

## WITHDRAWAL

The decision to withdraw from any class, nursing or non-nursing, is one that requires great thought. Students who want to withdraw from any class must meet with their academic advisor to discuss the issues and potential consequences related to that withdrawal. The issues and consequences are as follows:

- Withdrawal from high-demand classes may result in the student not being able to pre-register for that class the following semester for which the course is offered. Instead, that student will have to wait until the first week of classes to see if there is space available in the class.
- Some nursing courses are prerequisites or co-requisites of other nursing courses. Therefore, the student may have to withdraw from more than one nursing course which may make the student have part-time status. Part-time status could affect financial aid and the ability to be covered by the parent's insurance policy.
- Withdrawal from certain non-nursing and nursing courses may delay completion of the nursing program by as much as one (1) year.
- A student has 5 years from enrollment in the first nursing course to complete the program. Repeated withdrawal from nursing courses may result in the student not being able to meet this requirement. A student who cannot complete the nursing program within 5 years will be dismissed.

A student may withdraw from an individual class during the first ten (10) weeks of a semester and receive a "W". The student must also drop any co-requisite classes at that time. After the tenth week, the student cannot drop an individual class but must completely withdraw from the university. The university calendar lists specific dates for withdrawal.

A student who withdraws from a nursing course(s) must complete a "Request to Repeat a Course" form and submit it to the Chair of the Admissions, Progression and Graduation (APG) Committee of the School of Nursing. The APG Committee must receive the form within 3 weeks of withdrawal from the nursing course(s). Members of the APG Committee consult with faculty of the dropped courses regarding the student's status at the time of the withdrawal. The committee also seeks the faculty member's recommendation about the student repeating the nursing course. Repeating a nursing course is contingent on available space. Students enrolling in any nursing course for the first time receive priority. A student cannot repeat a nursing course without permission of the APG committee.

A student who withdraws from NUR 219 and NUR 221 during the first 10 weeks of a semester or who withdraws totally from the university during the first semester of the sophomore level of nursing must reapply for admission. A student may reapply to the nursing program only once following withdrawal from the first semester of the sophomore level. Readmission is not guaranteed and is dependent upon the applicant pool for that particular year. A student who is re-admitted will have 5 years from the date of readmission to complete the nursing program.

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