

| | |
|--------------------------|---|
| Subject | MUSOP Faculty Meeting |
| Date and Location | March 27, 2015 1:30-3:00 L06 |
| Attendees | Craig Kimble, Crystal Heise, Timothy Long, Jeremy McAleer, Mike Rudolph, Jennifer Kennedy, Terri Moran, Laura Rudolph, Jinsong Hao, Christopher Booth, Eric Blough, Ashley Brown, Karen Barker, Angel Kimble, Kevin Yingling, Megan Peterson, Elaine, Cruse, Shekher Mohan, Kim Broedel-Zaugg, Robert Stanton |
| Absent | Stephanie Anderson, Brittany Riley, Chris Gillette, Aaron Sizemore, Brian Gallagher, Glenn Anderson, Inder Sehgal, Brian Train, Hasan Koc |

1. Announcements from the Dean (Dr. Kevin Yingling)

- a. Commendations to the Experiential Learning Department on their APPE accomplishments
- b. Commendations to the Recruiting team for their efforts.
- c. Marshall Health Pharmacy is expanding to the Byrd Clinical Center and Cabell Huntington Hospital

2. Approval of Minutes

- a. Minutes for the January and February faculty meetings were approved.

3. Reports from Directors

- a. Information Technology (Deferred)
- b. Public Affairs (Ms. Leah Payne)
 1. Review of residency publicity
 2. An advance story on preview day is out today and a media advisory was sent out.
 3. Dr. Koc was mentioned in a press release as attending the national Biology meeting.
 4. WV Executive magazine ad is out. Laura Rudolph did an excellent job on the design.
 5. Ms. Payne asked about getting an overview report to send out but nothing should be advertised until after the board meeting this summer.
- c. Diversity (Deferred)
- d. Faculty Development (Deferred)

4. Reports from Chairs

- a. DPSR (Deferred)
- b. DPPAR (Dr. Kim Broedel-Zaugg)
 1. Dr. Broedel-Zaugg thanked everyone for their kind wishes during her leave.
 2. Introduction of Amber Jones, new Administrative Secretary, Sr. for the department.

5. Reports from Assistant Deans

- a. Experiential Learning (Dr. Robert Stanton)
 1. APPE capacity has been met and is being tweaked for optimization. The schedule will be released to students soon.
 2. We received notice from the MU Libraries that they have available budget for some online resources. Please submit suggestions to Dr. Stanton, particularly online resource packages rather than individual subscriptions.
 3. Dr. Kimble will be presenting a Q&A on PharmAcademic next Friday.

4. Dr. Stanton explained the “hub” concept and spoke about housing arrangements with MOU schools for APPE students.
 - b. Student Affairs (Ms. Terri Moran)
 1. The department is working on the awards ceremony. Students are getting ready to vote on their awards.
 2. Please let Ms. Moran or Ms. Barker know of any late events that will require extended shuttle or parking for students.
 3. Two interview dates remain, April 6th and April 13th.
- 6. Reports from Committee Chairs**
- a. Curriculum Committee (Dr. Eric Blough)
 - a) The P4 syllabi have been reviewed and approved.
 - b) The review of spring courses continues.
 - b. Student Affairs Committee (Dr. Tim Long)
 - a) Two students have been selected for the Walgreen’s scholarship.
 - b) The remediation policy for summer is under review, as is FERPA compliance given the current student applicant vetting process, and fair grade adjudication.
 - c) Pinning Ceremony – the pins are here and planning is underway.
 - d) Class of 2019: 70+, 12 offers out, 128 completed interviews.
 - c. Faculty Affairs Committee (Deferred)
 - d. ACPE Steering Committee (Mr. Mike Rudolph)
 1. The schedule for the on-site visit has been sent out. Your presence is required for your assigned sessions.
 2. A list of possible questions has been sent out. Please review those sections that pertain to your sessions.
 3. Thank you to Ms. Cindy Obregon and Mr. Rudolph for their logistical planning (Dr. Yingling).
- 7. Faculty Senate Report (Deferred)**
- 8. Student Report (Deferred)**
- 9. Report from the Executive Assistant (Ms. Karen Barker)**
- a. Signage for faculty offices – In response to faculty concerns about having adequate uninterrupted time to work on courses, research, and other responsibilities, the proposed solution of “available/unavailable” signs to be mounted underneath the faculty office signs was investigated. The cost to add these signs to the first floor faculty and student affairs offices is approx. \$1,700.00. We would like your input as to whether this continues to be a concern and if the signage is a feasible solution. Based on faculty input during the meeting, the problem seems to be having an appropriate space to record Camtasia lectures. Additionally, the faculty present did not feel that the additional signage would eliminate the problem of interruptions. A suggestion was made to develop a quiet location that everyone could use to record Camtasia lectures. This was taken under advisement for further review.
 - b. Ms. Barker reviewed the new leave reporting process and asked that anyone with questions or problems please let her know.
- 10. New Business**
- a. OSCE policy vote (Deferred)
 - b. Preview Day tomorrow – Ms. Rudolph provided a review of the upcoming preview day events.

- c. Ms. Kennedy reviewed the proposed academic calendar and asked that corrections/changes be sent to her attention.
 - d. ACPE – Prep for the 2016 full, on-site visit and document will start this summer.
- 11. A motion was made to adjourn the meeting with recognition to Dr. Yingling for keeping the meeting length to 82 minutes. Motion passed.**

Submitted on May 1, 2015 by Karen Barker