

Newsletters

Multicultural Exposition Newsletter, a publication of Marshall University's Office of Multicultural Affairs. (Fall Semester 1997 to Fall Semester 2007). Provided administrative and contributing tasks to the development, writings, editing, publishing, and mailing (electronic and hard-copy). This newsletter was published during the Fall and Spring semesters during the academic years.

Radio

WKEE 100 FM Radio. Interview for the Health Sciences and Technology Academy (HSTA) Technology Day, Huntington High School, Huntington, WV. (November 16, 2013).

PROFESSIONAL MEMBERSHIPS

November 15, 2012 – November 15, 2013

Member, National Rural Health Association

CERTIFICATION

H & R Block Basic Income Tax Preparation Course, November 1994

H & R. Block Tax Services – Huntington, WV

VOLUNTEER SERVICES

Community Volunteer Services

July 14, 2013

Volunteer van driver for the Health Sciences and Technology Academy (HSTA) Annual Summer Institute. Transport HSTA students from Cabell and Lincoln Counties to West Virginia State University where they participate in a week-long summer institute camp.

April 27, 2013

Volunteer Judge for the Health Sciences and Technology Academy (HSTA) Annual Regional Science Symposium. Held at the St. Albans High School, St. Albans, WV.

April 24, 2013

Volunteer Judge for the Health Sciences and Technology Academy (HSTA) Mock Science Symposium for Cabell Midland High School students. Held at the Cabell Midland High School, Ona, WV.

April 23, 2013

Volunteer Judge for the Health Sciences and Technology Academy (HSTA) Mock Science Symposium for Huntington High School students. Held at the Huntington High School, Huntington, WV.

April 18, 2013

Volunteer Judge for the Health Sciences and Technology Academy (HSTA) Mock Science Symposium for Lincoln County High School students. Held at the Lincoln County High School, Hamlin, WV.

March 9, 2013

Volunteer for the Huntington Area Habitat for Humanity Information Booth during the WSAZ Home and Garden Show. Held at the Big Sandy Superstore Arena, Huntington, WV.

August 31, 2012 to the Present

Mentor for the B4 (Be Strong, Be Positive, Be Ready, Believe) Youth Program, Huntington, WV.

April 12, 2012

Volunteer Moderator for the Health Sciences and Technology Academy Annual Regional Science Symposium. Held at the Cabell Midland High School, Ona, WV.

March 9, 2012

Volunteer for the Huntington Area Habitat for Humanity Information Booth during the WSAZ Home and Garden Show. Held at the Big Sandy Superstore Arena, Huntington, WV.

June 20, 2011

Volunteer for the Huntington Area Habitat for Humanity Golf Classic Fundraising Event. Held at the Guyan Golf and Country Club, Huntington, WV.

May 5, 2011

Volunteer Moderator for the Health Sciences and Technology Academy Annual Regional Science Symposium. Held at the Huntington High School, Huntington, WV.

2001 to 2005

Parent volunteer coach for the Huntington High School S.C.O.R.E.S. Academic Quiz Bowl Team. The Quiz Bowl was held annually in conjunction with the Marshall University S.C.O.R.E.S. Academic Festival. The team consisted of up to ten students.

CONSULTING

May 2008 – August 2008

Provided consulting services, as the former Program Specialist for Multicultural Affairs, to the newly hired Vice President for Multicultural Affairs, Marshall University, Huntington, WV

HONORS, AWARDS, AND NOMINATIONS

Faculty Honors, Awards, and Nominations

Marshall University Pickens Queen Teaching Award – Finalist, Marshall University, Teaching, University. (December 15, 2012).

Marshall University Pickens Queen Teaching Award – Nominee, Marshall University, Teaching, University. (September 20, 2012).

Marshall University Pickens Queen Teaching Award – Nominee, Marshall University, Teaching, University. (September, 2010).

July 5, 2007

Marshall University Carter G. Woodson Faculty Initiative Fellowship (CGWFI) – Winner, Marshall University Multicultural Affairs and Academic Affairs. (July 5, 2007)

Other Honors, Awards, and Nominations

Marshall University Women of Color Award – Recipient. (March 4, 2004).

Full Gospel Assembly – Women’s History Month Community Honoree – Recipient. (2006).

Marshall University Employee of the Year Award – Recipient. (July, 2000).

Marshall University Employee of the Month Award – Recipient. (October 1999).

PROFESSIONAL STRENGTHS

My teaching is research based and the scholarly understanding of qualitative, quantitative, and mixed-methods research methodologies and designs, training and development, adult and continuing education, as well as knowledge of the American Psychological Association (APA) guidelines and procedures. I revise and upgrade my courses on a continuous basis to enhance teaching and learning and critical thinking skills.

My teaching and advising at Marshall University is conducted in a very professional manner with all students involved. I have great pride and enthusiasm in working with students and thoroughly enjoy it. In teaching my courses I encourage students to use critical thinking to enhance learning, scholarly writing and research, how to be organized, how to present in a professional manner, how to speak in a professional manner, and how to communicate effectively. I am always available to students, and they always receive immediate and timely feedback from me, whether in person, email, or telephone. I always put students first.

Being an effective instructor means that you will make a difference in the lives of your students. That is what I strive to do in my teachings. Learning should be enlightening, comfortable, and hands-on in a way that will keep the students engaged, motivated, and interested in learning. The best reward is knowing that I have a positive influence on the lives of students.

Mature, hard-working, creative, organized, highly responsible, intelligent, highly dependable, exceptionally knowledgeable of and proficient with computers, various software programs and other electronic equipment; student-oriented, people-oriented, goal-oriented, excellent written, verbal and interpersonal skills; excellent communication skills; ability to reason logically and analyze and solve problems, and carry out assignments without detailed instructions; able to function under pressure and handle multiple tasks simultaneously; desire to reach maximum potential. Ability to handle extremely controversial, confidential, and sensitive issues with diplomacy; knowledge of accounting and budget procedures; highly knowledgeable in creating and managing web sites; perform research on the World Wide Web.

ADMINISTRATIVE AND PROFESSIONAL SKILLS

An understanding of and commitment to values of diversity/multiculturalism. Strong interpersonal skills and record of collaborating with various units of the University; ability to interact effectively with other units within the university and with diverse student populations. Demonstrated responsible technical experience in the use of technology that indicates, e.g., the ability to design Online Courses, databases, brochures, flyers, and various documents.

Ability to utilize a personal and network computer and various software packages, i.e., Blackboard, Blackboard Collaborate; Blackboard IM; Wimba; Turning Point; SPSS Data program; Adobe Acrobat, PageMaker, PhotoShop, and Photo Deluxe Business Edition; Banner Finance; Canon PhotoRecord, PhotoStitch, RemoteCapture, ZoomBrowser; Cyberlink Power DVD; Hemera Photo-Objects Gallery; Hewlett Packard ScanJet Software (scanner); Kodak Easy Share Software, PhotoPrint; Macromedia Dreamweaver; Fireworks, Flash; Microsoft Access, Excel, FrontPage (web page development), InfoPath,

Outlook, PowerPoint, Producer, Publisher, Visio, Word; Roxio CD Creator; Windows Explorer, MovieMaker; WinZip; among others.