

# **Checklist for College Planning**

## **4<sup>th</sup> – 6<sup>th</sup> Grade**

- Start exploring careers and majors with teachers, counselors or relatives
- Acquire learning skills now, which will be required and used in future study
- Begin and stay involved in extracurricular activities
- Determine which classes interest you. This is the first step to successful career
- Take advantage of programs, such as NYSP
- Participate in GEAR Upward Bound
- Attend career fairs

## **6<sup>th</sup> – 7<sup>th</sup> Grade**

- Receive class list for high school
- Check to see if you meet HEPC 2008
- Get ready to take the EXPLORE test (skill assessment test) in 8<sup>th</sup> grade
- Take advantage of the field trips to local colleges
- Think about why you want to go to college
- Become familiar with college admission requirements

## **7<sup>th</sup> – 9<sup>th</sup> Grade**

- Take high school courses recommended for college
- Check with the 2008 HEPC courses requirements and WestVirginiaMentor
- Use the Freshman Planner to keep track of your courses and grades
- Take the EXPLORE test in 8<sup>th</sup> grade, which helps you to explore your future career
- Start thinking about the colleges you want to attend and visiting those campuses
- Be familiar with college entrance requirements
- Participate in academic enrichment programs available through your school and local colleges

## **9<sup>th</sup> – 11<sup>th</sup> Grade**

- Take the ACT PLAN test in 10<sup>th</sup> grade (see if you are on track to achieve the scores you want by the time you take the ACT later in high school)
- Improve plans and prepare for transition from high school
- Prepare for and take PSAT and SAT
- Take DISCOVER and explore career options
- Check HEPC 2008 requirements
- Keep participating in extracurricular activities
- Think about reasons for attending college
- Identify important factors in choosing colleges, such as location, programs, costs, entrance test requirements, etc.
- List all the colleges that you are considering and collect information about each

# **Checklist for College Planning**

## **Senior Year—12th Grade**

### *September/October*

- Meet with your counselor to finalize your list of schools
- Revisit selected colleges during college fairs

### *October/November*

- Submit application and application fees
- Ask counselor to mail a copy of your high school transcript, ACT or SAT scores, a copy of your senior schedule and Measles, Mumps and Rubella immunizations if on file
- Take the ACT or SAT again (especially if you are considering a selective admissions college or believe that you may be eligible for scholarships)

### *December*

- Expect your acceptance letter to the university

### *January/February*

- Submit your Residence Services application and reservation fee
- If eligible for a scholarship, The Student Financial Aid Office will automatically mail out your award letter

### *March*

- File the Free Application for Federal Student Aid

### *April*

- Watch for Orientation invitation

### *May/June*

- Select Orientation date and mail in RSVP
- Watch for Orientation confirmation
- Mail college transcripts, IB or AP credit
- Have high school counselor mail final high school transcript
- Attend Orientation, register for classes, apply for parking permits

### *August*

- Watch for tuition bills
- Attend Welcome Weekend and move in the dormitories
- Classes begin