

MUSOP Faculty Meeting

Subject	MUSOP Faculty Meeting
Date and Location	Tuesday, August 7, 2012 8:30 AM - 10:00 AM, CEB L05
Attendees	Karen Barker, Hasan Koc, Stephanie Anderson, Kim Broedel-Zaugg, John Schloss, Robert Stanton, Kevin Yingling, Terri Moran, Lisa Frazier, Janet Wolcott, Nicole Winston, Chris Gillette, Scott Perry, Leah Payne, Shelvy Campbell, Justin Williams, Aaron Sizemore, Glenn Anderson
Absent	Eric Blough, John Krstenansky

Minutes

1. Announcements

- a. Leah Payne provided a review of the upcoming BOG meeting and Ribbon Cutting.
 1. She requested that anyone not comfortable talking to the media should let her know. Conversely, anyone who wanted to speak with the meeting should also let her know.
 2. The screens in the lobby should be content specific by Tuesday. Dr. Anderson requested that the orientation schedule be included.
- b. Dr. Shelvy Campbell reported that the WVSU Upward Bound students have a visit planned for Oct. 13th. They will be bringing approx. 60 high school juniors and seniors.
 1. Dr. Campbell has submitted the AMA grant application and has approval from the Cabell Co. Schools Superintendent to start working with the schools in the Fall
 2. Dr. Yingling expressed appreciation for all the work that Ms. Payne and Dr. Campbell have been doing.

2. Approval of Minutes

- a. Minutes from July 31, 2012 were approved as submitted.

3. Departmental Updates

- a. DPSR
 1. Dr. Schloss provided an update on the progress for hiring a departmental support person.
- b. DPPA
 1. Dr. Broedel-Zaugg announced that Dr. Frazier's study has been approved by the IRB.
 2. Dr. Yingling announced a departmental name change to Department of Pharmacy Practice, Administration, and Research (DPPAR)

4. Committee Reports

- a. Curriculum Committee

1. Dr. Stanton officially assumed duties as chair
 2. Dr. Anderson requested syllabi be submitted and will then be posted on the website
- b. Student Affairs Committee
1. Ms. Moran reported that enrollment is still at 80, with 3 late admits.
 2. There are currently 12 applications for next year.
 3. Ms. Moran also discussed some areas of student concern that advisors will want to be aware of:
 - a) Financial concerns if maxed out on federal loans as undergrads
 - b) Private loans can raise issues of credit worthiness for students
- c. Faculty Affairs Committee – deferred

5. Faculty Development

- a. Blackboard workshop scheduled for tomorrow. Bring your course materials.
- b. Camtasia – license and server purchase in process. Dr. Yingling is meeting with Mr. Mike McCarthy to discuss implementation this afternoon
- c. Advising Training – Scheduled for Thursday from 1 – 3. Steve Hensley, MU Dean of Student Affairs, take part in the discussion. Dr. Anderson discussed advising goals, faculty responsibilities, and how faculty can help students. Dr. Schloss suggested developing a means of receiving student feedback.
- d. The designated orientation blackboard site is up and ready for materials

6. New Business

- a. Student Handbook
 1. Some links need to be updated
 2. A statement on the early admissions policy should be included
 3. The PCAT scores should be added to the admissions guidelines
 4. A list of immunization requirements should be added to the website for next year
 5. Discussion of optimal location of the Grade Grievance section
 6. Motion was made to approve with revisions listed above. Motion passed.
- b. Unexcused Absence Policy
 1. Motion was made to include a link to the University's Unexcused Absence Policy in the handbook. Motion passed.

8. A motion was made to adjourn the meeting. Motion passed.

Submitted on Thursday, September 6, 2012 by Karen Barker

