

<b>Subject</b>	<b>MUSOP Faculty Meeting</b>
<b>Date and Location</b>	October 3, 2013 1:30-3:00 L06
<b>Attendees</b>	Leesa Prunty, Hasan Koc, Glenn Anderson, Scott Perry, Aaron Sizemore, Brian Gallagher, Jennifer Kennedy, Janet Wolcott, Elaine Cruse, Delilah Navarro, Inder Sehgal, Jinsong Hao, Nicole Winston, Angel Kimble, Karen Barker, Terri Moran, Kim Broedel-Zaugg, Eric Blough, Rob Stanton, Justin Williams, Kevin Yingling, John Schloss, Tim Long, Stephanie Anderson
<b>Absent</b>	Chris Gillette (excused)

**1. Approval of Minutes**

- a. Minutes of 09/05/13 meeting approved as submitted

**2. Reports from Directors - Deferred**

**3. Report from Students – Delilah Navarro**

- a. The new P1 student representatives have been selected
- b. Question as to when students need to start attending committee meetings – need to be appointed in October.

**4. Report from Chairs**

- a. DPSR- Dr. Schloss
  - 1. The department has been discussing the upcoming rounds of faculty recruitment.
  - 2. Dr. Hao received grant funding of approximately \$100,000 for 1 year. The comprehensive grant funds three investigators and totals \$500,000.
  - 3. Dr. Koc published a book chapter.
- b. DPPAR- Dr. Broedel-Zaugg
  - 1. Pharmacy Practice 1 is completed. There were two failures.
  - 2. Dr. Frazier has left. The paperwork for her replacement has been submitted.
  - 3. PPS recruiting – recruiting for 3 shared faculty, one full-time on campus faculty, and an Asst. Chair position.
  - 4. Pharmacy Month:
    - a) Next week is presentation by Dr. Gallagher (10/10/13)
    - b) Both the Mayor of Huntington and the Governor of WV have declared October “Pharmacy Month” with proclamations to be read at the luncheon.

**5. Report from Assistant Deans**

- a. Experiential Learning –Dr. Stanton
  - 1. Dr. Craig Kimble has joined the Experiential Learning department as of 9/16/13.
  - 2. Continuing to pursue rotation slots for the P3 and P4 years.
- b. Student Affairs- Ms. Terri Moran
  - 1. Reminder about the need to use the Professional Evaluation Forms to report both positive and negative instances of behavior. They

should be turned in to either the Assistant or Associate Dean. The three strikes rule requires that the reports be signed.

2. Upcoming Interview Dates
  - a) Early Admission Interviews – October 4<sup>th</sup> (schedule sent)
  - b) January/February Interview dates sent via Outlook invitation
3. P1 Orientation Review
  - a) P1 students would like more integration with P2 students.
  - b) Students want to meet with their mentors and advisors earlier.
  - c) Dr. Stanton would like to include basic computer skills in the orientation schedule.

## 6. Reports from Committees

- a. Curriculum Committee- Dr. Stanton
  1. Issues discussed in committee
    - a) Vertical integration of curriculum
    - b) ADA proctors should be faculty, not staff
  2. Post course evaluations should be completed by November 1.
  3. Applications for new courses for next year should be completed by January 9 as they must be put on the March graduate council meeting agenda by February 15.
  4. Syllabi should be completed by November 1.
  5. All new courses that go through graduate council should have a syllabus attached – can be a draft.
- b. Assessment Committee- Dr. Blough
  1. The PCalc and Immuno OSCEs are complete for both classes.
  2. There will be an E-portfolio review on Monday.
  3. Proceeding on competency requirements.
- c. Student Affairs- Dr. Glenn Anderson
  1. The new early admission policy is available.
  2. P2 awards will be held in conjunction with the Pharmacy Month luncheon.
  3. Admissions update (Ms. Kennedy)
    - a) 153 applications
    - b) 83 are viewable
    - c) 12 are complete and paid
    - d) 56 are not paid
- d. Faculty Affairs- Dr. Wolcott
  1. Faculty Retreat Dates for 2014 – May 28 – 30
  2. November 7<sup>th</sup> faculty development will be presented by Dr. Kateryna Schray (Hedrick Outstanding Faculty award winner).
- e. Report from Faculty Senate – Dr. Stephanie Anderson
  1. The evaluation of Dr. Kopp was approved.
  2. WV has approved a new payroll policy. As of October 15<sup>th</sup>, employees can choose to receive their pay either via direct deposit or via a paycard.

**7. Announcements from the Dean**

- a. Dr. Yingling recognized accomplishments and reviewed MUSOP's growth.
- b. Dr. Yingling discussed the agreement between Marshall Health, SOM, and SOP to build out a provider-based facility.
- c. The next initiative to focus on is collaborative practice. Need a work group to envision what this will look like in 2020.
- d. Review of current advances and opportunities in research
- e. Dr. Yingling cautioned everyone to keep their eyes on our work, goals, and opportunities and not be distracted by other issues.
- f. It is wonderful to have 14 early admission applicants willing to commit to MUSOP.

**8. New Business/ Announcements**

- a. Dr. Williams presented a tutorial on how to upload exam questions into Blackboard from an excel format.

**9. A motion was made to adjourn the meeting. Motion passed.**

Submitted on November 7, 2013 by Karen Barker