

**Faculty Affairs Committee**  
**Wednesday April 8, 2015**  
**12:00 pm – 1:00 pm**  
**Deans Conference Room**

<b>Attendees</b>	Tim Long, Chris Booth, Brittany Riley, Eric Blough, Glenn Anderson, Nicole Winston, Hasan Koc
<b>Absent</b>	Karen McComas

- 1. Meeting called to order**
- 2. Review and Approval of minutes from previous meeting**
- 3. Old Business**
  - a. Updates
    - i. 2015 Faculty Retreat
      1. 12 rooms are booked and being paid for by the school
      2. Brittany and Nicole are working on the schedule and events.
        - a. Brenda Roman is set up as a speaker
      3. Nicole proposed a presentation topic of Leadership for the next retreat or possibly for a faculty development topic
      4. Tim proposed bringing in faculty members from other universities for the next retreat or for development to gain different perspectives outside of Marshall University
    - ii. Promotion and Tenure Updates
      1. Nicole made a motion to remove the descriptive requirements from the Education portion of the document
        - a. Unanimously accepted
- 4. All other business was tabled until next meeting due to lack of time**
  
- 5. Meeting Adjournment**