

MUSOP Faculty Meeting

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| Subject | MUSOP Faculty Meeting |
| Date and Location | Tuesday, May 29, 2012 8:30 AM - 10:00 AM, MEB, Classroom |
| Attendees | Barker, Karen; Yingling, Kevin W; Moran, Terri; Frazier, Lisa; Wolcott, Janet; Anderson, Stephanie, Anderson, H. Glenn;; Blough, Eric;; Broedel-Zaugg, Kim; Stanton, Robert; Winston, Nicole |
| Absent | Krstenansky, John; Schloss, John; Koc, Hasan |

Minutes

1. Announcements

- a. The ACPE site team report (ETR) has been received and will be reviewed by the Executive Council, then forwarded to the faculty before approval is sent to ACPE.
- b. The substantial completion date for renovations remains the same.

2. Student Numbers

- a. 82 students have accepted, we are waiting to hear from 3, and 70 have paid enrollment deposits.

3. Departmental Updates

- a. DPSR – (Provided by Dr. Winston) There was a discussion about concerns expressed by one faculty about the ability to integrate active learning into one-hour course blocks. Dr. Winston also discussed a potential opportunity for grant funding.
- b. DPPA – Scott Perry will be starting June 1 at Cabell Huntington Hospital; paperwork has been re-filed for the departmental secretary to be hired.

4. Committee Reports

- a. Curriculum Committee (CC) –
 1. Dr. Anderson provided a summary review of the work product developed at the faculty retreat, a copy of which will be distributed via email by Dr. Anderson.
 2. It was also suggested that the student orientation should follow the pre-loaded format that is going to be used in the andragogy so that students can become familiar and comfortable with the process.
 3. All syllabi are due to Dr. Anderson by June 12, so that the June 19 meeting can be devoted to a detailed review.

5. Old Business

- a. Policies
 1. The SAC deferred vote on policies in development
- b. Faculty Development
 1. PCOA training will likely be the last week in June

2. Camtasia, Evaluate and Faculty Advising are planned for July.

6. New Business

a. Academic Calendar

1. Tentative plans for Faculty Retreat to be held May 13 -17, 2013
2. Karen and Terri will ensure that the academically relevant campus dates and deadlines are included on the academic calendar.

b. Course Schedule

1. Further discussion about whether 1 hour is enough time to implement active learning. This will be discussed by the Executive Council and then brought to all faculty for discussion.

c. Strategic Planning was tabled.

6. A motion was made to adjourn the meeting. Motion passed.

Submitted on Thursday, June 14, 2012 by Karen Barker