

# FW: MUSOP Business Meeting

<b>Subject</b>	<b>FW: MUSOP Business Meeting</b>
<b>Date and Location</b>	Tuesday, May 8, 2012 8:30 AM - 10:00 AM, MEB, Classroom
<b>Attendees</b>	Barker, Karen; Yingling, Kevin W; Krstenansky, John; Stanton, Robert; Schloss, John; Moran, Terri; Frazier, Lisa; Wolcott, Janet; Anderson, Stephanie, Anderson, H. Glenn; Broedel-Zaugg, Kim; Blough, Eric; Koc, Hasan

## Minutes

### 1. Announcements

- a. No announcements

### 2. Departmental Updates

- a. DPSR – Dr. Schloss announced that the first DPSR departmental meeting will be Friday from 9 – 11 and is open to all who would like to attend. He also announced the possibility of arranging a future faculty exchange with Ben-Gurion University of the Negev in Israel.
- b. DPPA – Dr. Broedel-Zaugg announced that she is currently interviewing candidates for the Administrative Secretary Sr. Position for the department. She also announced that Dr. Gillette had plans to put in an application for an RO3 grant.

### 3. Committee Updates

- a. Curriculum Committee – Dr. Anderson announced that he planned to have a curriculum committee planning session during the faculty retreat (May 22 – 24).
- b. Student Affairs – Ms. Moran provided an update on student numbers: 77 acceptances (waiting to hear from 9), 2 moved from hold to offer status, 48 have paid enrollment deposit. She also said that the PharmCas page has been updated and opens for applications in June.

### 4. Old Business

- a. SAC policies and procedures were deferred
- b. Appeals Processes – Dr. Anderson wants to be sure the academic and professional sanctions are consistent and asked the SAC to review on this point.

### 5. New Business

- a. Faculty Development
  - 1. Dr. Anderson provided a schedule for the upcoming faculty retreat.
  - 2. There is a tentative plan for a ½ day retreat to cover Blackboard in June
  - 3. Camtasia/Wimba planned for July
  - 4. Dr. Stanton requested E-value training be added to schedule in July
  - 5. Dr. Anderson (Glenn) also would like to set up a PCOA training in June
- b. Purchase of Reference Library Materials

1. Cindy is in contact with representatives of several companies to get pricing.
- c. Dishonesty Policy
  1. Dr. Stanton wants to ensure that our policy is consistent with the institutional policy
  2. Dr. Schloss advised reframing the discussion from the viewpoint of an “honesty” or “trust” policy rather than the negative term “dishonesty”.
- d. Student Orientation
  1. Dr. Wolcott, Dr. Blough, Ms. Barker, and Ms. Moran are to meet and work on revising student orientation schedule to present at the next meeting.
  2. Include time for fingerprinting and include team building opportunities.
- e. White Coat Ceremony
  1. Ms. Moran is working on this schedule. She advised that faculty may be asked to speak/participate. She anticipates have a final draft by early June. She will look into purchasing coats and possibly nametags.

**6. A motion was made to adjourn the meeting. Motion passed.**

**Submitted on Tuesday, June 5, 2012 by Karen Barker**