

Faculty Meeting 7/03/2012 8:30 a.m.

In attendance: Kevin Yingling, Glenn Anderson, Lisa Frazier, Janet Wolcott, Kim Broedel-Zaugg, Scott Perry, Eric Blough, John Krstenansky, Hasan Koc, Chris Gillette, Leah Payne, Nicole Winston, Rob Stanton, Stephanie Anderson, Terri Moran

Reports:

Leah – statewide coverage and some industry publication coverage of the accreditation status

State of the University 7/17/12 Yingling and Blough will be attending

Immunization Clinic on 7/25/12 working on press release

Ribbon cutting ceremony 8/14/12

First student e-newsletter went out; working on a newsletter for adjunct faculty

Kim BZ requested that faculty be copied on student newsletter

Article will be in Herald-Dispatch next week or two with comments from Stanton and Schloss

Video of the school will be developed, university is down one videographer position right now

Dept. Chair reports:

Kim BZ – Diana Vincent has joined the department as administrative assistant as of 7/02/12

Glenn – will review OTC course next meeting and finalize course sequencing for next year

Terri – admissions currently between 83-85 acceptances, waiting on 2 responses currently out

Glenn – One request to date for HSTA waiver from an accepted student; the University does not award HSTA waivers to doctoral programs with the only exception being the School of Medicine.

Old Business

Appeals Process – will later send to provost and legal counsel

Kim BZ - Motion to approve policies as written

Motion seconded – Janet W.

Motion approved with Janet's grammatical revisions

Faculty Development –

- PCOA – Contact Eric Blough before Thursday 5 p.m. with any questions re: PCOA. Goal is to be confident with what PCOA is and potential uses.

- Camtasia/Wimba Training –July
- E-Value – will probably be in late August
- Faculty Advising – probably last week July/first of August 2 hr. seminar

Glenn will be sending dept. chairs requests to have individual faculty development plans for 2012-13 submitted.

Dr. Yingling stated that faculty development should dovetail into faculty performance.

Rob suggests considering clicker technology training in the future.

Rob recommends faculty development session on respondus lockdown browser training.

New Business

Course syllabi discussion. All syllabi must have scheduled office hours and prerequisites listed. Course description must match what is in the student handbook.

PHAR 811 & 812 – Rob is reviewing to make changes and submit for approval.

Motion to defer approval until next meeting by Eric Blough, seconded by Janet Wolcott, Motion approved.

511 – revisions to 4,5,7, course description, add P1 standing.

Kim – motion to accept with revisions made, Janet seconded, Motion approved.

542 – list office hours, objectives –add ability 10, specify second and third attempt at an exam will be on the student’s own time. change terminology of “second chance” to “remedial assessment”. Could take out Early Warning report statement – will be done by academic affairs.

Janet – motion to defer pending revisions, seconded by JK, Motion approved.

551 – add office hours, identify team leader, match course description with handbook, ability – omitted critical thinking need to add that in, put back in the links to policies

Kim – motion to approve with revisions, Janet seconded, Motion approved

531 – follow syllabus template, identify team leader, match course description with student handbook, omit ADA syllabus statement, optional to remove Early Warning statement.

Kim – motion to approve with revisions, Janet seconded, Motion approved

Glenn will correct grade scale template and send out to all faculty.

11:20 a.m. Kim - motion to adjourn, Janet seconded, Motion approved.