

# MUSOP Faculty Meeting

<b>Subject</b>	<b>MUSOP Faculty Meeting</b>
<b>Date and Location</b>	Thursday, September 6, 2012; 1:30 – 3:00; L05
<b>Attendees</b>	Barker, Karen; Anderson, Glenn; Stanton, Robert; Krstenansky, John; Perry, Scott; Wolcott, Janet; Winston, Nicole; Frazier, Lisa; Sizemore, Aaron; Williams, Justin; Broedel-Zaugg, Kim; Gillette, Chris; Koc, Hasan; Anderson, Stephanie; Schloss, John; Moran, Terri; Yingling, Kevin; Smith, Sherri (Guest)
<b>Absent</b>	Eric Blough

## Minutes

### 1. Dean's Announcement

- a. Dr. Yingling expressed appreciation for everyone's hard work to get the semester started.
- b. There are several administrative policies that will be implemented over the coming weeks/months.
- c. Upcoming Events:
  1. WV Board of Pharmacy Meeting – 9/7 – 8/12
  2. WVPA Meeting – 9/15/12
  3. Higher Learning Commission – 9/24 – 25/12
- d. Upcoming High School Visits
  1. WVSU Upward Bound – 10/13/12
  2. Mercer Co (Pikeview High School) – 10/18/12
  3. WVSU Chemistry Class – 10/19/12
  4. Wyoming Co – 10/25/12
- e. DPPA had been officially renamed Department of Pharmacy Practice, Administration, and Research (DPPAR)
- f. Experiential Learning has been restructured into its own department at the Assistant Dean level to reflect the importance of this area of the curriculum. Dr. Stanton will continue to lead the department.
- g. Terri Moran has been promoted to Assistant Dean of Student Affairs. Recruiting for the vacated position of Director of Student Affairs and Assessment will begin once the paperwork goes through.
- h. There is a protocol being developed for securing specific areas of the MUSOP after hours. This will be circulated.

### 2. Approval of Minutes

- a. Minutes from August 7, 2012 were approved as submitted.

### 3. Reports from Directors

- a. Public Affairs – Leah Payne and Karen Barker have access to the digital signage in the front of the building. A scheduled request for items will be arranged.

- b. Center for Teaching and Learning (CTL) – Dr. Sherri Smith provided an overview of the activities of the Center; including teaching consultation, mid-term focus groups, faculty awards, new faculty seminars, research bootcamp, etc.

#### **4. Reports from Chairs**

- a. DPSR
  - 1. Melissa Clay has been hired as the departmental Administrative Secretary, Sr.
  - 2. Dr. Schloss cautioned faculty to not assume the knowledge level of the students.
- b. DPPAR
  - 1. Mid-point grades are being entered – most seem to be passing, but there are a few who are struggling.

#### **5. Reports from Committees**

- a. SAC – 1 early decision applicant has applied. The decision is due by 10/15.
- b. Other committees – deferred
- c. Charges to the committees will be forwarded to the committee chairs on 9/12

#### **6. New Business**

- a. Faculty Representation/Service
  - 1. John Krstenansky and Stephanie Anderson were elected to represent the MUSOP on the Faculty Senate.
- b. Student Progressions at mid-point
  - 1. PHAR 541 – 1 student at risk
  - 2. PHAR 511 – 4 students at risk
  - 3. For the other classes – midpoint is in November
- c. Problem with Macs and Respondus
  - 1. Short term fixes are being investigated, including the possible purchase of more loaner laptops
  - 2. Long-term resolution will require use of a single platform
  - 3. The University is looking into alternative software
- d. Dr. Anderson reviewed the faculty leave policy and space allocation policy
- e. Dr. Anderson reviewed the plans for preparation for the next ACPE visit next May. The steering committee will be comprised of the executive council, 1 rep from DPSR, 2 reps from DPPAR, and 4 P1 student reps.
- f. Dr. Anderson reviewed the plans for the upcoming HLC visit
- g. Textbook protocol
  - 1. If a text is required, a copy will be kept in the school library
  - 2. Forward requests for additional resources to Dr. G. Anderson
  - 3. Requests for instructor copies should go to Dr. G. Anderson who will take to the Dean and Executive Council
- h. Technology Build out Update
  - 1. Planned build out – L04, skills alcoves, L10, student control of video monitors

- i. Student Representation
  - 1. Executive Council – Chair. Tim Marsingill; Vice Chair, Grant Lim; Secretary, Sarah Honaker; Treasurer, Brittany Williams
  - 2. P1 Class President – Sarah Dunaway
- j. Student Lounge – the lower level storage area will be converted to a temporary student lounge with a refrigerator, microwave and small dining area.

**7. A motion was made to adjourn the meeting. Motion passed.**

**Submitted on Thursday, October 4, 2012 by Karen Barker**