SON TEST SECURITY POLICY

In order to ensure the security of all examinations, the School of Nursing has adopted the following policies:

1. Test Administration
    A. Students may not access any electronic equipment during the exam that has not been provided by the faculty, including but not limited to calculators, cell phones, laptops and PDAs.

2. Test Review
    A. Students will not be allowed to view any exam without direct supervision of course faculty or site facilitator
    B. Students must review tests within time specified by the course faculty.
    C. Limited numbers of students may be allowed to view the exam at one time depending on office size, space, and faculty preference.
    D. Students will be allowed to review the exam only one time, and time limits may be placed on review as specified by course faculty.
    E. NO notes can be taken by the student while reviewing the test, and students are not allowed to access any electronics while reviewing the tests. NO copies electronic or written!
    F. Individual student printouts for exams are to be retained by the faculty.
    G. Faculty has the right to place further restrictions on test review as deemed necessary.

Adopted SON faculty 2/07