

## FW: MUSOP Business Meeting

<b>Subject</b>	<b>FW: MUSOP Business Meeting</b>
<b>Date and Location</b>	Tuesday, April 24, 2012 8:30 AM - 10:00 AM, MEB, Classroom
<b>Attendees</b>	Barker, Karen; Yingling, Kevin W; Krstenansky, John; Stanton, Robert; Schloss, John; Moran, Terri; Frazier, Lisa; Wolcott, Janet; Anderson, Stephanie, Anderson, H. Glenn; Broedel-Zaugg, Kim; Blough, Eric
<b>Absent</b>	

### Minutes

#### 1. Announcements

- a. Dr. Stanton reported positive feedback from preceptor trainings
- b. Dr. Yingling reported on a positive initial meeting of the Spring Valley Community Alliance regarding plans to expand community services and parking in the area. This plan will also allow for easier access to I-64.

#### 2. Approval of Minutes

- a. The minutes from the April 10<sup>th</sup> meeting were reviewed and a motion was made to approve as submitted. The motion passed.

#### 3. Departmental Updates

- a. DPSR –
  1. Dr. Blough has two abstracts accepted to the AACP meeting in Kissimmee, FL.
  2. Dr. Schloss provided a summary of his conference calls with off-site faculty.
  3. Lab information was shared for review and future discussion.
- b. DPPA –
  1. Dr. Broedel-Zaugg reported that DPPA faculty are working on lectures.
  2. Dr. Broedel-Zaugg provided a report on the Ohio Pharmacists Meeting - she met several people who may assist us with rotations.
  3. Dr. Perry accepted the position with Cabell Huntington Hospital in Emergency Medicine.

#### 4. Committee Updates

- a. Curriculum Committee – need to clarify when integrated labs will be taught, who will support them. Discussion confirmed that both departments are on the same page and that work needs to continue on implementation and sequencing to integrate with four other courses. Final approval is expected in mid-June.
- b. Assessment Committee – Dr. Anderson discussed the PCOA (Pharmacy Curriculum Outcomes Assessment tool). The conference was an opportunity to see how other institutions are using it. We will primarily use for benchmarking our students against peer institutions. There was a discussion on how we can use it for curriculum evaluation and evaluating student outcomes. Dr. Anderson cautioned that care should be exercised when

interpreting scores for individual students because of variances in our curriculum from other schools. It could be used for remediation and identifying high-risk students.

- c. Student Affairs Committee – Dr. Anderson will update on numbers of acceptances and will send an update on the hold rankings. There was a discussion of how to respond to student inquiries about holds and admissions. Determined that it is acceptable to let students who were not invited for interviews know that the interview process is complete. Dr. Anderson will discuss hold rankings and the process for moving from the hold to offer lists with students.

## **5. Policy Review**

- a. There was a review of Curriculum Committee policy resulting in wording changes and removal of the membership section. Dr. Frazier suggested adding a statement about ensuring that any changes in curriculum/courses are consistent with the curricular map. Motion was made to accept with revisions – motion passed.
- b. Student Affairs Committee policy – Dr. Krstenansky reviewed the policy. A statement was made to add a GPA of 2.75 for pre-requisite work. There was discussion as to whether students should be on a progressions sub-committee. Consensus was not to include them due to student privacy rights. The policy vote was tabled pending further revisions and discussion.
- c. Ethical and Professional Conduct policy – Dr. Stanton provided a review of the policy. The code of conduct was removed to retain consistency with APhA statements.

## **6. Faculty Retreat Planning**

- a. The faculty retreat is planned for May 22 – 24. Dr. Anderson will form a subcommittee to work on details.

## **7. Dr. Anderson made a motion to adjourn the meeting. Motion passed.**

**Submitted on Tuesday, May 15, 2012 by Karen Barker**