

## TOP TEN MURC CONTACTS

### Pre-Award:

#### Grant and Contract Development

1. Director-Joe Ciccarello: 6-4837 / [ciccarello@marshall.edu](mailto:ciccarello@marshall.edu)

This office will help with your grant proposal, from ensuring the guidelines are followed, the budget is correct, and the in-house routing forms are complete, to actual submission. In addition to Mr. Ciccarello, the following Grant Officers are assigned to each college:

-Rahall Transportation, School of Education, W. Page Pitt School of Journalism, College of Liberal Arts (COLA): Lisa Daniels (304-696-3368 or [adkins244@marshall.edu](mailto:adkins244@marshall.edu))

-School of Medicine: Amy Deborde (304-696-4845 or [adkins387@marshall.edu](mailto:adkins387@marshall.edu))

-State Contracts and COLA: Jan Morgan (304-696-2468 or [morgj@marshall.edu](mailto:morgj@marshall.edu))

-College of Science and College of Information Technology and Engineering: Chris Schlenker (304-696-4307 or [schlenker@marshall.edu](mailto:schlenker@marshall.edu))

-College of Fine Arts: Martha Mozingo: (304-696-746-1998 or [spalding@marshall.edu](mailto:spalding@marshall.edu))

#### Sponsored Programs

2. Coordinator-Martha Mozingo, CRA: 304-746-1998 or [spalding@marshall.edu](mailto:spalding@marshall.edu). Ms. Mozingo oversees MU's subscription to the Community of Science (COS) Workbench. The COS is a storehouse of more than 25,000 funding opportunities. This workbench allows users to select key words that will generate personalized funding alerts delivered by email. Ms. Mozingo will help faculty obtain an account, create a user profile, and learn to use the Workbench.

### Post-Award:

#### Grant and Contract Compliance Office

3. Director – William Byrd: 304-696-6324 or [byrdw@marshall.edu](mailto:byrdw@marshall.edu). My Byrd ensures that grant monies are spent according to the approved budget. He also approves the distribution of procurement cards and provides training on their use.

*Top Ten Lists provided by MU-ADVANCE  
([www.marshall.edu/mu-advance](http://www.marshall.edu/mu-advance)), a National  
Science Foundation- supported program  
working toward increasing diversity on campus.*

MU-ADVANCE  
Marshall University



Investigators will be assigned a Compliance Officer after the granting agency issues funds to Marshall. Grant and Compliance Office staff are:

- Panda Powell, CRA, Grants Compliance Administrator:  
304-696-6676 or [powellp@marshall.edu](mailto:powellp@marshall.edu)
- Jane Cantrell, Budget Compliance Administrator:  
304-696-2889 or [cantrellj8@marshall.edu](mailto:cantrellj8@marshall.edu)
- Heather Spence, Grants Compliance Administrator:  
304-696-3792 or [spench@marshall.edu](mailto:spench@marshall.edu)

**Financial Administration**

- 4. Finance Director-Jennifer Wood, CRA: 304-696-2829 or [wood@marshall.edu](mailto:wood@marshall.edu).
- 5. Accounting Clerks. For questions concerning travel, contact Ann Corns: 304-696-6203 or [rewalt2@marshall.edu](mailto:rewalt2@marshall.edu). For questions concerning any kind of payment, such as travel reimbursements, contact Kathy Chaffin: 304-696-6532 or [waddell@marshall.edu](mailto:waddell@marshall.edu).

**Office of Research Integrity:**

- 6. Director-Bruce Day, CIP: 304-696-4303 or [day50@marshall.edu](mailto:day50@marshall.edu).  
The ORI ensures that all research conducted at Marshall is ethical. For questions concerning research integrity or to find out how to apply for approval of a research protocol by Institutional Review Board, contact Mr. Day.

**Technology Transfer:**

- 7. Assistant Director-Amy Anastasia: 304-696-4365 or [amy.anastasia@marshall.edu](mailto:amy.anastasia@marshall.edu). Ensuring that business within the university follows proper procedure and is legal, Ms. Anastasia assesses conflict of interest matters, processes patent applications, and works with small businesses that grow from university research.

**Benefits and Payroll:**

- 8. Pam Harmon: 304-696-6320 or [harmonp@marshall.edu](mailto:harmonp@marshall.edu)  
For questions regarding PEIA, Guardian, TIAA-CREF, Annual and Sick Leave.
- 9. Tammy Brumbaugh: 304-696-2830 or [brumbaught@marshall.edu](mailto:brumbaught@marshall.edu)  
For questions about MURC payroll, including how to process forms for hiring an employee from grant funds.

**Office for the Vice President for Research:**

- 10. Vice President for Research, Dr. John Maher, approves and has signature authority on all research activity at Marshall University.  
-Executive Secretary-Julia Dickens: 304-696-6271 or [dickens@marshall.edu](mailto:dickens@marshall.edu), serves as the primary contact for Dr. Maher.