

MU-ADVANCE Team Meeting

Wednesday, September 2, 2009

Minutes

Present: Marcia Harrison, Frances Hensley, Beverly Delidow, Judy Silver, Denise Hogsett, Liz Murray, Jan Fox, Pat Logan, Sherri Smith, and Heidi Williams

1) Announcements

- MU-ADVANCE has been renewed for two additional years!
- A no-cost extension was approved by NSF to spend out the current award.
- Two new additions – Katelyn Fletcher and a part-time Program Assistant, Connie Howell.
- Meggin McIntosh Workshop, “Deputize...Then Delegate, “ Nov. 21, 2009
- Upcoming Events – some will be coordinated with the FWA and CTL
 - Bev will facilitate one networking event on email management and how to schedule blocks of time.
 - Webpage development will be offered to those interested in response to the suggestions cited in the Follow-Up survey.
 - A new faculty reception will be offered, in conjunction with the Faculty Women’s Association (FWA).
 - Sexual Harassment training with Michelle Douglas will be offered through the FWA.
 - Book club on “How to Write a Lot” and/or “Taming the Email Beast” will be offered by the FWA in November.
 - Suggestions: a Welcome for the new graduate college dean, Donna Spindel.
 - A “speed mentoring” event is in the works. Dr. Mitzi Schumacher, Chair of the University of Kentucky’s President’s Commission on Women, has agreed to come facilitate and oversee the first session.
- PI Meeting, October 29-30, 2009, Marcia, Elaine Baker, and Heidi will attend.

2) Recruitment

- HigherEdJobs.com has been renewed
- MU-ADVANCE is supporting a GA for the Equity Office (Michelle Douglas) to help keep track of the applicant flow data sheets.
- MU-ADVANCE would like to encourage MU to create an online application for faculty positions.
- CITE is hiring a mechanical engineer – ADVANCE will contribute to their recruitment costs. This is an Associate to Professor hire; therefore, recruitment will have to be targeted at someone already in a tenure-track line.
 - Marcia will send the EEOC/AA statement to CITE to add to their job posting.

- Send the ad to the ADVANCE list.
- A letter should be generated to send to potential candidates, from either Betsy Dulin or Pat Logan, announcing the position and encouraging them to apply.
- Marcia will contact Bill Pierson to talk about strategically recruiting female applicants.

-Mike Meyers, the spouse of Genevieve Meyers, Assistant Professor in Political Science, is having difficulty locating a job in the Huntington area.

- MU-ADVANCE will create a “risk factors” list for faculty-at-risk. This list will target factors that may cause a professor to flee the area, due to circumstances such as a dual career issue that cannot be resolved.
- Maybe host a job search workshop to teach people how to actively search for employment in the area.

3) Policy Changes Report

-Update on the two policies – BOG meeting is scheduled for Tuesday, September 8, 2009 at 9:00 in 2W37 in the MSC. MU-ADVANCE should have representatives there (Frances, Liz, and Judy said they will be there).

-Modified Duties passed the Senate and will be reviewed at the BOG meeting.

4) Faculty Development

-Faculty Fellowships - deadline is September 21, 2009

- Fellowships now require a statement of progress toward tenure in the proposal.

-Fall round of Mini-grants – October 16, 2009

-Digital Measures is being piloted in the College of Business. Meanwhile, efforts to complete faculty files with information, such as the hire and tenure dates, are ongoing at the college level.